City of Stamford, Connecticut

Finance Committee

ERP Project Extension Change Order

January 30, 2023

Innovating Since 1641

Project Extension Drivers

- Prior Year Purchase Orders
  - Treatment in H T E vs. Oracle

- User Acceptance Testing Conversion Status
  - Significant volume of budget errors
  - Conversion restart

- Project team preparedness

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Project Extension Cost

ISG Conversion and Interface support: $60,000

Oracle / Sierra-Cedar: (Implementation) $725,000*

Oracle / Sierra-Cedar: (Additional post Go-live Support) $425,000*

CanAm: $5,100

                          Total $1,215,100

* $1,150,000 Approval requested today.

Change Order Details

- The ERP project has extended the go-live date from January 1, 2023, to March 1, 2023.

- The amendment includes the removal of the implementation services for the inventory module from the ERP project scope.

- The inventory module will be included in the scope of a new work order system that is being considered by the Office of Operations which will be addressed in a future amendment.

- Change Order Highlights

  - Removal of the implementation services for the inventory module

  - Addition of 5 reports to the original 20 to be developed by Sierra-Cedar adding

  - Adds deliverable D30 Enter UAT (Wave 1) to formally document the start of UAT

  - Changes to the per deliverable cost to the remaining Wave 1 deliverables to absorb the $725,000 of increased implementation fees

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Impact on Project Budget

Capitalized Implementation, Subscription, Travel, and Other Cost

Cost Category	FY 21/22	FY 22/23	FY 23/24	FY 24/25	Total Budget	Adjustments	Actuals-to-Date	Unexpended	Encumbered	Available Balance
Estimated Capital Cost by Fiscal Year										
ERP Implementation	$1,997,500	$1,402,500			$3,400,000	$159,000	($2,358,875)	$1,200,125	$1,200,125	$0
L&P Implementation		$470,000	$509,000		$979,000		($80,000)	$899,000	$899,000	$0
CanAm Cashiering Implementation	$88,500	$53,260			$141,760		($130,620)	$11,140	$11,140	$0
ERP Implementation Contingency		$100,000			$100,000			$100,000		$100,000
Total Implementation	**$2,086,000**	**$2,025,760**	**$509,000**	**$0**	**$4,620,760**	**$159,000**	**($2,569,495)**	**$2,210,265**	**$2,110,265**	**$100,000**
ERP Software Subscriptions	$198,100	$330,013			$528,113		($553,148)	($25,035)	($25,035)	$0
L&P Subscriptions		$123,525	$164,700	$137,250	$425,475			$425,475	$425,475	$0
CanAm Cashiering Subscriptions	$16,635	$49,905			$66,540		($133,080)	($66,540)	($66,540)	$0
Total Subscriptions	**$214,735**	**$503,443**	**$164,700**	**$137,250**	**$1,020,128**	**$0**	**($686,228)**	**$333,900**	**$333,900**	**$0**
ERP Travel Expense (estimated)	$50,000	$35,000			$85,000			$85,000		$85,000
L&P Travel Expense (estimated)		$35,000	$50,000	$25,000	$110,000			$110,000		$110,000
CanAm Cashiering Travel Expense (estimated)	$10,000	$15,000			$25,000		($25,000)	$0	$0	$0
Total Travel	**$60,000**	**$85,000**	**$50,000**	**$25,000**	**$220,000**	**$0**	**($25,000)**	**$195,000**	**$0**	**$195,000**
ISG Project Management	$399,000	$399,000	$399,000	$280,000	$1,477,000		($831,250)	$645,750	$645,750	$0
ISG Consulting Conversion & Interface Resources	$208,000	$92,000			$300,000	$146,400	($312,707)	$133,694	$133,694	$0
City Overtime	$200,000	$450,000	$200,000	$150,000	$1,000,000			$1,000,000		$1,000,000
Equipment Acquisition	$118,000	$66,000	$0	$0	$184,000			$184,000		$184,000
Fleet Maintenance and Fuel Dispensing Software	$592,000	$0	$0	$0	$592,000		($26,625)	$565,375	$0	$565,375
Ceridian Dayforce Integration						$77,400	($45,000)	$32,400	$32,400	$0
Contingent 3rd Party Consulting - Innovations		$750,000	$750,000	$500,000	$2,000,000	($226,400)	($37,560)	$1,736,040	$0	$1,736,040
Total Other	**$1,517,000**	**$1,757,000**	**$1,349,000**	**$930,000**	**$5,553,000**	**($2,600)**	**($1,253,142)**	**$4,297,259**	**$811,844**	**$3,485,415**
Contingency					$500,000			$500,000		$500,000
Total ERP by FY	**$3,877,735**	**$4,371,203**	**$2,072,700**	**$1,092,250**	**$11,913,888**	**$156,400**	**($4,533,865)**	**$7,536,424**	**$3,256,009**	**$4,280,415**
Project and Support Extension						$1,215,100		$1,215,100		$1,215,100
Projected Balance after Board Approval								$6,321,324		$3,065,315

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Future Potential Budget Impacts

Current Projected Budget Balance:	$3,065,315
Work Order and Inventory Implementation Services (incl. Inventory module implementation services of $125,000):	$1,300,000
Human Resources System Requirements Development and Selection:	$410,000
Remaining ERP Budget:	$1,355,315

HR system implementation costs to be determined

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Questions?