

CITY OF STAMFORD Facilities & Sustainability

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Department Introduction & Brief History

- **Mission:**

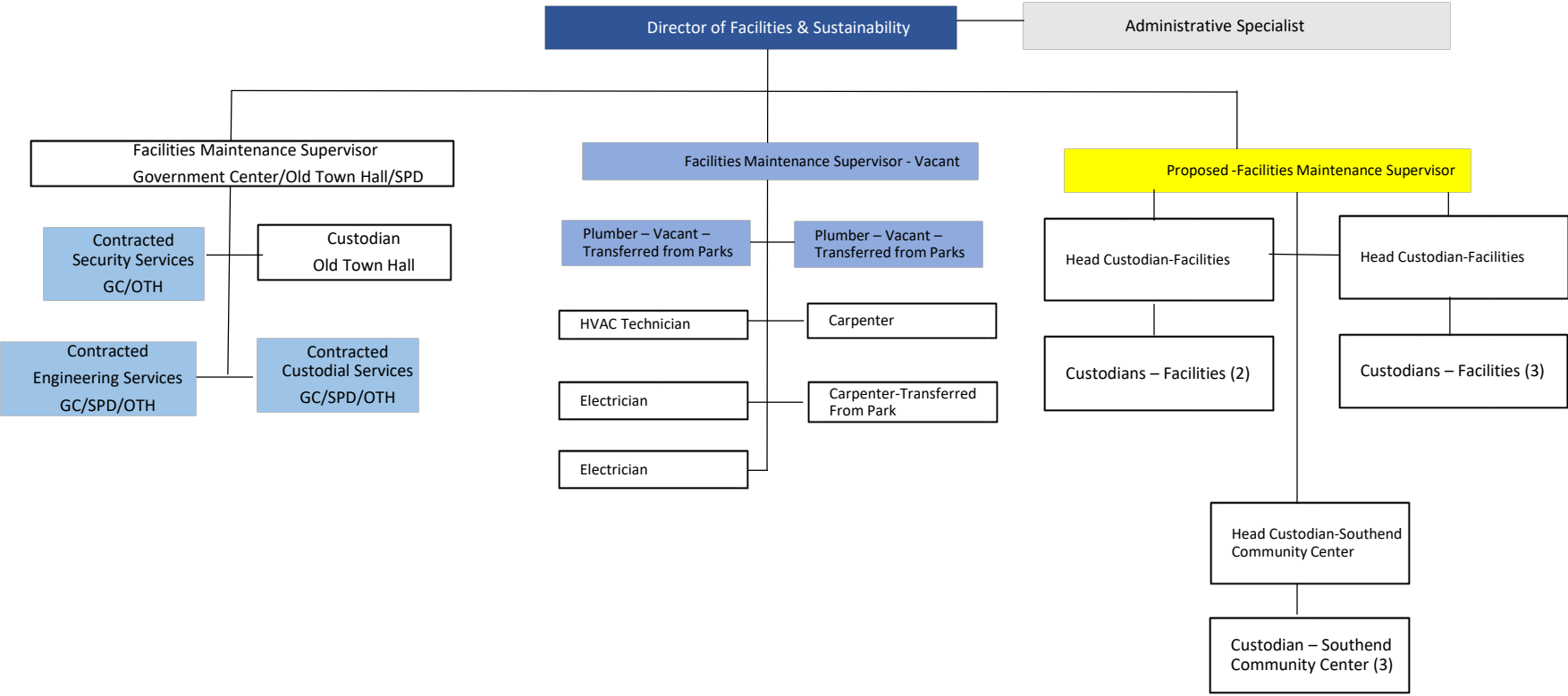
The mission of the Facilities and Sustainability Division is to maintain all City buildings and structures, excluding any Board of Education locations. The continual operations of engineering, maintenance, and repair functions for all facilities, equipment, and systems for effective, efficient, and sustainable services.

- **Strategic Initiatives for FY2023-2024**

- Asset Management System
- Sustainability
 - VNM-Virtual Network Monitoring
 - Solar Array
 - Battery Storage

Organization Chart

Facilities & Sustainability Division





Major changes

- Converting all maintenance at Old Town Hall to existing City contracts to get better pricing (currently under OTH Redevelopment Agency contracts)
 - Centralize and co-locate of all trades workers under Facilities and Sustainability in order to better serve all City buildings and departments as well as implement a more productive Preventative Maintenance Program.
 - Implementation of:
 - Asset Management System (Oracle)
 - VNM-Virtual Network Monitoring
 - Solar Array
 - Battery Storage
 - Work Order System (Oracle)
- Cost Reductions
- Filling the current plumber vacancy and creating a new plumber to alleviate the outsourcing of all required plumbing repairs which can be handled by in-house personnel during normal operating hours.
 - Filling the vacant position of the Operations Supervisor (>1yr vacant) to oversee the trades staff and hiring an additional Facilities Maintenance Supervisor to oversee all custodial staff for more proficient oversight and productivity.



What are the most significant accomplishments made & challenges faced by the department in the last FY 2022-2023.



- Re-prioritized and increased management of COVID Re-Supply resulted in reduction of Over Time and increase in routine maintenance work while continuing to meet city staff needs. (est. >\$50k savings)
- Implementation of:
 - Asset Management System & WOS
 - VNM-Virtual Network Monitoring
 - Solar Array
 - Battery Storage
 - Documentation of daily work schedules and services completed (previously non-existent) resulting in further transparency and ability to project preventive maintenance and effective staff utilization.

FY 2023-2024 Goals



What are your department goals and plans for 2023-2024

What is the Department's/Program's budget? (highlight changes)

List goals and priorities for your department	Describe in detail the plan to achieve them	What are the obstacles to attaining your goals?	How will you measure your success?	Budget highlights
WORK ORDER SYSTEM(WOS) IMPLEMENTATION	Operations initiative via ERP	Staff & Facilities Systems Assessments	Process automation and 100% utilization by staff	No costs associated at this time
Sustainability Assessment	Outsources services via bid	No obstacles currently	A detailed assessment that can be converted into WOS	Minimal costs associated
Sustainable Endeavors (VNM, Solar Array, Battery Storage)				
Facilities Assessments	Future funding to be able to conduct facility assessment of mechanicals for WOS	Potential funds to complete city wide assessment	By demonstrating the ability to leverage assessment data to immediately schedule work orders on systems	Minimal cost for a high return of investment
Contracted Services	Assess current costs and agreements, determine if internal hiring for services is cost effective, and present use case for future transformation.	Time and research. No true obstacles currently.	Lower overall cost for hirer ROI	No increase
Trades Internship Program	Collaborate with Wright Tech to create an internship program for trades (part-time Helper Hiring Program)	Union Negotiations	Increase in service call staff and a trusted talent pool for future hires. Also, a great community trust building exercise.	Hope to demonstrate cost savings in current contracted services to support helper costs. Pending further research.