



**CITY OF STAMFORD, CONNECTICUT**  
**INTER-OFFICE CORRESPONDENCE**

Tuesday, August 01, 2017

To: Earl Kim  
Superintendent of Schools

From: Chris Dellaselva  
Assistant Corporation Counsel

Re: **Old Town Hall Lease for Adult Education**

Dear Superintendent Kim,

Following this cover is a copy of the proposed lease of certain rooms in Old Town Hall to the Stamford Board of Education. I've also included a Lease Summary for your convenience. Please forward copies along to the City's Planning Board, Board of Finance and the Board of Representatives for approval.

Thank you in advance for your prompt attention to this matter. You may, of course, contact me at your convenience if I may be of any further assistance to you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Dellaselva", written over a horizontal line.

Chris Dellaselva  
Assistant Corporation Counsel