

From: Dellaselva, Chris <CDellaselva@StamfordCT.gov>
Sent: Monday, September 18, 2023 11:58 AM
To: Lucero, Tamu <TLucero@StamfordCT.gov>
Cc: Tougas, Joan <JTougas@StamfordCT.gov>; Fernandes, Michael <MFernandes@StamfordCT.gov>;
Osowiecki, Meghan <MOsowiecki@StamfordCT.gov>
Subject: B&GC-SPS License & Use Agreement for STEPS Classroom Space at 347 Stillwater Ave

Good morning Dr. Lucero,

Attached is a proposed License and Use Agreement from the Boys & Girls Club of Stamford to the Stamford Public Schools for use of classroom space at 347 Stillwater Avenue, Stamford, for the SPS' STEPS Program. If agreeable, ***please forward this email and the attached Agreement to the City's Planning Board, Board of Finance and Board of Representatives for consideration/approval.*** Please do not sign the Agreement at this time. I'll send further instruction if/when the Agreement is approved by the Boards.

Here are the particulars of the Agreement:

Classroom Space – Approximately 3,411 square feet of classroom space;
Term – December 1, 2023, through the last day of the 2023/2024 school year;
Days/Hours of Use – Monday through Friday, 7:30 am through 1:30 pm;
Use – SPS' STEPS Program;
License/Use Fee - \$3,500.00 per month; and
Utilities – Heating, cooling, utilities, custodial services and trash removal are all included in the License/Use Fee.

Please contact M. Osowiecki, Director of Special Education and Related Services, directly if you have specific questions regarding the licensed space, the monthly fee or the STEPS Program in general. You may, of course, contact me at your convenience if I may be of any further assistance to you in this matter.

Thank you,

Chris Dellaselva
Assistant Corporation Counsel
City of Stamford Office of Legal Affairs
888 Washington Boulevard
P.O. Box 10152
Stamford, CT 06904-2152
(203) 977-5762
Fax: (203) 977-5560