

**From:** [Mayor's Office](#)  
**To:** [Rosenson, Valerie](#); [Donoghue, Tracy](#)  
**Cc:** [Freedman, Richard](#); [Staley, Angelina](#)  
**Subject:** FW: Amendment Two to Oracle-Stamford Ordering Document for Cloud Services (RFP No. 834 ERP Software & Services)  
**Date:** Wednesday, December 28, 2022 3:16:54 PM  
**Attachments:** [Amendment Two to Oracle OD 11371699 \(Fully Executed\).pdf](#)  
[Amendment One to Oracle OD 11371699 \(Fully Executed\).pdf](#)  
[Oracle-Stamford Ordering Document No. 11371699 for Cloud Services \(Fully Executed\).pdf](#)

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Please include this contract amendment on your next Agenda.

Thank you,

*Stay Safe,*

**Office of Mayor Caroline Simmons**

*Valerie Pankosky, Adm Asst to Mayor Simmons*

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**From:** Dellaselva, Chris <CDellaselva@StamfordCT.gov>  
**Sent:** Monday, December 26, 2022 10:42 AM  
**To:** Simmons, Caroline <CSimmons@StamfordCT.gov>  
**Cc:** Pankosky, Valerie <VPankosky@StamfordCT.gov>; Dennies, Sandy <SDennies@StamfordCT.gov>; Williams, Chuck <CWilliams2@StamfordCT.gov>; Larson, Erik <ELarson@StamfordCT.gov>  
**Subject:** Amendment Two to Oracle-Stamford Ordering Document for Cloud Services (RFP No. 834 ERP Software & Services)

Good afternoon Your Honor,

Attached for your consideration is Amendment Two to the City's contract with Oracle America, Inc. for cloud services (City RFP No. 834 ERP Software & Services). If agreeable, ***please forward the proposed Amendment Two to the City's Board of Finance and Board of Representatives for review/approval.***

The original contract price for these services totaled \$3,500,000.00. Per Amendment One, 10 of the original interfaces were removed (-\$118,513) and 10 new interfaces were added (+\$277,513.00) for a net contract price increase of \$159,000.00. Amendment Two revises the Project Timeline and

increase the contract price by \$1,150,000.00, bringing the total to \$4,809,000.00. Board approvals are required for Amendment Two because the contract price will increase by more than 15%.

Per S. Dennies and C. Williams:

The ERP project has extended the go-live date from January 1, 2023, to March 1, 2023, as a result of the discovery of how the Oracle financial system treats POs carried forward from prior years. The amendment includes the removal of the implementation services for the inventory module from the ERP project scope. The inventory module will be included in the scope of a new work order system that is being considered by the Office of Operations which will be addressed in a future amendment.

**Amendment 2 to the Oracle Services Agreement increases the cost of the project due to the following:**

**Amendment Section 2 a.**

- Division of the ERP project into two waves to coincide with the schedule under which the project has been working. Wave 1 is the financial, procurement, and projects and grants modules and Wave 2 is the Enterprise Performance Management module for budget development and narrative reporting (budget book).
- Extension of the Wave 1 go-live date by 2 months from January 1, 2023, to March 1, 2023

**Amendment Section 2 b.**

- Removal of the inventory module from the implementation services described in the original agreement

**Amendment Section 2 c.**

- Addition of 5 reports to the original 20 to be developed by Sierra-Cedar adding

**Amendment Section 2 d.**

- Removal of training for the inventory module described in the original agreement

**Amendment Section 2 e.**

- Removal of the implementation services for the inventory module which has been removed from scope

**Amendment Section 2 f.**

- Changes number of reports from 20 to 25

**Amendment Section 2 g.**

- Adds deliverable D30 Enter UAT (Wave 1) to formally document the start of UAT

**Amendment Section 2 h.**

- Changes to the per deliverable cost to the remaining Wave 1 deliverables to absorb the \$725,000 of increased implementation fees

Please contact either S. Dennies or C. Williams with specific questions regarding the services/fees of Amendment Two or the Oracle Cloud services in general. You may, of course, contact me at your convenience if I may be of any further assistance to you in this matter.

Thank you,

Chris Dellaselva  
Assistant Corporation Counsel  
City of Stamford Office of Legal Affairs

888 Washington Boulevard  
P.O. Box 10152  
Stamford, CT 06904-2152  
(203) 977-5762  
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**From:** Dellaselva, Chris <[CDellaselva@StamfordCT.gov](mailto:CDellaselva@StamfordCT.gov)>  
**Sent:** Friday, August 12, 2022 6:42 AM  
**To:** Simmons, Caroline <[CSimmons@StamfordCT.gov](mailto:CSimmons@StamfordCT.gov)>  
**Cc:** Pankosky, Valerie <[VPankosky@StamfordCT.gov](mailto:VPankosky@StamfordCT.gov)>; Dennies, Sandy <[SDennies@StamfordCT.gov](mailto:SDennies@StamfordCT.gov)>;  
Williams, Chuck <[CWilliams2@StamfordCT.gov](mailto:CWilliams2@StamfordCT.gov)>; Larson, Erik <[ELarson@StamfordCT.gov](mailto:ELarson@StamfordCT.gov)>  
**Subject:** Amendment One to Oracle-Stamford Ordering Document for Oracle Cloud Applications,  
Modules & Processes (City's ERP Project)

Good afternoon Your Honor,

Attached is a proposed Amendment One to the City's contract with Oracle for Oracle Cloud applications, modules and processes (City's ERP project). If agreeable, ***please print the signature page in color, sign/date in blue, scan in color and have it emailed back to me for final processing.***

Per this Amendment, 10 of the original interfaces were removed (-\$118,513) and 10 new interfaces were added (+\$277,513.00) for a net contract price increase of \$159,000.00. No Board approvals are required as this increase is less than 15% of the original contract value of \$3,500,000.00.

Please contact S. Dennies or C. Williams directly if you have specific questions regarding the removed/added interfaces. You may, of course, contact me at your convenience if I may be of any further assistance to you in this matter.

Thank you,

Chris Dellaselva  
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