

**From:** [Dennies, Sandy](#)  
**To:** [Rosenson, Valerie](#)  
**Cc:** [DiCostanzo, Monica](#); [Miller, Lindsey](#)  
**Subject:** Job Description  
**Date:** Friday, March 25, 2022 2:11:13 PM  
**Attachments:** [Maintenance Worker.pdf](#)

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Valerie – The Fiscal Committee asked me to confirm the Job Descriptions of the 2 new positions that Kevin Murray had requested in his budget. Can you see that this information gets to the full Committee? Depending on the hours worked and the starting point in the pay scale of the person taking that job, the hourly pay ranges from \$25.1870 to \$29.7499 per hour. Kevin has \$123,000 available to cover the cost of those two new workers in his budget.

Thanks,  
Sandy

Sandra L. Dennies  
Director of Administration  
City of Stamford  
Office: 203-977-4182  
Cell: 203-969-8074

Department: Operations  
FLSA: Non-Exempt  
Classified: UAW  
Salary Range: UA-06  
Reports to: Higher Official

S-06  
Adopted- 10/23/97  
Revised- 11/17/99  
Revised- 09/23/04  
Revised- 01/17/19

## City of Stamford

### CLASS SPECIFICATION

**Job Title:** MAINTENANCE WORKER

**Job Summary:** Under the general supervision of a higher level employee or supervisor, performs a variety of maintenance tasks in park areas, sports facilities, playgrounds, buildings and roadways as assigned; operates equipment; leads crews as directed; assists with the repair of traffic signs and markings; does related work as required.

**Supervision Received:** Under the general supervision of a higher-level employee or supervisor.

**Supervision Exercised:** Direct the work of subordinates as assigned.

#### Examples of Duties:

- Performs related duties as required.
- Performs building and grounds maintenance such as building shelves, installing window screens and storm windows, painting, raking leaves, shoveling snow, cutting grass and collecting refuse.
- Performs park maintenance, such as mowing, planting, pruning, refuse collection, park facility repair and building maintenance.
- May assist trades workers in plumbing, carpentry and/or electrical repairs.
- Installs/assists with the installation, maintenance and repair of traffic signs and lights.
- Lays out and maintains sports playing fields, such as baseball and softball fields and related play areas. Lays out and maintains pavement traffic markings.
- Fabricates traffic signs, erects signs, takes down broken or defective signs and removes encumbrances from around traffic signs to provide proper exposure. Assists in installation of parking meters.
- Operates various types of hand and power tools incidental to repair and maintenance, lawn mowing, weed cutting and tree removal functions.
- Operates various types of vehicles relative to transporting individuals and work operations.
- Performs general custodial, labor and maintenance tasks at various locations.

#### Knowledge, Skills and Abilities:

- Ability to work with individuals from diverse backgrounds.
- Good knowledge of the principles, practices and procedures of grounds keeping and landscaping.
- Working knowledge of the principles, practices, procedures and materials used in buildings and grounds maintenance, including plumbing, carpentry and electrical.
- Working knowledge of the use and care of hand and power tools and materials used in general maintenance, grounds keeping and landscaping.
- Ability to operate and maintain motor vehicles and motorized equipment.

- Ability to understand and follow oral and written directions.
- Ability to deal effectively with others.
- Ability to work independently.
- Ability to direct the work of subordinates as assigned.
- Ability for strength and endurance despite adverse conditions.

**Minimum Qualifications:** One (1) year of experience in grounds keeping, landscaping, building construction or maintenance, or road maintenance.

**SPECIAL REQUIREMENT:** At the time of appointment, possession of a valid motor vehicle operator's license.

**Working Conditions, Physical and Mental Requirements:** Employees appointed to positions in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties of the class. A physical examination may be required.

**Frequency: Place an “X” in each box that is appropriate to your job.**

<b>Rarely (R)</b>	<b>OCCASIONALLY (O)</b>				<b>FREQUENTLY (F)</b>				<b>CONSTANTLY (C)</b>				
0 % of Shift	1-33% of Shift				34-66% of Shift				67-100% of Shift				
<b>Frequency:</b>	<b>R</b>	<b>O</b>	<b>F</b>	<b>C</b>	<b>Frequency:</b>	<b>R</b>	<b>O</b>	<b>F</b>	<b>C</b>	<b>R</b>	<b>O</b>	<b>F</b>	<b>C</b>
<b>Physical Demands:</b>					Depth Perception								
Standing					Color Distinction								
Walking					Peripheral Vision								
Sitting					Driving								
Lifting					<b>Physical Strength:</b>								
Carrying					Little Physical Effort (-10 lbs.)								
Pushing					Light Work (-20 lbs.)								
Pulling					Medium Work (20-50 lbs.)								
Climbing					Heavy Work (50-100 lbs.)								
Balancing					Very Heavy Work (100+ lbs.)								
Stooping					<b>Environmental Conditions:</b>								
Kneeling					Cold (50 degrees F or less)								
Crouching					Heat (90 degrees F or more)								
Crawling					Temperature Changes								
Reaching					Wetness								
Handling					Humidity								
Grasping					Extreme Noise or Vibration								
Twisting					Exposure to Chemicals								
Feeling					Exposure to Gases and Fumes								
Talking					Exposure to Unpleasant Odors								
Hearing					Exposure to Bodily Fluids								
Repetitive Motion					Exposure to Dampness								
Hand/Eye/Foot Coordination					Confinement to a Small/Restricting Area								
Visual Acuity/Near					Mechanical Hazards								
Visual Acuity/Far					Physical Danger								

The above statements are intended to describe the general nature and level of work being performed by the employee assigned to this position. They are not to be construed as an exhaustive list of all job responsibilities and duties performed by personnel so classified.

The City of Stamford is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the City when necessary.