

From: Wuennemann, Thomas

Sent: Thursday, March 03, 2016 10:18 AM

To: Noto, Michael; Barcello, Thomas; Dohmann, Eugene; Scanlon, Tom; Strate, Carl; Engstrand, Kristen; Barbagallo, Richard; Connelly, Rhett; White, Charles

Cc: Michell, Gary; Moran, George; Jarrett, Kenneth; Phelan, Richard; Brown, Lawrence; Weed, Christopher; Loughran, Patrick; Gladwin, Russell; Gasparino, Richard; Littlejohn, Robert; Scatamacchia, Mike; Keenan, Kevin; Novia, Adrian; McAuliffe, James; Gould, Peter; Levine, Clyde; Green, Frank; Scutari, Wayne; Murray, Kevin; Bretthauer, Susan; Conklin, Richard; Erickson, Beth; Lombardo, Thomas; McElligott, Brian; Mullin, William; Tomlin, Greg

Subject: Correct Document with Attachment

SPECIAL POLICE OFFICERS ASSIGNED AS PARK POLICE OFFICERS 3/1/16

General Statement:

Special Police Officers are POSTC certified police officers. Sec. C5-40-2 of the City Charter gives the Police Commission the power to appoint Special Police. The Commission shall make these appointments after consideration of recommendations made by the Chief of Police.

Park Officers, or Special Police Officers, are now under the control of the Police Department. Parks Officers are still being paid out of the Operations budget and are on the Kronos System so for now their schedules will remain. There is no need for any Stamford Police supervisor to sign time sheets or "blue slips".

Parks Officer are covered by the UAW contract under the heading Part-Time Park Police. Also attached is a Settlement Agreement (Attachment A) regarding extra duty work dated 5/14/01 to assist supervisors in dealing with any issues that arise.

• Duties of Parks Officers:

- Patrol the parks with their primary responsibility being the east side parks; Cummings, Cove and West Beach but they can be dispatched or assigned to work in any of the city's parks.
- Parks Officers shall remain in contact with the Parks Supervisor Kevin Murray so they can be made aware of any issues that need police attention.
- Parks Officers should go into and out of service via the radio with Communications and include how long they will be in service.
- Parks officers should not be pulled from the parks unless there is an emergency. They are not to be considered junior officers for unfavorable assignments but just as their title states they work in the city parks.
- Parks officers should not be initiating police investigation/enforcement outside of the parks. They will however, be responsible for issuing parking violations in restricted parking areas on the streets surrounding the parks.

- If there is a need for police action outside of the parks they should contact communications and report same.
- Communications will dispatch parks officers to calls within city parks.
- All calls requiring an incident report shall be done in FBR and submitted to the respective district sergeant for approval.

- **Work Schedule:**

- Any planned changes in their schedules will be via email to the District 3 Commander, Capt. McElligott.
- Normally Parks Officers notify each other if there is an open shift that needs to be covered.
- Parks Officers are now in Telestaff so if they are sick, swap shifts or take time off it should be recorded in Telestaff.

Peter Gould:

Year Round Schedule

Fri. 6 p.m. to 1 a.m.
 Sat. 6 p.m. to 1 a.m.
 Sun. 10 a.m. to 1 a.m.

Frank Green:

May 1st thru Sept. 30th

Monday thru Thursday 4 p.m. to 12 a.m.
 Saturday 9 a.m. to 5 p.m.

Oct. 1st thru April 30th

Monday thru Thursday 3 p.m. to 11 p.m.
 Saturday 9 a.m. to 5 pm.

Supervision:

- Parks Officers will be under the general supervision of the District 3 Sergeant (8S3) or the District Sergeant covering district three in their absence.

Clyde Levine:

May 1st thru Sept. 30th

Friday 3-11
 Saturday 12 p.m. to 8 p.m.
 Sunday 12 p.m. to 8 p.m.

Oct. 1st thru April 30th

Tuesday 3-11
 Friday 3-11
 Saturday 3-11

- Respective District Sergeants will be responsible for approval of FBR reports.
- It is imperative that sergeants recognize noteworthy performance of duty as well as any substandard work and report same up the chain of command for necessary action. The Chief can then bring this information to the Police Commission.
- If there are competing assignments; i.e. two district commanders require a Parks officer at the same time in two different locations and there is only 1 working, the shift commander will decide which park or assignment gets priority.
- There is no need to approve the Park Officers schedule in Telestaff as they are paid for by a different mechanism. This roster is for reference only.