



Fiscal Committee - Board of Representatives

Monica Di Costanzo, Chair Lindsey Miller, Vice Chair

Committee Report

Date: Monday, July 27, 2020
Time: 7:00 p.m.
Place: The meeting was held remotely.

The Fiscal Committee met as indicated above. In attendance were Chair Di Costanzo, Vice Chair Miller and Committee Member Reps. Fedeli, Figueroa, McMullen, Morson, Nabel and Pendell. Absent was Committee Member Rep. Coleman. Also present were Lyda Ruijter, Town Clerk; Ron Malloy and Lucy Corelli, Registrars of Voters; Karen Cammarota, Grants Officer; and Jay Fountain, OPM Director.

Chair Di Costanzo called the meeting to order at 7:06 p.m.

Item No.	Description	Invitee(s) or Designee(s)
1. F30.340 \$526,306.00 \$236,488.00	ADDITIONAL APPROPRIATION (Grants Budget); COVID Election Grant; Additional Estimated Anticipated Election Expenses related to COVID-19. 07/07/20 – Submitted by Mayor Martin 07/09/20 – Approved by Board of Finance in amount of \$236,488	Approved 6-1-1

Mr. Fountain, Ms. Corelli, Mr. Malloy and Ms. Ruijter discussed this item with the committee. Items discussed included the following:

- The primary was moved from June to August. There had been no funds budgeted in FY 20/21 for the primary. The funds budgeted for FY19/20 were returned.
- The City is hoping to get reimbursed by the State for the additional primary expenses due to COVID-19
- The amount has been reduced to only cover the primary expenses
- \$200,000 had been budgeted by Registrar of Voters for the April primary. The \$200,000 plus an additional \$55,000 were returned to the City.
- \$193,000 is budgeted for the Registrar for the August primary and \$43,143 is budgeted for the Town Clerk (exclusively for the processing of absentee ballots)
- There are unanticipated expenses due to COVID-19, including plexiglass shields, sneeze guards, and the cost of cleaning the polling locations
- There have been 10,000 absentee ballot applications received; it is not known whether there will be an increase in absentee ballots or not; absentee ballots are more expensive than voting at the polls
- The Secretary of State has said to gear up for both an increase in absentee ballots and an increase in the number of people at the polls

- The need for police officers is based upon elections in the rest of the country and the need to be able to protect poll workers
- The integrity of the election needs to be protected.

A motion to approve Item No. 1 was made, seconded and approved by a vote of 6-1-1 (Reps. Di Costanzo, Miller, Fedeli, Morson, Nabel and Pendell in favor; Rep. McMullen opposed; Rep. Figueroa abstaining)

2. [F30.341](#) ADDITIONAL APPROPRIATION (Operating Budget); **Approved 8-0-0**
 \$581,065.00 MAA Retroactive Wage Increase Obligations for
 FY18/19 to FY19/20 per Recent Contract Settlement.
 . (Funding Source: Fund Balance)
 07/07/20 – Submitted by Mayor Martin
 07/09/20 – Approved by Board of Finance

Mr. Fountain explained that this is the follow-up to the MAA collective bargaining agreement which the Board failed to reject last month. These funds are the retroactive salary increase for FY18/19; there was no additional increase in FY 19/20. These funds were reserved in the fund balance.

A motion to approve Item No. 2 was made, seconded and approved by a vote of 8-0-0 (Reps. Di Costanzo, Figueroa, Miller, Fedeli, McMullen, Morson, Nabel and Pendell in favor).

3. [F30.342](#) ADDITIONAL APPROPRIATION (Operating Budget); **Approved 8-0-0**
 \$290,532.00 MAA wage increase obligations for FY20/21 per
 Recent Contract Settlement. (Funding Source:
 Contingency)
 07/07/20 – Submitted by Mayor Martin
 07/09/20 – Approved by Board of Finance

Mr. Fountain explained that this is the follow-up to the MAA collective bargaining agreement which the Board failed to reject last month. These funds are FY20/21 payment for the FY18/19 salary increase which was carried forward. These funds will be transferred from contingency to the Operating budget. .

A motion to approve Item No. 3 was made, seconded and approved by a vote of 8-0-0 (Reps. Di Costanzo, Figueroa, Miller, Fedeli, McMullen, Morson, Nabel and Pendell in favor).

4. [F30.338](#) RESOLUTION; Adoption of the Capital Budget **Approved 8-0-0**
 (WPCA) Fiscal Year July 1, 2020 To June 30, 2021.
 06/10/20 – Submitted by Jay Fountain

This resolution is the bonding resolution for the WPCA which should have been approved at the time of the budget approval.

A motion to approve Item No. 4 was made, seconded and approved by a vote of 8-0-0 (Reps. Di Costanzo, Figueroa, Miller, Fedeli, McMullen, Morson, Nabel and Pendell in favor).

Chair Di Costanzo adjourned the meeting at 7:42 p.m.

Respectfully submitted,
 Monica Di Costanzo, Chair

This meeting is on [video](#).