



Personnel Committee - Board of Representatives

Susan Nabel, Chair

Mary Fedeli, Vice Chair

Committee Report

Date: Tuesday, September 19, 2017

Time: 6:00 p.m.

Place: Republican Caucus Room, 4th Floor Government Center, 888 Washington Boulevard, Stamford, CT

The Personnel Committee met at the above date and time. In attendance were Chair Nabel, Committee Member Reps. DePina, Fedeli, Figueroa, Jacobson, McMullen, Miller; Okun and Savage; Clemon Williams, HR Director; Lou Casolo, City Engineer; Ann Brown, Urban Transitway Project Manager; and John Zito.

Chair Nabel called the meeting to order at 6:02 p.m.

Item No.	Description	Invitees (or designees)
1. P29.091	APPROVAL; Employment Contract with Winston M. McKenzie as Assistant Project Coordinator for the Stamford Urban Transitway Project. 07/13/17 – Submitted by Clemon Williams 08/23/17 – Held by Committee	Held
2. P29.090	APPROVAL; Employment Contract with Ann M. Brown as Project Coordinator for the Stamford Urban Transitway Project. 07/13/17 – Submitted by Clemon Williams 08/23/17 – Held by Committee	Held
<p>A motion to table Items 1 and 2 until after the Land Use Committee review of the Urban Transitway project was made, seconded and approved by a vote of 7-0-0 (Reps. Nabel, Figueroa, Jacobson, McMullen, Miller; Okun and Savage in favor).</p>		
3. P29.092	APPROVAL; Clerk of the Works II Contract with Kenneth R. Byxbee. 08/16/17 – Submitted by Clemon Williams	Approved 8-0-1

Ms. Nabel reported that the Committee had approved contracts for Brown, Byxbee, Zurkowski, Canella and Morelli in 2014 and Mr. Lemone in 2013. Mr. Casolo explained that these contracts have expired and these are new contracts with new projects. Some of the projects in the previous contracts have been completed.

Mr. Byxbee is working on ongoing projects. The primary change to the contract is the projects and the compensation. The compensation requested reflects an increase of 2.1% over the life of the contract from \$34.42 to \$36.63. Clerk of the Works do not receive the World at Work increases that the other members of the Pay Plan receive; so their salaries remain flat for the duration of their contracts. All of the candidates meet the minimum requirements for the position. The City currently uses 14 Clerk of the Works.

A motion to approve this contract was made seconded and approved by a vote of 8-0-1 (Reps. Nabel, Fedeli, Figueroa, Jacobson, McMullen, Miller, Okun and Savage in favor; Rep. DePina abstaining).

4. P29.093 APPROVAL; Clerk of the Works II Contract with Vincent Derubeis. **Approved 9-0-0**
08/16/17 – Submitted by Clemon Williams

Mr. Derubeis' contract is similar to Mr. Byxbee's. Mr. Casolo noted that these are very dedicated employees overseeing the City's capital projects. The compensation requested reflects an increase of 2.1% over the life of the contract from \$34.42 to \$36.63. His projects are more focused on electrical work.

A motion to approve this contract was made seconded and approved by a vote of 9-0-0 (Reps. Nabel, DePina, Fedeli, Figueroa, Jacobson, McMullen, Miller, Okun and Savage in favor).

5. P29.094 APPROVAL; Clerk of the Works II Contract with Felix J. Lemone. **Approved 9-0-0**
08/16/17 – Submitted by Clemon Williams

Mr. Lemone was originally hired for the WPCA, but has been doing street work for several years. He is also extremely dedicated. His rate is higher because of the work he does and the size of his project. His current rate is \$34.42. Clerk of the Works contracts do not include benefits because of the way the positions were created. They are entitled to health care under the CT Exchange. They are covered by workers compensation

A motion to approve this contract was made seconded and approved by a vote of 9-0-0 (Reps. Nabel, DePina, Fedeli, Figueroa, Jacobson, McMullen, Miller, Okun and Savage in favor).

6. P29.095 APPROVAL; Clerk of the Works II Contract with Nancy M. Ormsby-Flynn. **Approved 9-0-0**
08/16/17 – Submitted by Clemon Williams

Ms. Ormsby-Flynn is a registered architect and tends to work on many projects, often with outside agencies. Her rate of pay is higher because she is a licensed professional. The compensation requested reflects an increase of 2.1% compounded over the life of the contract from \$48.34 to \$51.45. She was originally an employee in the Facilities Department.

A motion to approve this contract was made seconded and approved by a vote of 9-0-0 (Reps. Nabel, DePina, Fedeli, Figueroa, Jacobson, McMullen, Miller, Okun and Savage in favor).

7. P29.096 APPROVAL; Clerk of the Works II Contract with **Approved 9-0-0**
Richard Zurkowski.
08/16/17 – Submitted by Clemon Williams

Mr. Zurkowski's is a very senior employee and a very strong clerk. He has been a contractor and is assigned to the larger projects. His current rate is \$39.09 and will be increased to midpoint of \$42.36. He was at midpoint but his rate fell below midpoint because the contracts were on hold and he asked to be returned to midpoint.

A motion to approve this contract was made seconded and approved by a vote of 9-0-0 (Reps. Nabel, DePina, Fedeli, Figueroa, Jacobson, McMullen, Miller, Okun and Savage in favor).

8. P29.097 APPROVAL; Clerk of the Works II Contract with **Approved 9-0-0**
Frank Canella.
08/16/17 – Submitted by Clemon Williams

Mr. Canella was a Board of Ed employee. His specialty is mechanical systems and plumbing. His increase is because his current rate falls below the minimum and this gets him up to minimum.

A motion to approve this contract was made seconded and approved by a vote of 9-0-0 (Reps. Nabel, DePina, Fedeli, Figueroa, Jacobson, McMullen, Miller, Okun and Savage in favor).

9. P29.098 APPROVAL; Clerk of the Works II Contract with **Approved 9-0-0**
Dennis D. Morelli.
08/16/17 – Submitted by Clemon Williams

Mr. Morelli is a site engineer. His increase is because his current rate falls below the minimum and this gets him up to minimum at \$33.89.

A motion to approve this contract was made seconded and approved by a vote of 9-0-0 (Reps. Nabel, DePina, Fedeli, Figueroa, Jacobson, McMullen, Miller, Okun and Savage in favor).

10. P29.099 APPROVAL; Clerk of the Works II Contract with **Approved 9-0-0**
Philip W. Brown.
08/16/17 – Submitted by Clemon Williams

Mr. Brown does internal administrative work and is vital to the City. He has been with the City a long time. The compensation requested reflects an increase of 2.1% over the life of the contract from \$34.42 to \$36.63.

A motion to approve this contract was made seconded and approved by a vote of 9-0-0 (Reps. Nabel, DePina, Fedeli, Figueroa, Jacobson, McMullen, Miller, Okun and Savage in favor).

A motion to move the Committee into the Land Use Committee meeting was made, seconded and approved by a vote of 9-0-0 (Reps. Nabel, DePina, Fedeli, Figueroa, Jacobson, McMullen, Miller, Okun and Savage in favor).

As a Secondary Committee:

1. LU29.076 REVIEW; Status of the Urban Transitway, Including a Timeline and Current Status. **Report Made**
12/06/16 – Submitted by Rep. Fedeli

The Committee reconvened at 8:02 to consider Items 1 and 2. Chair Nabel noted that the positions were discussed at the last meeting. Mr. Casolo noted that the salaries are set under the Pay Plan. As noted in the Land Use meetings, the Urban Transitway project will not be complete in December. A question was raised as to when the new rates of pay under the contracts go into effect.

1. P29.091 APPROVAL; Employment Contract with Winston M. McKenzie as Assistant Project Coordinator for the Stamford Urban Transitway Project. **Held**
07/13/17 – Submitted by Clemon Williams
08/23/17 – Held by Committee
2. P29.090 APPROVAL; Employment Contract with Ann M. Brown as Project Coordinator for the Stamford Urban Transitway Project. **Held**
07/13/17 – Submitted by Clemon Williams
08/23/17 – Held by Committee

A motion to hold these items until 6:00 pm on October 2, 2017 was made, seconded and approved by a vote of 9-0-0 (Reps. Nabel, DePina, Fedeli, Figueroa, Jacobson, McMullen, Miller, Okun and Savage in favor).

Chair Nabel adjourned the meeting at 8:17 p.m.

Respectfully submitted,
Susan Nabel, Chair

This meeting is on Video ([Part 1](#) and [Part 2](#))