The Steering Committee of the 29<sup>th</sup> Board of Representatives of the City of Stamford met on Monday, December 12, 2016, at 7:00 p.m., in the Democratic Caucus Room of the Board of Representatives in the Government Center, 888 Washington Boulevard, 4th Floor, Stamford, Connecticut.

# MINUTES OF THE STEERING COMMITTEE

President Skigen called the meeting to order at 7:07 p.m.

In attendance were President Skigen, Committee Member Reps. Caterbone, Coppola, Di Costanzo, Fedeli, Figueroa, Heaphy, McGarry, Mitchell, Nabel, Pratt, Savage and Summerville. Absent or excuses were Reps. Cerasoli, DeLuca, DePina and Franzetti. Also present were Reps. Miller, Ryan and Zelinsky.

The Regular Meeting of the 29<sup>th</sup> Board of Representatives of the City of Stamford will be held on Tuesday, January 3, 2017, at 8:00 p.m., in the Legislative Chambers of the Board of Representatives in the Government Center, 888 Washington Boulevard, 4th Floor, Stamford, Connecticut.

#### BOARD OF REPRESENTATIVES MEETING AGENDA

**INVOCATION:** To be delivered by Rabbi Joshua Hammerman.

PLEDGE OF ALLEGIANCE TO THE FLAG: To be led by President Skigen.

**ROLL CALL:** To be conducted by Clerk of the Board Summerville.

**VOTING MACHINE STATUS:** To be confirmed by Clerk of the Board Summerville.

**MOMENTS OF SILENCE:** To be recorded in the minutes.

**COMMUNICATIONS:** 

#### **HONORARY RESOLUTIONS:**

1. RESOLUTION; Congratulating the Stamford High **PLACE ON** School Lady Knights Girls Volleyball team on their THE FCIAC Championship and Class LL State **JANUARY AGENDA** 

Championship.

12/06/16 – Submitted by Pres. Skigen and Rep.

Mitchell

A motion to place Item No. 1 on the January Agenda was made, seconded and approved by unanimous voice vote.

#### Late Submissions:

A motion to suspend the rules to take up the following resolutions was made, seconded and approved by unanimous voice vote, with Rep. Fedeli abstaining.

2. RESOLUTION; Congratulating the Stamford Church PLACE ON of Christ on its 50<sup>th</sup> Anniversary. THE

12/09/16 - Submitted by Rep. Zelinsky **JANUARY AGENDA** 

3. RESOLUTION; Congratulating Archie Elam on his

Induction into the Connecticut Veterans Hall of

Fame.

12/12/16 – Submitted by President Skigen

PLACE ON

THE

**JANUARY** AGENDA

A motion to place Item Nos. 2 and 3 on the January Agenda was made, seconded and approved by unanimous voice vote.

## STANDING COMMITTEES

STEERING COMMITTEE: Meeting: Monday, December 12, 2016

7:00 p.m. – Democratic Caucus Room

**APPOINTMENTS COMMITTEE:** Annie Summerville, Co-Chair

Anabel Figueroa, Co-Chair

#### Frank Cerasoli, Vice Chair Meeting: Thursday, December 15, 2016 6:00 p.m. – Democratic Caucus Room 1. F29.483 ADDITIONAL APPROPRIATION (Grants Budget): **PLACE ON** \$10,000.00 Waste Reduction Initiative; Establishment of a Swap THE Shop at 90 Magee Ave (100% grant funded). **JANUARY** 11/18/16 - Submitted by Mayor Martin **AGENDA** 12/15/16 - To be considered by Board of Finance 2. F29.484 ADDITIONAL APPROPRIATION (Operating Budget **PLACE ON** \$95,000.00 from Fund Balance); Compliance with Federal THE Mandate: Human Resources Personnel Overtime: **JANUARY** Funding for Staff Required to Administer Civil **AGENDA** Services Exams; Funding for Advertising for Civil Service Exams; Fulfillment of HR Contracts with 3rd Party Consultant. 12/02/16 - Submitted by Mayor Martin 12/15/16 - To be considered by Board of Finance 3. F29.485 ADDITIONAL APPROPRIATION (Operating Budget **PLACE ON** \$53,954.00 from Contingency); Payroll costs of Long Ridge THE Volunteer Fire Company due to unforeseen **JANUARY** circumstances with a long term injury to a member. **AGENDA** 12/02/16 - Submitted by Mayor Martin 12/15/16 - To be considered by Board of Finance 4. F29.486 ADDITIONAL APPROPRIATION (Operating Budget PLACE ON \$771,390.00 from Contingency); MAA Wage Increase obligations THE for FY 16/17 per recent contract settlement. **JANUARY** 12/02/16 - Submitted by Mayor Martin **AGENDA** 12/15/16 - To be considered by Board of Finance 5. F29.487 ADDITIONAL APPROPRIATION (Operating Budget PLACE ON \$10,000.00 from Contingency); Retroactive Fire Contract THE Settlement. **JANUARY** 12/06/16 - Submitted by Mayor Martin **AGENDA** 12/15/16 - To be considered by Board of Finance 6. F29.488 ADDITIONAL APPROPRIATION (Operating Budget **PLACE ON** \$3,244,037.00 from Contingency); Fire Wage Increase Obligations THE for FY 16/17 per Recent Contract Settlement. **JANUARY** 12/02/16 - Submitted by Mayor Martin **AGENDA**

12/15/16 - To be considered by Board of Finance

Monica Di Costanzo, Chair

FISCAL COMMITTEE:

7. <u>F29.489</u> \$40,000.00	REJECTION; Capital Project Closeout Project No. CP38030; CLC Facility Rehab Project. 11/08/16 – Submitted by Mayor Martin 12/15/16 - To be considered by Board of Finance	PLACE ON THE JANUARY AGENDA
8. <u>F29.490</u> \$33,901.65	ADDITIONAL APPROPRIATION (Capital Budget); District wide code compliance. 12/02/16 – Submitted by Mayor Martin 12/13/16 – To be considered by Planning Board 12/15/16 - To be considered by Board of Finance	PLACE ON THE JANUARY AGENDA
9. <u>F29.492</u> \$3,419.73	REJECTION; Capital Project Closeout Project No. CP1202 CLC roof replacement.  12/06/16 – Submitted by Mayor Martin  12/13/16 – To be considered by Planning Board  12/15/16 - To be considered by Board of Finance	PLACE ON THE JANUARY AGENDA
10. <u>F29.493</u> \$73,049.57	REJECTION; Capital Project Closeout Project No. CP4009 Lockwood/Maple Ave K-Wing Renovation. 12/06/16 – Submitted by Mayor Martin 12/13/16 – To be considered by Planning Board 12/15/16 – To be considered by Board of Finance	PLACE ON THE JANUARY AGENDA
11. <u>F29.491</u> \$76,469.30	ADDITIONAL APPROPRIATION (Capital Budget); CP0062-CLC Classroom and playground Refurbishing and Renovations; CLC Kitchen Grease Interceptor Replacement. 12/06/16 – Submitted by Mayor Martin 12/13/16 – To be considered by Planning Board 12/15/16 - To be considered by Board of Finance	PLACE ON THE JANUARY AGENDA

A motion to place Item Nos. 1 through 11 on the January Agenda was made, seconded and approved by unanimous voice vote.

# LEGISLATIVE & RULES COMMITTEE:

Eileen Heaphy, Chair Elise Coleman, Vice Chair

Meeting: Monday, December 19, 2016 7:00 p.m. – Democratic Caucus Room

1. <u>LR29.074</u>	RESOLUTION and public hearing; Approving a License Agreement between the City of Stamford and the Connecticut Department of Transportation for the use of City-owned Property at the Corner of John and Dock Streets for the Atlantic Street Metro-North Railroad Bridge Replacement.  12/02/16 – Submitted by Mayor Martin  12/06/16 – Approved by Planning Board  12/15/16 - To be considered by Board of Finance	PLACE ON THE JANUARY AGENDA
2. <u>LR29.070</u>	REVIEW; Annual Report of the Board of Ethics. 09/11/16 – Submitted by Rep. Heaphy	PLACE ON THE JANUARY AGENDA
3 LR29.072	APPROVAL; Amendment of the Board's Rules to Delete Section III, Leadership. 10/05/16 – Submitted by Rep. McMullen	REMOVE FROM AGENDA
4 <u>LR29.073</u>	APPROVAL; Amendment of the Board's Rules to add Section IV.A.4 providing for a definition of a quorum for committee meetings.  10/14/16 – Submitted by Rep. McMullen	REMOVE FROM AGENDA

A motion to place Item Nos. 1 and 2 on the January Agenda was made, seconded and approved by unanimous voice vote.

PERSONNEL COMMITTEE: Susan Nabel, Chair Mary Fedeli, Vice Chair

Meeting: Wednesday, December 21, 2016 7:00 p.m. – Republican Caucus Room

1 P29.081 ORDINANCE for publication; Designating the Position of OPM Director as an Unclassified Position.
12/06/16 – Submitted by Clemon Williams
PLACE ON THE JANUARY AGENDA

A motion to place Item No. 1 on the January Agenda was made, seconded and approved by unanimous voice vote.

# LAND USE/URBAN REDEVELOPMENT COMMITTEE: Harry Day, Chair

1. <u>LU29.072</u>	ORDINANCE for public hearing and final adoption; Restructuring the Urban Redevelopment Commission (URC). 07/06/16 – Submitted by Mayor Martin 07/20/16 - Held in Committee 08/24/16 – Held in Committee 11/30/16 – Approved by Committee, as amended, for publication	HELD
2. <u>LU29.074</u>	ORDINANCE for public hearing and final adoption; Amending Code Section 88, Buildings, Demolition of, to add a new Section 88 – 5.D. 10/19/16 – Submitted by Rep. Day 11/30/16 – Approved by Committee for publication	HELD
3. LU29.075	REVIEW; Hoyt-Barnum House relocation – Current status/plans for final restoration at new site and financial analysis of the costs incurred, or to be incurred.  11/10/16 – Submitted by Rep. Ryan	HELD
4. LU29.076	REVIEW; Status of the Urban Transitway, Including a Timeline and Current Status.  12/06/16 – Submitted by Rep. Fedeli	HELD

OPERATIONS COMMITTEE: Joseph Coppola, Jr., Chair John R. Zelinsky, Vice Chair

Meeting: Tuesday, December 27, 2016 7:00 p.m. – Democratic Caucus Room

1. O29.072 ORDINANCE for publication; Amendment of Chapter 200, Sewers, Section 200-33, Regarding the

Responsibility for the Maintenance and Repair of Sewer Laterals within the City Right of Way. 07/25/16 – Submitted by Director Handler

08/30/16 – Approved by Committee for publication 09/27/16 – Public Hearing held and Approved by

Committee as amended

10/05/16 – Returned to Committee by full Board for

publication

10/25/16 – Held in Committee 11/28/16 – Held in Committee

2. O29.078 ORDINANCE for publication; Amendment of §201-2

to Exclude Fallen Leaves in City right-of-way during leaf collection from the Definition of Pollutant. 12/07/16 – Submitted by Rep. McMullen

MOVE TO PENDING

PLACE ON THE

**JANUARY** 

AGENDA

A motion to place Item No. 1 on the January Agenda was made, seconded and approved by unanimous voice vote.

PUBLIC SAFETY & HEALTH COMMITTEE:

Gloria G. DePina, Chair

Matthew Quinones, Vice Chair

Meeting: Thursday, December 22, 2016 7:00 p.m. – Democratic Caucus Room

1. PS29.072 ORDINANCE for public hearing and final adoption;

Establishing Requirements to Assist in Saving Water with Professionally-Installed Irrigation Systems.

10/07/16 - Submitted by Mayor Martin

10/19/16 - Held in Committee

11/30/16 - Approved by Committee, as amended

PLACE ON THE JANUARY AGENDA 2. PS29.062 ORDINANCE for publication; Process For Food Truck PLACE ON THE Vendors To Request And Obtain Permission To Sell **JANUARY** Food and Beverages in Stamford, and the AGENDA Enforcement Procedures. 03/28/16 - Submitted by Reps. Quinones and DePina 04/11/16 - Held at Steering 06/13/16 - Held at Steering 07/21/16 - Held by Committee 08/18/16 - Held by Committee 10/19/16 - Held in Committee 3. PS29.074 REVIEW; Grant from Robert Wood Johnson PLACE ON THE Foundation for Crime Prevention on West Side. **JANUARY** 11/22/16 – Submitted by Mayor Martin **AGENDA** 4. PS29.075 RESOLUTION; Amending Emergency Water **PLACE ON THE** Regulations. **JANUARY** 

A motion to place Item Nos. 1 through 4 on the January Agenda was made, seconded and approved by unanimous voice vote.

## **PARKS & RECREATION**

COMMITTEE: Jim Caterbone, Co-Chair Carl Franzetti, Co-Chair

12/05/16 – Submitted by President Skigen

Meeting: Tuesday, December 20, 2016 7:00 p.m. – Republican Caucus Room

AGENDA

1. PR29.038 REVIEW; Status of implementation of Cummings Park Master Plan improvements.

11/10/16 – Submitted by Rep. Ryan

PLACE ON THE JANUARY
AGENDA

A motion to place Item No. 1 on the January Agenda was made, seconded and approved by unanimous voice vote.

**EDUCATION COMMITTEE:** Mary Savage, Chair

Wednesday, December 21, 2016 6:00 p.m. – Democratic Caucus Room

1. E29.042 REVIEW; Student Advisory Council 2016-17. PLACE ON THE 07/06/2016 – Submitted by Rep. Savage JANUARY AGENDA

A motion to place Item No. 1 on the January Agenda was made, seconded and approved by unanimous voice vote.

## HOUSING/COMMUNITY DEVELOPMENT/

SOCIAL SERVICES COMMITTEE: **Elaine Mitchell, Chair** Lila Wallace, Vice Chair

REVIEW; Creating One Source where all Affordable 1. HCD29.43 **HELD** Housing Funds are located and from which they are

Disbursed.

03/08/16 - Submitted by Rep. Mitchell

03/22/16 - Report Made & Held in Committee 04/19/16 - Report Made & Held in Committee 07/19/16 - Report Made & Held in Committee 09/21/16 - Report Made & Held in Committee

10/18/16 - Held in Committee

TRANSPORTATION COMMITTEE: Robert "Gabe" DeLuca, Chair Rodney Pratt, Vice Chair

> Meeting: Thursday, December 29, 2016 7:00 p.m. – Republican Caucus Room

1. T29.060 RESOLUTION and public hearing; Approving a Lease Agreement between the City of Stamford and

Bedford Street Merchants for use of the Bedford Street lot as a Municipal Parking Lot for Metered

Parking.

10/06/16 - Submitted by Mayor Martin 10/25/16 - Approved by Planning Board

12/15/16 - To be considered by Board of Finance

2. T29.063 ORDINANCE for publication; Amending Chapter 231,

Vehicles And Traffic, Section 6, Prohibited Stopping, Standing Or Parking, To Prohibit Parking On City Streets For More Than Seventy-Two Hours.

11/15/16 - Submitted by Mayor Martin

PLACE ON THE **JANUARY** AGENDA

PLACE ON THE

**JANUARY** 

**AGENDA** 

A motion to place Item Nos. 1 and 2 on the January Agenda was made, seconded and approved by unanimous voice vote.

STATE & COMMERCE COMMITTEE: Rodney Pratt, Chair

Meeting: Thursday, December 22, 2016 7:00 p.m. – Republican Caucus Room

1. SC29.039 REVIEW; South End Enterprise Zone.

10/28/16 – Submitted by Reps. Pratt and Watkins

PLACE ON THE **JANUARY** AGENDA

2. SC29.040 REVIEW: Establishing a Stamford Arts Commission. **HELD** 

12/02/16 – Submitted by Pres. Skigen

A motion to place Item No. 1 on the January Agenda was made, seconded and approved by unanimous voice vote.

#### SPECIAL COMMITTEES

STAMFORD WATER QUALITY

Susan Nabel, Chair Gail Okun, Vice Chair

**COST SAVINGS &** REVENUE ENHANCEMENT

> Frank Cerasoli, Co-Chair Keith Silver, Co-Chair

Meeting: Tuesday, January 3, 2017 6:00 p.m. – Democratic Caucus Room

1. CS29.016 ORDINANCE for public hearing and final adoption;

Increasing the fees for applications to the Planning Board, Zoning Board and Zoning Board of Appeals.

05/03/16 - Submitted by Rep. Zelinsky

07/18/16 - Held in Committee

10/26/16 - Approved by Committee, as amended, for

publication

12/01/16 – Public hearing held and approved by

Committee, as amended, for republication

Secondary Committees: Operations and Land Use/Urban Redevelopment

2. CS29.018 REVIEW; City Management of Postage Expenses.

11/02/16 – Submitted by Rep. McMullen

3. CS29.019 REVIEW; City Management of Copying Expenses.

11/02/16 - Submitted by Rep. McMullen

**HELD** 

**HELD** 

PLACE ON THE

**JANUARY** 

**AGENDA** 

#### PERFORMANCE METRICS

# Lindsey Miller, Co-Chair David Watkins, Co-Chair

HELD

1. PM29.007 REVIEW; Status of Citizens Service Bureau's **HELD** 

development of data and Performance Metrics based

thereon.

10/06/16 - Submitted by Rep. Miller

2. PM29.009 REVIEW; Administration's suggestions and

recommendations for additional

departments/functions to be covered by the

Performance Metrics Committee. 10/06/16 – Submitted by Rep. Miller

MINUTES

1. December 5, 2016 Regular Board Meeting

#### **ADJOURNMENT**

President Skigen adjourned the meeting at 7:25 p.m.

This meeting is on video.

#### PENDING AGENDA

#### **Legislative & Rules Committee**

1. LR29.063 ORDINANCE, for publication; Repealing Chapter **REMAIN ON** 6, Article XI of the Code of Ordinances, Concerning **PENDING** the Smith House Board of Directors. .

01/06/16 - Submitted by President Skigen

01/19/16 - Held in Committee

ORDINANCE, for publication; Repealing Chapter 2. LR29.064

40, Article XXXXIV of the Code of Ordinances, Concerning the Executive Director - Smith House.

01/06/16 - Submitted by President Skigen

01/19/16 - Held in Committee

**REMAIN ON PENDING** 

#### **Land Use Committee**

1. LU29.025 REVIEW; of the Urban Renewal Plan for the **REMAIN ON** Southeast Quadrant (Extended) Urban Renewal **PENDING** 

Project, Conn. R-43.

05/28/14 - Submitted by President Skigen 07/29/14 - Report Made & Held in Committee

08/26/14 - Held in Committee

09/23/14 - Report Made & Held in Committee 10/29/14 – Report Made & Held in Committee

2. LU29.035 RESOLUTIONS; 1) Waiving the Requirements of **REMAIN ON PENDING** 

Section 21-3B of the Code of Ordinances and 2) Naming the West Main Street Bridge the Anthony

F.X. Pellicci Memorial Bridge.

02/19/15 - Submitted by Rep. DePina and Zelinsky

03/31/15 - Held in Committee 04/28/15 - Held in Committee

05/26/15 -Held in Committee

3. LU29.034 REVIEW; Use of property by Finnochio Bros. at 49

Liberty Place and Effects on surrounding

neighborhood.

02/04/15 - Submitted by Rep. Mitchell

02/24/15 - Report Made & Held until April

04/28/15 - Report Made & Held in Committee

04/28/15 - Held in Committee

06/30/15 - Held in Committee

07/13/15 - Placed on Pending Agenda

**REMAIN ON PENDING** 

4. LU29.039 REVIEW: Current and Future Purpose and Role of **REMAIN ON** the Urban Redevelopment Commission. **PENDING** 04/08/15 - Submitted by Reps. Day, Kooris, Silver, Skigen, Buckman and Zelinsky 04/28/15 - Report Made & Held in Committee 05/26/15 - Report Made & Held in Committee 06/30/15 - Held in Committee 07/13/15 - Placed on Pending Agenda 09/01/15 - Report Made & Held in Committee 09/29/15 - Held in Committee 10/27/15 - Held in Committee 12/01/15 – Held in Committee 12/14/15 - Held at Steering 01/27/16 - Held in Committee 5. LU29.056 RESOLUTION; Renaming or conferring the honorary **REMAIN ON** naming of Richmond Hill Avenue to Dr. Joyce **PENDING** Yerwood Road in conformance with Section 21 of the Code of Ordinances. 09/30/15 - Submitted by Mayor Martin and Reps. DePina and Mitchell 10/27/15 - Held in Committee 12/01/15 - Held in Committee 12/14/15 - Held at Steering 01/27/16 - Held in Committee 03/02/16 - Approved by Committee, pending satisfaction of requirements 03/07/16 - Held by Full Board 6. LU29.062 RESOLUTION, Initiating the Process of Accepting **REMAIN ON** Georgian Court by petition as a City Street under **PENDING** Charter Part 8, Budgetary Procedures - 6; Special Assessment. 12/14/15 - Submitted by Georgian Court Homeowners Association 01/27/16 – Held in Committee 03/02/16 - Held in Committee 7. LU29.066 RESOLUTION and approval of public hearing; **REMAIN ON** Approval of Director of Administration's Final Report **PENDING** Dated April 1, 2016 Concerning the Discontinuance of a Portion of Division Street West of Clinton Avenue and Directing that Such Discontinuance be Carried Out. 04/01/16 - Submitted by Director Handler 04/12/16 - Approved by the Planning Board 04/27/16 - Held in Committee \_\_/\_\_/16 - to be considered by the Board of Finance

8. LU29.073 RESOLUTION; Recognizing Frederick Street with the Honorary Name of Louis J. Casale, Jr. Way, in accordance with <a href="#">Chapter 21</a>, <a href="#">Article III of the Code of Ordinances</a>.

REMAIN ON PENDING

08/02/16 – Submitted by Reps. Zelinsky and Adams 08/08/16 – Held at Steering

#### **Operations Committee:**

1. O29.042 REVIEW; Drainage on Pine Hill Avenue. REMAIN ON 06/01/15 – Submitted by Rep. Coppola PENDING

06/23/15 - Held by Committee

07/13/15 – Placed on Pending Agenda

2. O29.053 ORDINANCE for final adoption; Amendment of §214- 29 of the Code of Ordinances; Excavation Permit Required.

REMAIN ON PENDING

11/05/15 - Submitted by Mayor Martin

11/24/15 – Approved by Committee for publication 12/07/15 – Returned to Committee at Board meeting 12/21/15 – Approved by Committee for publication,

as amended

01/28/15 - Public Hearing Held and Held in

Committee

02/23/16 – Held in Committee 03/30/16 – Held in Committee

3. O29.068 ORDINANCE <u>for publication</u>; Amendment of <u>Chapter</u> 214, Article II of the Code of Ordinances,

Encroachments and Excavations, to require any person or entity opening streets and digging more than three trenches to repave the street rather than

require the City to do the repaving. 05/04/16 – Submitted by Rep. Zelinsky

05/19/16 - Held in Committee

4. <u>O29.076</u> REVIEW; Results of Pavement Condition Survey

and current paving plans and strategy, including

order of paving.

10/05/16 - Submitted by Rep. Caterbone

REMAIN ON PENDING

REMAIN ON PENDING

#### **Education Committee**

1. E29.048 REVIEW; Actions to be taken by Board of Education

and/or Board of Representatives to ensure Stamford receives its fair share of State school funding in light

**REMAIN ON** 

PENDING

of recent Court decision. (7:00 p.m.) 10/07/16 – Submitted by Rep. de la Cruz

10/19/16 - Held in Committee

### **Transportation Committee**

1. <u>T29.053</u> RESOLUTION; Sense of the Board Resolution REMAIN ON regarding Construction of a Multi-Use Trail in the PENDING

Right-of-Way along the Merritt Parkway. 04/30/16 – Submitted by Rep. DeLuca 06/02/16 – Approved by Committee 7-1-0

06/06/16 – Held by Full Board 06/13/16 – Held at Steering 08/08/16 – Held at Steering

2. T29.058 REVIEW; Status of the Residential Parking Permit Program. REMAIN ON PENDING

09/07/16 - Submitted by Rep. Fedeli

09/29/16 - Report Made & Held in Committee