



Stamford, CT

Response to RFP 2025.0297

**Automated Traffic Enforcement Safety
Devices Services**

February 27, 2025



February 26, 2025

Mr. Erik Larson
Purchasing Agent
Stamford Government Center
888 Washington Boulevard
10th Floor
Stamford, CT 06901



Re: RFP 2025.0297 Automated Traffic Enforcement Safety Devices Services

Dear Mr. Larson,

Sitestream LLC, of Beverly Massachusetts is pleased to provide this proposal for a complete turnkey automated traffic speed and intersection red-light photo enforcement program in response to RFP# 2025.0297. It is our sincere goal to partner with Stamford to increase traffic safety and to offer a level of performance and professionalism that will exceed your community's expectations. Sitestream designs well thought-out enforcement programs from the ground up and with long term partnerships in mind, and has just been awarded a similar, sizeable traffic enforcement program in a nearby city within New Haven County.

Stamford's new program will be based on four cornerstones:

- Compliance – generating clear, compliant justification reports for OSTA which reflect Stamford's goals for student, pedestrian, cyclist and driver safety
- Implementation – delivering and installing advanced detection and imaging technology that is accurate and reliable while adhering to project timelines
- Fulfilment – operating all of the program elements from violations processing through to fine collection to ensure compliance and optimal enforcement
- Communication - candidly and transparently provide key performance metrics and reports to municipal stakeholders

Upon the creation of Sitestream, I harnessed my near two decades of industry experience and observation to establish our company as a systems integrator. The traffic goals, enforcement locations and style of camera technology allowed by law can dictate the selection process when procuring equipment and technology. As a systems integrator, Sitestream is not locked-in to a one-size-fits-all solution but rather designs the solutions around the best the market has to offer. The technical solution will be specific to Stamford's needs and goals.

Sitestream delivers successful, full-service programs because our company really pays attention to the details. When reading about automated traffic enforcement programs across the US, it is often the program challenges that make the news - as the news thrives on the negative. We feel that it is our job to keep your City's program out of the headlines. The small boring details of program management can trip up many vendors – however we are immersed in such details every step of the way and across our organization to ensure that programs are exceeding expectations.

As operational experts, with a combined experience of 50 plus years, my team and I have delivered tangible safety programs generating over \$500M in local revenue to 60 plus communities across the US and S. America. Sitestream will not simply be a vendor to Stamford, we will be your active partner for the long-term, committing to:



- Full program compliance with the established DOT guidelines
- Rapid response to stakeholder questions and inquiries
- Dedicated ongoing program support for the team in Stamford

With the thorough and detailed set of guidelines from the CT Department of Transportation, we realize the importance of compliant delivery of speed and red-light enforcement services to Stamford. Sitestream is focused on helping municipalities navigate uncharted territory and important decisions related to crash data, traffic counts and public sentiment. It is our goal to utilize Sitestream's unrivalled experience to earn our spot as Stamford's trusted advisor for traffic safety – now and in the years to come.

We affirm that each of the required specifications of this RFP can and will be met by Sitestream. Please note that we have included a brief overview of our noise-abatement automated enforcement offering in the Additional Offerings section of our response.

We welcome the opportunity to meet with your evaluation committee and expand on our photo enforcement philosophy and capabilities. We thank you for your kind consideration.

Sincerely,



Andrew Noble

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Sitestream LLC

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What's in the Box?

- All technology - Constructed, Installed, Configured
- Fixed-speed camera units as outlined
- Fixed red-light enforcement units as required
- All operational costs from Day One - Zero up-front costs for the City
- Full integrations with DMV, Payment, Scofflaw & Customer service subsystems
- Unlimited user accounts with City-controlled access
- Full program reporting to the City to ensure statutory compliance
- Audit trails and transparency throughout the program – front to back!
- Guaranteed violations processing timeline
- 72-hour response time to determine plan; replace or repair
- Fully automated interface to City's IT systems
- Optional USPS Certificates of First Class Mailing
- Safeteen Program - Socially conscious partnership where one percent (1%) of Sitestream revenue is given back to the City for teenage drivers' education

3. SPECIFIC REQUIREMENTS

An Important Statement on Technology

Sitestream, here in neighboring Massachusetts, is excited to promote our message of traffic safety through deterrence and technology to the cities and towns of Connecticut, including Stamford. Municipal leaders have responded positively to our presentations, and we are energized to begin one of the State's first ATESD programs in nearby New Haven County. Understanding that no Connecticut program has actually begun to issue citations, and no citizen has yet to challenge ATESD technology in court, we respectfully caution municipalities to choose their technology wisely. The technology will be challenged, and the chain of evidence will be assessed at a granular level. The following factors in regard to chosen technology are critical:

Legal Certainty

- Metrological traceability through the National Institute of Standards and Technology (NIST), in other words unassailable measurement results.
- Non-repudiation, in other words the assurance of the integrity and origin of data.

Superior Evidence

- Our imaging systems have 3 to 10 times greater resolution over competitor cameras.
- Our highly respected SmartMicro radar detection covers 4-6 lanes, with dual speed verification (speed over distance + doppler).
- Our systems have stood the test of countless civil and criminal prosecution cases around the world.
- Our systems capture late night offenses at intersections & speed zones over 100mph, lending crucial public credibility to our and our municipal partners' programs.

Partnership & Trust

- Committing to a particular technology means full responsibility and liability. The local jurisdiction must have the confidence that technical systems are producing valid and reliable evidence.
- A single successful challenge to inferior technology can damage a whole speed program and public reputation for several years. Second best is a liability!

We have chosen our technical suppliers and partners on the basis of these factors. As noted, Sitestream is a systems integrator, with a business model that has allowed us to be extremely flexible and agile with our product and service offerings. I, along with our internal team and technology partners collaborate with leading experts in the fields of detection, photo imaging, and connectivity technology to ensure our solutions benefit from the latest developments and newest features available.



ATESD Camera System Requirements

According to Connecticut law and Department of Transportation decree automated photo traffic enforcement in Connecticut municipalities MUST accomplish two things – improve traffic safety and promote & practice fairness – equity. Vendors and municipalities are not expected to design their idea of an equitable program – they are expected to follow guidelines already established through years of careful consideration by Connecticut lawmakers and invested groups, agencies and advocates. These guidelines now exist in the form and function instituted by the OSTA of the CTDOT.

The ability of a vendor to marshal the ATESD justification team and its resources will be critical. Note the representation of these required activities in the following Project Timelines. The 60 day abeyance between Phase 1 and Phase 2 as represented speaks to the importance of this marshalling of resources activity. No enforcement activity will be undertaken without the creation of site justification reports that meet the strict criteria of the Department of Transportation’s Office of the State Traffic Administration. Beyond the quantitative requirements clearly outlined in the Guidance for Municipalities Developing an Automated Traffic Enforcement Safety Device (ATESD) Plan, vendors must be able to generate the narrative required to integrate the material into a message of safety.

Sitestream team members have designed, built and operated over 60 photo enforcement projects over the last two decades. We know exactly what it takes to deliver a project and to support that project within your community. Stamford citizens will be watching. The City needs to be sure that the chosen vendor is up for the challenge of representing the project in a way that reflects the City’s values. The vendor needs to be engaged not only with the representatives and City’s project professionals, but with the City’s citizens. From in-person updates to high customer service standards, your vendor will be “customer-facing” every day.

Once the deployed systems are approved and running, the vendor must not only perform the complex activities of operating and administering the program to expectations, but continue to provide ongoing justification and performance data throughout the life of each deployment. Deployment site justification and qualification is an ongoing deliverable, as noted specifically in the guidance. Initial reporting, subsequent reporting, and ongoing compliance activities can be a heavy lift for photo enforcement vendors, and the City must have confidence that the commitment to these requirements is of the highest priority to the chosen vendor.

The City expects professionalism, efficiency and commitment to skilled collaboration from its vendor. Sitestream feels that these expectations are what excites us about the prospect of engaging with the City. A ticket factory is not what the City expects, nor is it what the City desires. A partner in the delivery of well-intentioned traffic safety program is the one and only priority.



Brice Ohio Schoolzone
Buildout



US218 Iowa Solar-
Powered Speed Unit

Deployed Speed & RLC Enforcement Technology - Model S

The Model S is a fully self-controlled speed and red light enforcement unit with an amazingly small footprint and extremely low power requirements. Note that all zone configurations and camera adjustments can be made locally in the field on the LED screen on the rear of the unit. Alternatively, all configurations and camera adjustments can also be made remotely via PC 24/7/365.

Detection

- 4D HD Tracking Radar
- Accelerometer + Gyro detect radar attitude
- 0.3 MPH speed verified accuracy

Optical

- 20 – 48 Megapixel high speed camera
- 8 Megapixel video camera

Processing

- 8 Core CPU
- Built-in Cryptographic engine
- Dual 32-bit Radar processor

Local Setup Interface

- 5.6" LCD touch screen
- Remote control over WiFi & LTE

Built-in Interfaces

- Wifi, Bluetooth, GPS, LTE
- 915MHz Wireless Flash

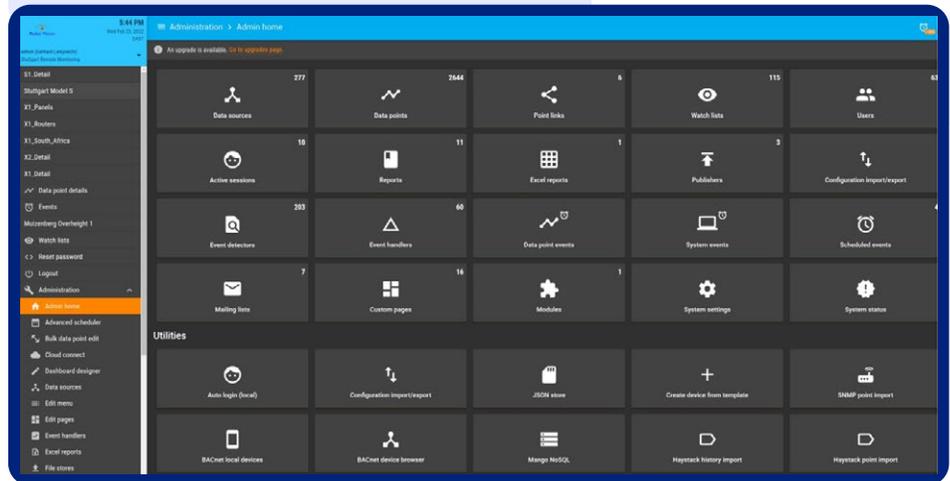
Physical Specifications

- Operating temperature: -10 to 140 °F
- Weight: 3.5 lbs
- Speed: 0 – 250mph
- Simultaneous tracked vehicles: 0 - 253
- Range: 1 - 575ft

Fixed school zone with beacon



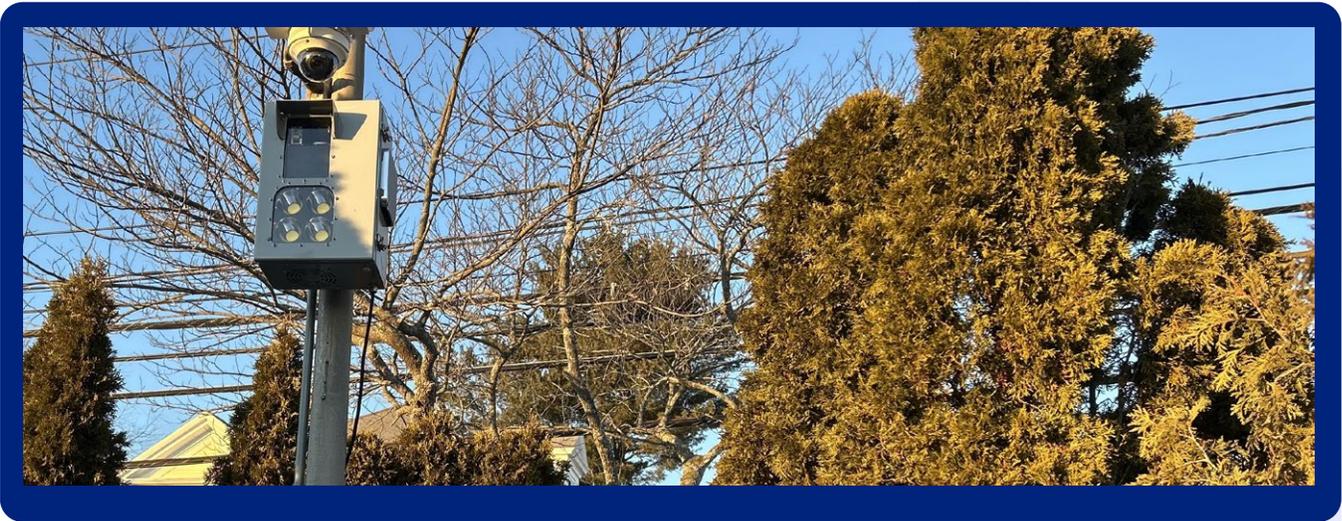
Remote access to all system configurations



Integrated system - detection, imaging, illumination



Model S in custom case - In-field setup & configuration screen



Type S deployment with supplemental IR & 360 degree surveillance cam

Technically Speaking

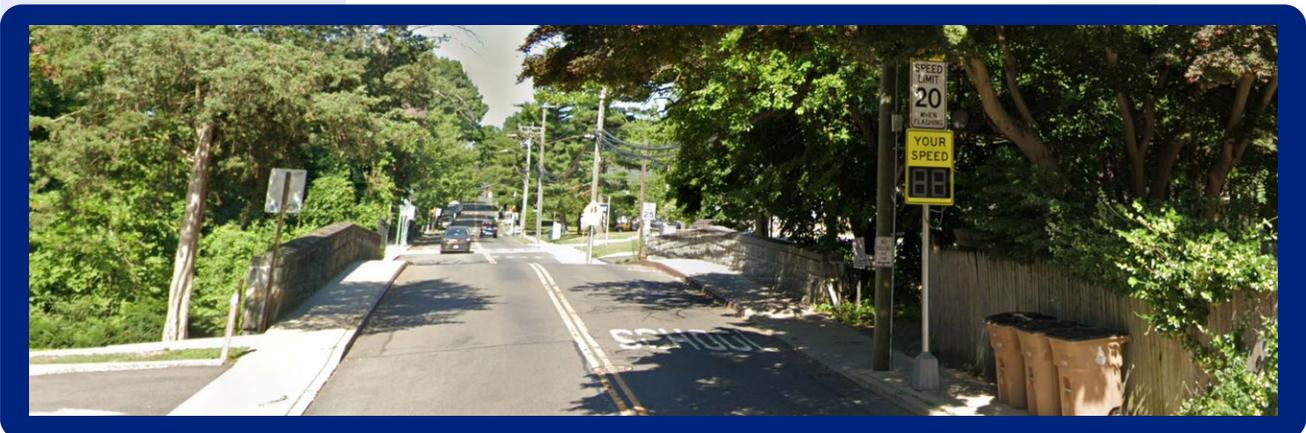
The Model S system uses a 77GHz Beam Steering and Beam Forming radar sensor. This is the most advanced radar technology for automated enforcement, and it provides the highest level of accuracy and vehicle separation. The radar is a 77GHz Digital Beam Steering radar, but also allows Digital Beam Forming, which is not available in other sensors. This feature allows the sensor to electronically switch between antennas, which reduces interference and increases accuracy. The vehicle separation performance is also 3X better than 24GHz sensors due to the fact that the available bandwidth is 3X greater. The radar also allows high speed operation up to 250mph (approaching) while other sensors typically operate up to 200mph.

The Model S system architecture makes use of Machine Vision Global Shutter cameras ranging from 5 Megapixel to 48 Megapixel. These cameras are triggered in the hardware, and thus the delay between detecting the vehicle speed and the image is in the range of 3 microseconds whereas with ordinary cameras this could be as much as 20ms. The vehicle position in the

image at 100mph can vary by as much as 6ft. Consistent positioning in multi-lane enforcement provides a mechanism to remove doubt whether the system assigned the correct lane number if there is more than one vehicle in the image. Having the offender always in the center of the image adds real credibility to the offense record. Additionally, the global shutter precision of exposure also allows precise control of the flash units during low-light & night operation. This reduces the amount of energy and brightness in the sight of drivers.

Every image contains a digital fingerprint that only that specific model can generate, which is a cryptographic representation of every pixel in the image as well as the meta-data such as speed, lane, position and so on. This provides proof that no data has been tampered with. Since this data is encoded into a JPG image, the complete offense record as well as the non-repudiation mechanism is built into the JPEG image. This means that even a copy of an image transferred via text or email will be provable in a court of law as the original evidence.

Approach to Cloonan MS



Construction Images

Solar powered & mains powered

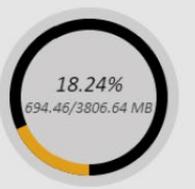


Remote Configuration & Access – Speed & RLC

Our systems are online and accessible 24 hours per day. All systems will be collecting vehicle count data and metrics whether in enforcement or not. Basic operability conditions and parameters are monitored by our technical team. Connectivity and communication statuses are also remotely accessible within our 24/7 operational dashboard.

Online system general info utility

VIDAR SMART > MAINTENANCE > SYSTEM INFO 2022.6.20-1023

BASIC SETUP	IDENTIFY ?	HARDWARE UNITS
ADVANCED SETUP	HwVersion: 267.1.0.0	Primary Board Type: 4x1.2 GHz CPU / X154000
ANPR	Serial: 000de19	Secondary Board Type: 4x1.4 GHz / ARM64
MAINTENANCE	Mac: 00:1d:4d:00:de:19	Sensor #1 Type: CMOS 1.5MP 1440x1080/GS (Color)
SYSTEM INFO	CFF version: 2.1.515	Sensor #2 Type: CMOS 1.5MP 1440x1080/GS (Color)
SENSORS	Firmware: 2022.6.20-1023	NNC: 2202725
CAMERA LOG	Boot Loader: 2020.01 [Jun 02 2022 - 11:16:52 +0200] Xilinx ZynqMP FW4USLVDS	External Unit
UPDATE / AUTO UPDATE	Kernel: 5.15.0-rc4-zynqmp #1 SMP PREEMPT Wed May 18 03:55:21 CEST 2022	LIDAR Type: Garmin LIDAR
BACKUP / RESTORE	SENSOR INFORMATION	MEMORY USAGE
FACTORY RESET		
RECOVERY MODE		
RESTART	Light Sensor	Temperature
HELP		Device
		Buffer

VIDAR SMART > MAINTENANCE > CAMERA LOG 2021.11.17-1649

BASIC SETUP	LOG COPY TO CLIPBOARD ?
ADVANCED SETUP	Camera <input type="radio"/> ANPR <input checked="" type="radio"/>
ANPR	<pre>0000566107-20210416-02200888-20130101-30ffffff-ffffff-202104 2021-11-19 10:56:50 (5:INFO) [] {:0:} > <CFServer> Key 0 (S/N: 2200888), v9 license: 0000566107-20210416-02200888-20130101--30ffffff-ffffff-202104 2021-11-19 10:56:50 (5:INFO) [] {:0:} > <CFServer> Key 0: 14 v9 licenses found 2021-11-19 10:56:50 (5:INFO) [] {:0:} > <cfsDB> Found image reference in a template 2021-11-19 10:56:50 (5:INFO) [] {:0:} > <cfsDB> Parsing document template (xml_default.sys.tmpl) done 2021-11-19 10:56:50 (5:INFO) [] {:0:} > <cfsDB> Parsing document template (xml_default.sys.tmpl) done 2021-11-19 10:56:50 (5:INFO) [] {:0:} > <cfsDB> Parsing document template (file_default.sys.tmpl) done 2021-11-19 10:56:50 (5:INFO) [] {:0:} > <cfsDB> Running B/W sql init script OK 2021-11-19 10:56:50 (5:INFO) [] {:0:} > <cfsDB> Building B/W query OK 2021-11-19 10:56:50 (5:INFO) [] {:0:} > <cfsDB> DB open OK 2021-11-19 10:56:50 (5:INFO) [] {:0:} > <cfsDB> Disk space (@db: 29301 MB > 200 MB) OK 2021-11-19 10:56:50 (5:INFO) [] {:0:} > <cfsDB> Disk space (@img: 29301 MB > 200 MB) OK 2021-11-19 10:56:50 (5:INFO) [] {:0:} > <cfsDataDisp> Unit 9 Listening on 8099 2021-11-19 10:56:50 (5:INFO) [] {:0:} > <CFES> Min. required free memory at OOM action: 10 % 2021-11-19 10:56:50 (5:INFO) [] {:0:} > <CFServer> Server started, awaiting requests 2021-11-19 10:56:51 (5:INFO) [] {:0:} > <ctMTProc-0> ANPR0 engine loaded (cmanpr-9.133- latin_vq.dat) 2021-11-19 10:56:51 (5:INFO) [] {:0:} > <ctMTProc-0> ANPR1: (shared) 2021-11-19 10:56:51 (5:INFO) [] {:0:} > <ctMTProc-1> ANPR0 engine loaded (cmanpr-9.133- latin_vq.dat) 2021-11-19 10:56:51 (5:INFO) [] {:0:} > <ctMTProc-1> ANPR1: (shared) 2021-11-19 10:56:55 (5:INFO) [] {:0:} > <ctAnprMain-0> ANPR engine loaded (cmanpr-11.152- eur.dat) 2021-11-19 10:56:58 (5:INFO) [] {:0:} > <ctAnprMain-1> ANPR engine loaded (cmanpr-11.152- eur.dat)</pre>
MAINTENANCE	
SYSTEM INFO	
SENSORS	
CAMERA LOG	
UPDATE / AUTO UPDATE	
BACKUP / RESTORE	
FACTORY RESET	
RECOVERY MODE	
RESTART	
HELP	

Enforcement Timing

We feel that the single most impactful mistake photo enforcement vendors make involve improper school zone captures based on enforcement timing. For example, even a cursory Google search of current school-zone speed enforcement programs uncovers dozens of examples of enforcement cameras improperly-timed to the presence of students. The subsequent false violations generated and mailed reflect poorly on all parties responsible for the operation of the program.

Unlike a red light enforcement program that operates 24/7/365, school zone enforcement requires much more system flexibility and finesse. We approach the issue of proper enforcement timing through both the

internal camera system as well as the school zone flasher beacon. We worked directly and quickly with our camera system vendors to employ a secondary timing verification between the enforcement system and the school-zone flasher beacon - making the beacon the primary controller of enforcement, in complement with the camera system's internal calendar. In short, we have built a vendor-agnostic, easily customizable operational framework that allows any advanced set of technologies to be integrated into the whole. The result, we feel, is a better offering.

Online school zone system scheduling utility

The screenshot shows a web-based scheduling utility for school zones. On the left is a vertical navigation menu with the following items: BASIC SETUP, ADVANCED SETUP, ANPR, BROWSE, ANPR SETTINGS, TITLE EDITOR, ENGINE MANAGER, RESULT UPLOAD (highlighted), DIAGNOSTICS, MAINTENANCE, HELP, and RADAR CERTIFICATION. The main content area is titled 'EDIT RULE' and includes a 'Rule Name' field with the value 'default'. Below this is the 'ACTIVE PERIODS' section, which has a table with columns for days, 'Begin' time, 'End' time, and 'All day' status. All days from Monday to Sunday are checked, and the 'All day' status is also checked for each. The 'Begin' and 'End' times are set to 00:00 and 24:00 respectively. There are 'BACK' and 'SAVE' buttons at the top right of the 'EDIT RULE' section. Below the 'ACTIVE PERIODS' section is the 'NUMBER PLATES' section, which has 'CLEAR', 'ADD', 'IMPORT', and 'EXPORT' buttons. Below that is the 'EVENT NOTIFICATION' section, which has an 'ADD' button. At the bottom is a table with two columns: 'Type' and 'Target'. The table contains two rows, both with 'Upload' in the 'Type' column and 'Upload Manager 0' and 'Upload Manager 1' in the 'Target' column. There are edit and delete icons to the right of each row.

Day	Begin	End	All day
All	00:00	24:00	<input checked="" type="checkbox"/>
Mon	00:00	24:00	<input checked="" type="checkbox"/>
Tue	00:00	24:00	<input checked="" type="checkbox"/>
Wed	00:00	24:00	<input checked="" type="checkbox"/>
Thu	00:00	24:00	<input checked="" type="checkbox"/>
Fri	00:00	24:00	<input checked="" type="checkbox"/>
Sat	00:00	24:00	<input checked="" type="checkbox"/>
Sun	00:00	24:00	<input checked="" type="checkbox"/>

Type	Target
Upload	Upload Manager 0
Upload	Upload Manager 1

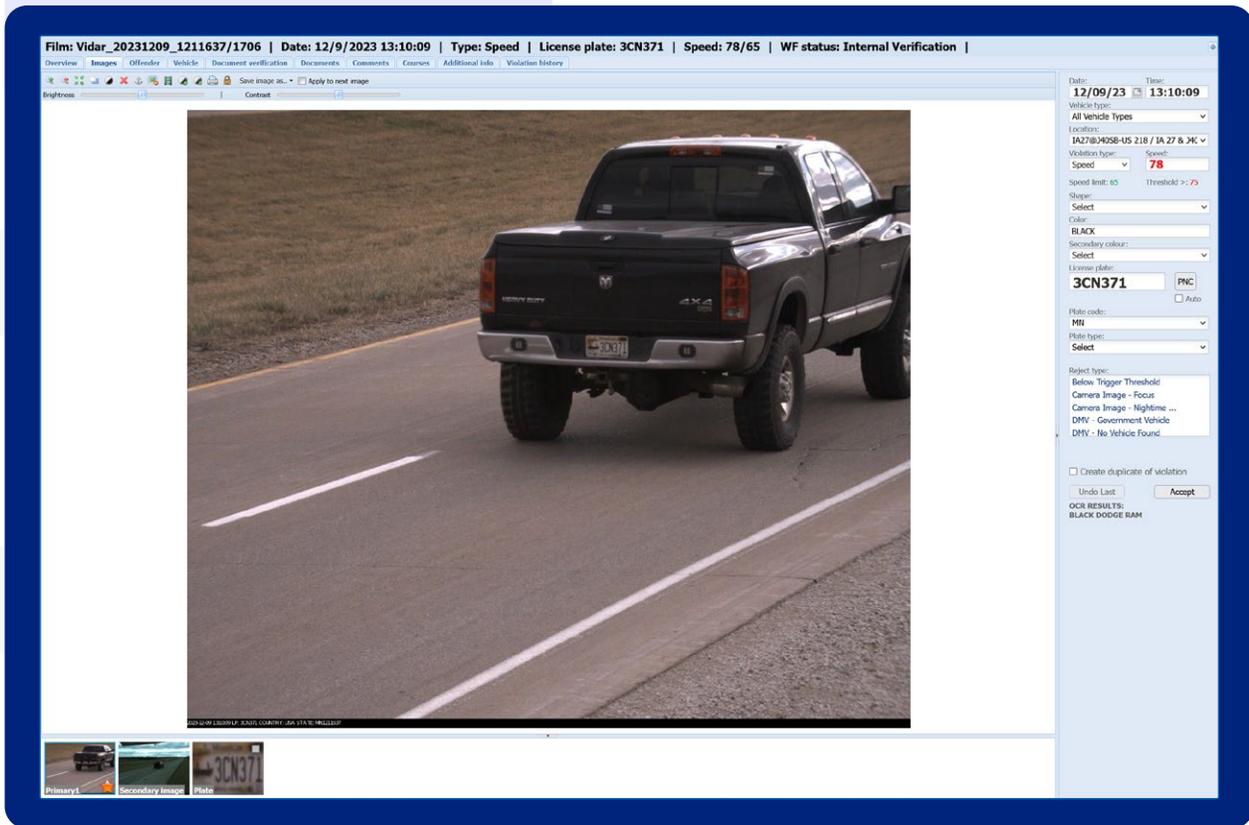
Evidence

Speed & Intersection RLC Evidence Output

Based on business rules thresholds for speed & red light enforcement, violation parameters including vehicle speed and in-session deployment timing parameters are programmed in to the installed systems. For vehicles meeting those thresholds & parameters, the system will capture imaging and telemetric information to create an "Event". These events are automatically enhanced with a make/model/color identification. These events are fed continuously to our secure data servers, and presented

to the user in a Pre-Approval workspace in our VESPA backoffice software. **Violation events that the system identifies as previous captures are automatically classified as Level 2 events with the proper fine level.** The events will follow a specific pre-processing procedure that includes a quality assurance examination, and application of business rules to assess the event to violation. All record elements are presented within this Event workspace for review and assessment.

Events as presented to the Event Queue



[Date & Time]: [Site]: [System ID]:

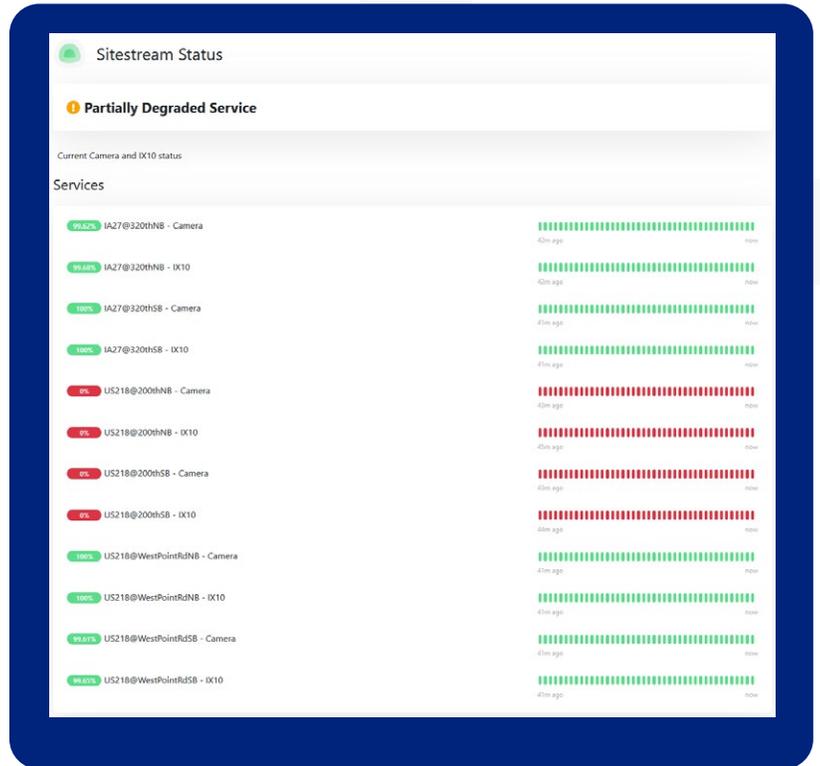
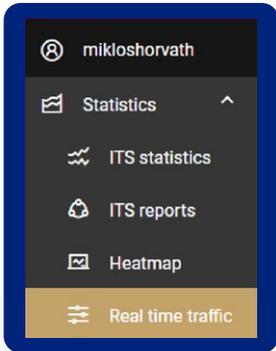
Fully flexible field selection for databars

Data Fields Options Include:

- Violation type (speed/RLC)
- Camera identification
- Camera location
- Vehicle speed threshold
- Vehicle speed
- Vehicle license plate crop
- Vehicle make, model & color
- Vehicle distance-from-camera
- Image frame #
- Image name (primary, secondary, plate)
- Vehicle type (size)
- Event date & time
- Amber/red/green time (for RLC)
- Previous capture notifications

Telemetry

All deployed systems are monitored by Sitestream in real time for operability and communication, and are viewable in our Status Portal. Both the actual camera systems as well as the communications devices are monitored for uptime and operability. The example status report indicates a brief cellular service issue with an active camera deployment. Enforcement remains in effect as traffic data and enforcement events are saved to the internal SSD until offload to the backoffice.



Traffic Statistics

The enforcement system provides statistics regarding all passing vehicles, regardless of whether the unit is in enforcement mode or statistics mode. For each vehicle that passes the “trigger line” within the system’s detection range, a statistical record - a “log line” is generated with the following fields of data including:

- GPS location
- Vehicle speed
- Lane name
- Lane number
- Timestamp
- Vehicle category

Better Detection = Better Data

Comparison Table*

Element	Competing systems	Stuttgart Model S
Frequency	24 GHz	77 GHz
Operating bandwidth	250 MHz	1000 MHz
Speed accuracy	0.63mph	0.22mph
Vehicle separation	6.5 ft	2.17 ft
Missed vehicles*	2%	0%
Range Accuracy	0.8 ft	0.8 ft
Angular Accuracy	1 degree	0.25 degree

* During METAS type approval testing.

Plate Capture - Difficult Scenarios

To follow is a series of plate captures that the Sitestream system makes with regularity. Snowy conditions and rainy conditions effect neither the radar enforcement nor the imaging capabilities of our system. The camera

shroud and placement angle protects the lens from weather and direct sunlight, while the highly sensitive low-light imager captures fully legible plate characters with little or no visible light.



License Plate Covers

Heavily tinted plate covers are no problem for the advanced imaging capabilities of the system.

Date:	Time:
10/03/24	14:46:08
Vehicle type:	
All Vehicle Types	
Location:	
BriceRdNB-3160 Brice Rd NB	
Violation type:	Speed:
Speed	30
Speed limit: 20	Threshold >: 29
Make:	
CHEVROLET	
Model:	
MALIBU	
License plate:	
JEQ5412	PNC
	<input type="checkbox"/> Auto
Plate year:	
2024	
Plate code:	
OH	
Plate type:	
COMMON	

Additional Plate Captures



Motorcycle Plates

These tiny plates can be extremely difficult to capture for many photo enforcement systems. Not ours...



Date:	10/04/24	Time:	14:46:01
Vehicle type:	All Vehicle Types		
Location:	BriceRdNB-3160 Brice Rd NB		
Violation type:	Speed	Speed:	30
Speed limit:	20	Threshold >:	29
Make:	HARLEY DAVIDSON		
Model:	N/A		
License plate:	22YIE	<input type="checkbox"/> PNC	<input type="checkbox"/> Auto
Plate year:	2024		
Plate code:	OH		
Plate type:	COMMON		



Maintenance & Installation

Model S Designed for Uptime

The Model S Speed & RLC enforcement systems are fully wireless. All internal components are installed, connected, wired and tested before leaving the factory. Servicing of the equipment is simple and straightforward. To maximize system uptime, a malfunctioning unit will be swapped out for a new unit. Our systems meet a wide range of operating temperature due to the internal temperature controls within the unit.

In case of an accident or loss of power at the enforcement zone, retention of events is not affected. Any violation events that occurred prior to the loss of power will be retained for weeks on the enforcement system without need for a redundant power source.

All school-zone speed enforcement systems will employ a flasher-beacon activation system. This allows the beacon to determine system uptime for enforcement, eliminating the possibility of speeding events being created outside of the school session.

Uptime

Sitestream employs both an automated and manual system of controls to maximize the operational uptime of each deployed enforcement unit. Our units communicate their status via cellular modems on a real-time basis, ensuring operability well beyond the requirements of the program.

Northeast weather will affect electronic equipment. System health and condition are being constantly assessed by internal systems and Sitestream QA technicians. Periodic visual examinations of each system will occur at intervals specified by program officials. The ability to access live views of our deployed systems enable quality checks for system readiness and performance in real-time.

Response Time

Initial response to equipment malfunctions will occur within a 24-hour period due to our proximity. For issues that are not serviceable remotely, our local employee or subcontractor will be dispatched to the enforcement site immediately. If the technician determines the cause of the failure resides in the hardware, the unit will be replaced.

Ongoing Quality Control

Each enforcement unit is self-checked daily. Additionally, real time visual assessments for image quality are made each morning to confirm imaging & detection functionality. Focus issues, blockage issues and detection parameter issues are identified and resolved. Any ongoing issues that would effect data gathering quality are noted and re-mediated by our technical team.

Camera Access

Our units present a live view of each enforced location allowing for a constant view of the traffic stream. Lighting and focus adjustments can be made on an ongoing basis to ensure maximum evidence-gathering capability.

Detection Calibration & Re-Certification

Each detection unit will undergo a yearly factory re-certification by a local, independent qualified testing facility. These re-certifications can be performed during off-school hours for our school zone systems to ensure minimal enforcement disruption. Additionally, our SmartMicro radar unit receives periodic calibrations with the EKTSDG (Electronic K-band Target Simulator Doppler Generator), a handheld, portable moving target simulator for K-band radar sensors. Utilities include:

- Alignment of sensors in the field at the time of installation
- Field or lab calibration and year-by-year inspection of sensors
- General functional testing of sensors in the field or in the lab

This device was specifically developed to work with SmartMicro sensors. It is capable of simulating a moving target in static distances of up to 100 meters, and can for instance be placed within a speed enforcement zone or close to a stop line of an intersection to check the alignment of one or multiple radar sensors.

Periodic Inspection Checklist

The image shows a digital checklist titled "ONSITE INSPECTION CHECKLIST" with the Sitestream logo. The checklist is organized into three main sections: "Visual Overview", "For Solar Powered Units", and "Enforcement Signage". Each section contains a list of items to be checked, with a vertical column of checkboxes on the right side of the page. The "Visual Overview" section includes 10 items, "For Solar Powered Units" includes 5 items, and "Enforcement Signage" includes 3 items.

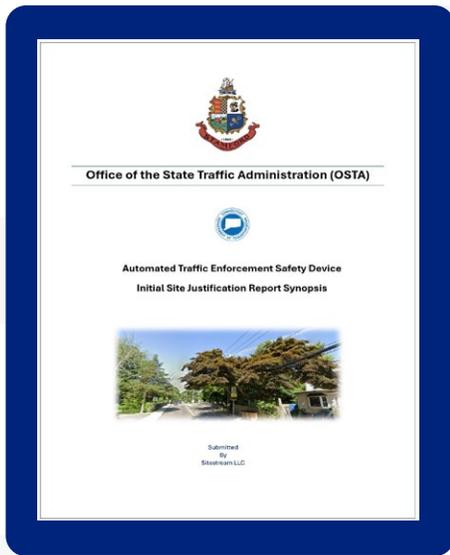
Section	Item	Check
Visual Overview	Check for unit cleanliness and structural integrity	<input type="checkbox"/>
	Check surrounding area for adverse conditions	<input type="checkbox"/>
	Check pole for structural issues	<input type="checkbox"/>
	Confirm integrity of pole mounts/straps	<input type="checkbox"/>
	Check for unit alignment in reference to baseline setup	<input type="checkbox"/>
	Check unit for weather damage	<input type="checkbox"/>
	Inspect system box integrity	<input type="checkbox"/>
	Confirm locking mechanism integrity	<input type="checkbox"/>
	Check wiring grommets for ingress issues	<input type="checkbox"/>
	Check condition of ventilation unit	<input type="checkbox"/>
For Solar Powered Units	Check fuses	<input type="checkbox"/>
	Perform power down and restart	<input type="checkbox"/>
	Check condition of panel	<input type="checkbox"/>
	Confirm baseline panel angles	<input type="checkbox"/>
	Confirm integrity of wiring leads	<input type="checkbox"/>
Enforcement Signage	Inspect batteries for wear/connectivity	<input type="checkbox"/>
	Inspect inverter for operability	<input type="checkbox"/>
	Confirm operability of modem gateway	<input type="checkbox"/>
Enforcement Signage	Check integrity of mount and pole	<input type="checkbox"/>
	Confirm location compliance	<input type="checkbox"/>
	Check for vandalism/graffiti	<input type="checkbox"/>

Planning & Launch of Activities

The City of Stamford has set clear expectations and goals in regard to its utilization of automated traffic enforcement technology. The State of Connecticut has outlined clear and comprehensive guidelines that municipalities must follow in order to employ these systems. It is up to the vendor to develop the professional relationships with all invested agencies and parties, and deliver a comprehensive project plan that will guide the activities of all parties. My companies have delivered over sixty such project plans. We also feel that local programs that include State oversight in the areas of equity, deployment site justification and revenue

disbursement enjoy the most public acceptance and legitimacy.

Our understanding from the details outlined in the City's response to Question 4 from Addendum 1 is that the City is fully engaged with OSTA in regard to justification reporting. Sitestream is fully prepared to work closely with City officials to assist in this effort to compose an overall narrative that meets the primary justification requirement: "written justification required in Section 1.2 demonstrating that an ATESD will improve safety at that location."



ATESD prospective submittal to OSTA

Crashes	2021	2022	2023
Crashes	2	2	1

Traffic Data	2021	2022	2023
Citywide	3,767	3,485	5,559

Census Tract Info	Poverty Rate	Households with vehicles
Citywide	10%	60%
Census tract	7.8%	66.62%

Stamford submittal to OSTA

Pre-Program Reporting

Prior to consideration for automated traffic enforcement each prospective enforcement zone must meet the CDOT OSTA justification criteria:

Specific Factors to Consider

- History of vehicle crashes at proposed enforcement site
- The Average Daily Traffic Count at proposed enforcement site
- OPM traffic stop reporting overview
- Qualified Census Tract attribution
- Vehicle ownership % per household of municipality
- Roadway geometry of proposed enforcement location

Requirements

- Enforcement site-specific justification narrative
- Proposed enforcement location aerial image / site plan

Requirements by Type

- CGS 14-212b definition compliance
- Local approval secondary to CGS 14-212b
- MUTCD school zone signage compliance
- Site-specific justification narrative
- Traffic Signal Plans
- CT-REVD Compliance
- Signal Change Optimization
- PSZ Compliance

Project Deliverables & Timeline - Speed & RLC

As specifically noted in the RFP, “ATESDs cannot be installed until the municipality’s ATESD plan has been approved by CTDOT’s Office of the State Traffic Administration (OSTA) and the municipality has met all other requirements of the Act.” This reality creates essentially two “projects”, the first being an all-hands-on-deck effort to provide the OSTA folks exactly what they expect and require to approve our prospective deployment sites, subsequent technology requirements, and subsequent project tasks.

Our Project Manager will be accountable for Sitestream deliverables to be confirmed in our initial Implementation Plan. He will report directly to the City’s designated Project Manager, and will also coordinate activities with our local installation contractor. This partner subcontractor will be chosen with the approval of City officials.

Project deliverables and their status will be known and

communicated to Stamford officials through periodic updates given by our Project Manager. Through this approach, project successes are shared, and any perceived operational issues are identified and communicated early in the delivery cycle, and will be actioned to ensure minimal impact on the delivery.

Importantly, OSTA has set the expectation for their approval of ATESD justification reports at up to 60 days. Given that Stamford has already submitted justification reports for each of the prospective sites, the likelihood is that the two months expected duration of our prospective initial timeline will be much shorter. We foresee an expedited commencement of Phase 2 activities, particularly in regard to design and coding of the software integrations. We will work closely with Stamford and OSTA officials to confirm the duration of the justification reporting phase of the project.

PHASE 1 EXPECTED DURATION PRESENTED IN WEEKS

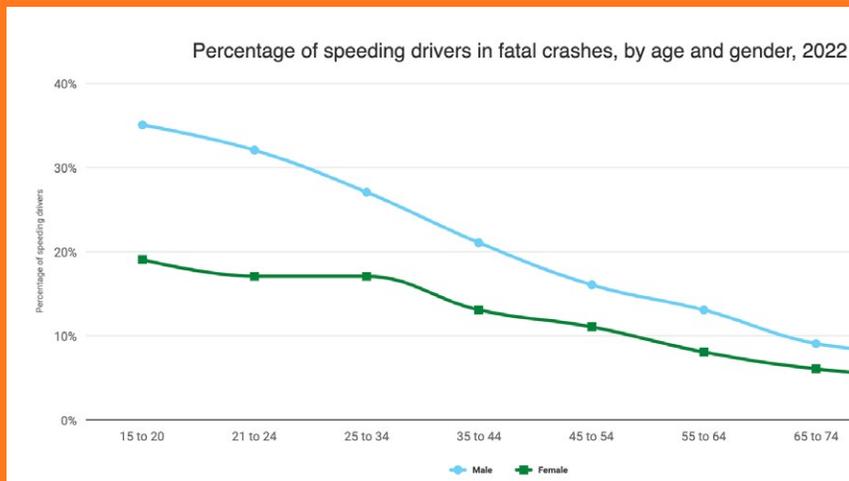
TASKS & DELIVERABLES – PHASE 1	PARTICIPANTS	1	2 - 9
Contract Finalization			
Finalize full set of project deliverables and milestones	Stamford; Sitestream; West Hill Technology Counsel		
Identify full Project Team members and assign responsibilities			
Complete Business Rules document			
Project Design			
Outline strategies to ensure acceptance of ATESD Plan	Sitestream; Local Traffic Authority; Office of Operations; TT&P; Stuttgart; OSTA/DOT; EverSource		
Identify Municipality-specific features & requirements			
Ensure compliance with State & local governance			
Identify and communicate directly with ATESD Plan resources			
Assign Justification Report deliverables to Project Team			
Liaise with OSTA personnel around Report elements			
Frame Report composition with Municipality, DPW & Invested Departments			
Establish meeting schedules between participant entities & agencies			
Establish notification schedule for project milestones			
Coordinate initial public messaging strategies for prospective sites			



Did you know...

Teens are Most at Risk on the Road

National Safety Council, 2022
www.injuryfacts.nsc.org/motor-vehicle/road-users/teen-drivers/data-details/



Upon Phase 2 Notice-to-Proceed Sitestream will launch its technical and operational teams to begin program activities in Stamford. Local subcontractor schedules will be organized and coordinated. Confirmed enforcement sites will be finalized and required permitting &

drawings will be procured. Our project timeline will be finalized. Sitestream engineers and build teams along with local contractors will initiate buildout, calibration and communications testing for the deployed camera systems.

PHASE 2 EXPECTED DURATION PRESENTED IN WEEKS

DELIVERABLE	PARTICIPANTS	10	11	12	13	14	15	16	17	18
Technology Procurement										
Assess prospective installations for system requirements	Sitestream; Stuttgart; TTP; Suppliers									
Coordinate delivery of hardware technology with suppliers										
Coordinate delivery of required signage										
Assign site-specific delivery of technology to contractors										
Coordinate usage of existing street furniture with oversight parties										
Coordinate warehousing for supplemental systems & materials										
Permits, Plans & Drawings										
Define permits & plan requirements per ATESD Report parameters	OSTA; CTDOT; Local Traffic Authority; Construction Contractor; TTP; Eversource									
Work with contractors to procure permitting per enforcement type										
Coordinate availability & schedules with TTP & agencies										
Coordinate scheduling of installation plans with contractors										
Physical Installations										
Assign site-specific construction manager for teams	TTP; Construction Contractor; Eversource; Sitestream									
Coordinate build schedules with team leaders and contractors										
Finalize construction protocols, approvals & site report requirements										
Construct power-delivery infrastructure for mains installations										
Configure solar arrays & power storage for standalone deployments										
Provide weekly status reports to oversight departments										
Ensure compliance sign-off for deployment site signage										
Coordinate build completion sign-off activities with departments										
Communications & Telemetry										
Coordinate vehicle registration acquisition requirements & activities	Sitestream; Modern Networks; FirstNet; Nlets; TTP									
Procure prioritized cellular SIMS and assign to ATESD										
Determine telecommunications carrier for ATESD installations										
Establish scheduling for required calibrations & data porting										
Perform communications dry-runs to each deployment device										
Ensure thresholds & timing for speed enforcement deployments										
Software Development										
Set meeting schedule for invested agencies	Sitestream; Invested IT & Finance departments									
Create Stamford-specific workflows and integrations										
Determine interface requirements for court & invested agencies										
Coordinate integrations between Stamford IT & Nlets engineers										
Design/Compose program-specific notices & citations										
Provide access to concurrent Development Database of VESPA										
Customize IVR / IPAY system for the Stamford instance										
Integrations										
Design/Develop database interface to scofflaw vendor Paylock	Sitestream; Paylock; Genetec									
Design/Develop database interface with Genetec sub-system										
Develop database interface with Teller payment system										
Testing										
Design User Acceptance Testing documentation	Sitestream									
Coordinate instance testing with software developers, & Municipality										
Finalize technology & communications with invested parties										
Training										
Compose training guides & material	Stamford Officials; Local Authority; Local Court; TEOs; Sitestream									
Establish test instance for Municipality & internal development team										
Perform Traffic Authority approval testing										
Perform Admin & Management training for invested agencies										
Awareness										
Liaise with Municipal officials around PA materials & approach	Sitestream; Stamford Officials									
Design/Compose physical & online PA & education materials										
Announce project completion date and forthcoming warning period										

Integration Experience:

Sitestream and its Development Team have a wealth of API/Interface/Integration experience. We expect a moderate amount of integration development with Booting & Towing subsystems, however our team has been given the vendor name and basic specifications as outlined, and has begun researching the integration requirements.

- NLETS lookups
- Henschen Court system
- PNC / LEDS lookups
- QAS Interface
- PentiP court system
- Niche
- MIB Interface
- Vicroads
- VIEW
- Fujitsu Police Software System

Returned Mail - NIXIES

Sitestream utilizes the services of Lexis-Nexis Risk Solutions for Last Known Address (LKA) batch lookups for a number of our current clients. We have documented a nearly 40% success rate using this utility prior to any debt recovery or formal collections service.

Development Database

Each of our clients has access to a Development Environment (Test) that runs concurrent to their production environment. Utilized primarily for training, the environment has all of the features and functionality of the production environment. This instance will also be hosted within the Nlets Nova environment.

Permitting & Applications

Sitestream will work with Stamford officials to ensure all required documentation is composed and submitted to the appropriate oversight parties. The optional use of existing street furniture and solar power should modify the standard permitting and application requirements.

Warranty

Sitestream warrants all hardware for the length of any original contract and any contract extensions. Any required repairs and maintenance will be performed by Sitestream as a program deliverable. The processing software will be upgraded at no cost for the length of original contract and any contract extensions.

Integrated Voice Response (IVR) System

Sitestream utilizes a Level 1 PCI-DSS Compliant v3.2.1 secure telephone payment platform. It is used to allow call center staff to take telephone payments from members of the public without needing to record any cardholder data. This approach improves security and facilitates PCI compliance.



Did you know...

CT Maintains **21,556** miles of public roads, shared by **2,826,350** CT registered vehicles, driven by **2,586,350** CT licensed drivers

CT Department of Transportation Data 2022

Connecticut Transportation Safety Research Center at the University of Connecticut.

Retention Compliance

The Sitestream VESPA software is designed to support different retention policies for each client. Once the system is configured for a specific client based on defined parameters, the system will automatically delete data after the established retention period.

Statutory Guidance:

Sec. 12. (NEW) (Effective October 1, 2023) (a) No personally identifiable information shall be disclosed by the municipality or a vendor to any person or entity, including any law enforcement unit, except where the disclosure is made in connection with the charging, collection and enforcement of the fines imposed pursuant to an ordinance adopted under section 11 of this act.

(b) No personally identifiable information shall be stored or retained by the municipality or a vendor unless such information is necessary for the charging, collection and enforcement of the fines imposed pursuant to an ordinance adopted under section 11 of this act.

(c) The municipality or a vendor shall destroy personally identifiable information and other data that specifically identifies a motor vehicle and relates to a violation of an ordinance adopted under section 11 of this act not later than thirty days after any fine is collected or the resolution of a hearing conducted for the alleged commission of such violation, whichever is later.

Sitestream Registration Check

The back-office processing vendor Sitestream is an Nlets Strategic Partner for nationwide registration look-ups, and we utilize the secure Nlets Nova Cloud for both application and data hosting. Event Processors enter plate information from the event image evidence (or the ALPR functionality embedded in the camera system, as directed by business rule) and “run” the license plate through our interface with the Nlets database. This process is performed for in-state as well as out-of-state records. Our system parses the returned data fields and inserts the registrant’s owner information into the event record. Processors confirm the returned information for visual accuracy (vehicle matching) in preparation for officer review. Note the input form for registration checking below.

The back-office integrates with registered owner lookup services of different types; individual API lookup, batch daily lookup requests or batch API lookups. It depends on the specification of the lookup service systems as to how it can be integrated with the back-office. For in-state and out-of-state vehicle owner information, it is proposed that the backoffice will integrate with Nlets. Within the data discovery phase of the project, specification documents will be reviewed, and our development team will build the interface. If an error is received during lookup, the backoffice has been developed to display a user-friendly error message to the user, and any more detailed errors in the Error Log which is available to an administrator.

If the back-office does not receive a registered owner record from the appropriate source for a particular registration plate, the back-office can be configured to automatically retry within 24 hours. The back-office has a similar integration already in place that can retry the lookup service within X number of hours for Y number of times until such time as a response is received or it is manually flagged to a user for review. Note that repeat offenders are recognized at the early processing stage for proper assessment of fines:

Violation type: Speed
Speed: 38
Speed limit: 25 Threshold >: 35
Make:
Model:
License plate: PNC
 Auto
Plate year: 2024
Plate code: Select
Plate type: COMMON

Customizable Plate Search Box

Related violations		Vehicle history		
Other offences for this vehicle				
Citation Number	Frame	Violation status	Workflow status	Offence date & time
024.1100003237	11	In Process	Printed Notices of Violation	01/18/2025 15:40:51

Nova Overview

Nova is the Nlets’ Secure Cloud Platform providing Infrastructure-as-a-Service cloud features Sitestream. Nova is uniquely positioned to offer Sitestream secure and robust hosting for all of our photo enforcement clients.



Nova Access to the Nlets Message Switch & Network

Upon auditing and acceptance of Sitestream as a client, the Nlets Security Team provided connectivity across our entire network. Virtual Machines, Virtual Networking, and Virtual Firewalls, customized to our specifications, were designed and implemented. Features include a Virtual Router that supports Network Address Translation and Site-to-Site VPN connectivity. Firewall features include stateful access control lists for securing our Virtual Machines and network. Other features

include Traffic Scanning, Anomaly Tracking, an Intrusion Detection System, and agentless anti-virus for our Virtual Machines. The Public cloud is available for any Internet-facing Virtual Machines that require inbound internet connectivity. The Private cloud is available for any Virtual Machines that process and store CJIS data. Onsite backups allow backup management of our Virtual Machines within the Nova environment.



Citation Processing System – VESPA Backoffice

As a browser-based software solution, VESPA was designed to provide a single source back-office solution for the processing and management of road traffic violations. VESPA benefits include:

- Web-based, end-to-end software designed to manage and preserve the evidence chain of photo traffic enforcement violations.
- Hardware-agnostic import and delivery of event images, video & metadata.
- Flexible workflows
- Concise, intuitive workspaces that accommodate every user at any level of proficiency.
- Embedded national registered owner database connection
- Powerful data reporting modules
- Robust management reporting templates

Backoffice Overview

Our camera systems work efficiently to maximize the uptime for all active units and scales easily to meet any evolving technical requirements. The back-office system receives, compiles, and delivers data from these flexible input configurations to VESPA, our comprehensive workflow management software and user interface. VESPA automatically constructs

violations, manages the lifecycle of violations, and drives the violation fine collection process, all guided by the rules of evidence and business process. VESPA is a user-friendly interface that serves as a workspace palette and a database management system for all agencies that have investment in the proper administration of this important safety program.

Received Data

As the system captures images, video, and travel data - our system is interfaced to receive the external violation evidence and required logging and metadata from the field. For vehicle passages that meet threshold logic for infractions, the system will upload and collate these particular data sets and an offense “Event” package is created.

Data Analysis

Event packages that are transmitted to the VESPA system are assessed by the system logic. Data is further assessed for the basic elements of a violation as defined by the City and statute. A check is run to see if the captured plate has been previously cited, and if so a tiered system of fine amounts based on recapture is applied.

Data Qualification

Qualified “Events” are saved to storage for processing and redundant reference. Within the VESPA back-office system, quality control technicians assess events for visual quality and business logic. These qualified events are cycled to the Approval Officer Queue for final assessment and eventual approval, rejection, or cancellation per business rule.

Notice Creation Overview

An approved violation notice is physically created by the system and applied to the violator record within the “documents tree” as an indexed PDF. The generated notices, in PDF form, inspected for quality and routed to our in-house Print Server and queued for mailing.

Notice Management

The system will log every activity associated with the violation within the VESPA record. System recapture logic, based on business rules, will determine the requirement for a warning or payable notice, and ultimately each live violation will follow a violation lifecycle and eventual disposition. Records can be accessed or linked to reporting systems; to regional courts or locally-based payment systems at any stage of the active citation process.

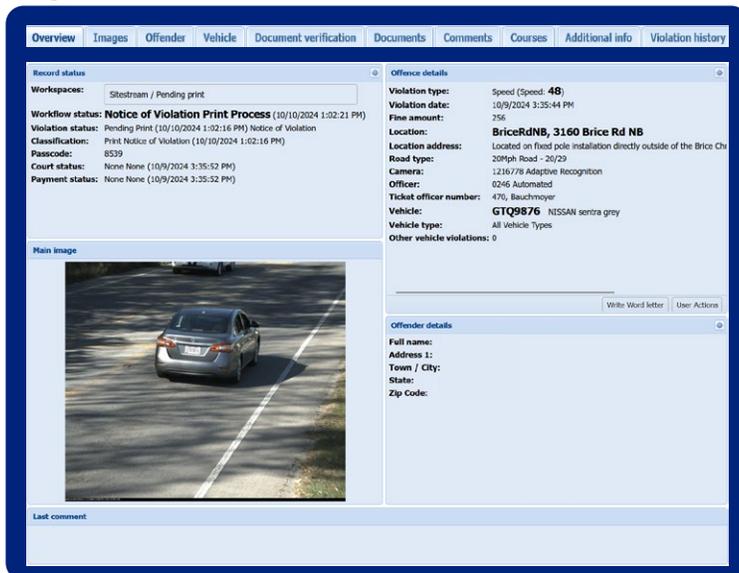
Notice Disposition

All violation notices will cycle to a program disposition. Per business rules, dismissed/ non-issued events and citations are purged at this point. Processed notice records will be available for timed storage, data reporting and extraction, and cycling to invested agencies for further consideration, including Collections, Quality Management oversight systems, etc. Each invested agency will employ an interface developed and deployed by Sitestream based on the requirements of the program.

These interfaces will allow for periodic and annual program performance reporting as per business rules.

Violation Overview Screen

Each approved violation record employs a concise overview screen, giving the user a quick summary snapshot details and statuses, including where the violation resides in its lifecycle. In the sample below this violation is in Pending Print status and will soon be a fulfilled citation notice to be sent to the citizen.



Integration Flexibility Overview

Maximum interface flexibility was one of the most important characteristics we emphasized during the software development phase of our VESPA solution. We utilized common architectural elements and standard file formatting to allow for a seamless complement to existing legacy resources.

VESPA is a customizable, web-based solution. Our consultants and software developers will work with Stamford IT to create an end-to-end map of the desired process flow prior to actual implementation, utilizing the Business Process Model and Notation (BPMN) standard. We will identify areas of the process that require interface and integration with your legacy systems and invested party subsystems, and work with your program officials to configure and customize the VESPA backoffice to your exact specifications.



Did you know...

Speeding was a factor in **29%** of all US traffic fatalities in 2022

- That's **12,151** fatalities or **33** people per day
- CT tallied **368** of those, equaling more than one per day

National Safety Council, 2022
Connecticut Transportation Safety Research Center at the University of Connecticut.

Event Workspace

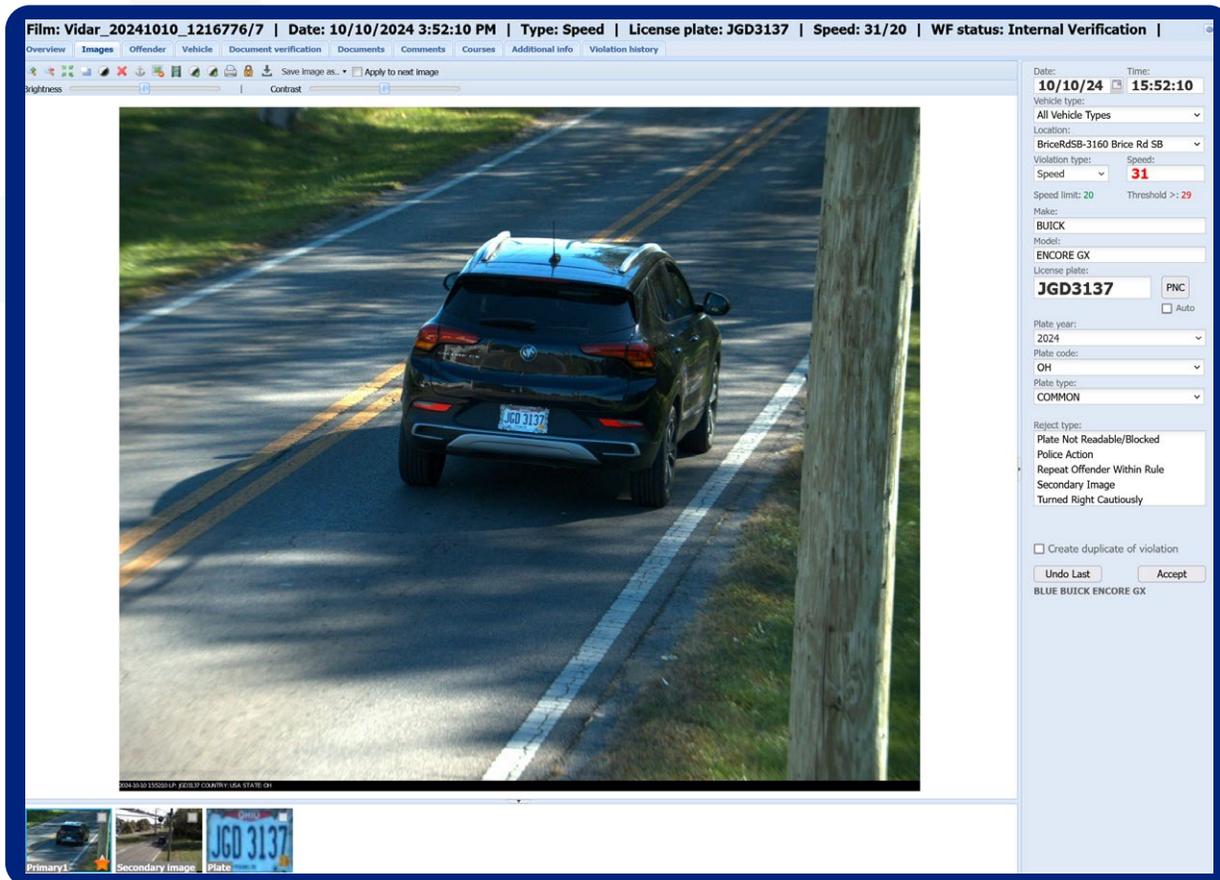
The screen shot below is an example of a new event that is presented to our backoffice for review. This event is "off the street" - and enters the workspace exactly as shown, with all required data associated with the vehicle image, scene image, license plate crop and video strip. For this particular client we have enabled the ALPR and Make/Model/Color features of the system to

expedite pre-processing of the event. This is an optional feature. Virtually no lighting or contrast adjustments are required in this particular event, however the user as well as the approval authorities in Stamford are provided with a suite of tools should they determine any image adjustments may be necessary.



The evidence set also includes a system ID with most recent calibration date code; capture time to the hundredth of a second; violation type (speed); measured speed, speed limit and threshold speed; workflow status; and databar programmed to the requirements of the client. The pre-processor determines if all quality parameters have been met, and would activate an Nlets request to retrieve the registered owner information. The system is designed to instantly determine if the license plate had a previous violation under disposition

via a Notification Alert. If all quality parameters had not been met, the pre-processor would choose a rejection reason from the managed list. The rejected event would enter a QA queue for manager assessment and follow-up with our technical team if necessary. If the pre-processor determines the event meets assignment criteria, the record would be routed to an Approval Queue where a sworn Stamford officer or designated authority would then determine if the violation event should be moved to Citation status.



Repeat Offenders

Our system employs a number of methods to identify repeat offenders - a critical element of the Stamford program. State law defines two levels of speeding and RLC offenses - initial and repeat - with different fine level associations. A system must accurately provide our processors with the ability to distinguish between initial and subsequent violations committed by the registered owner **while ensuring that State-mandated data retention rules as strictly adhered to**. The customizable function Violation Alert provides a window pop-up when the pre-violation event is recognized as being subsequent to an already-processed violation. This allows the City to create a business rule defining how often a registered owner can be cited over a period of minutes, hours or days. Additionally, upon clear identification of the new offender previously issued citations history is presented to both the Sitestream processor as well as the Approval Authority in the Related Violations tab to ensure that repeat offender history is presented for consideration.



Verification Alert

The offence shown below was verified for the same VRM close to the time of the current offence.

Film/Frame:	Vidar_20240723_2207110/52
Created:	07/23/2024 17:18:37
License plate:	
Type:	Speed
Location:	US 218 / IA 27 & 200th St NB
Citation Number:	

Are you sure you want to continue verifying the current offence?

Verify Cancel

Related violations

Vehicle history

Other offences for this vehicle

Citation Number	Film	Frame	Violation status	Workflow status	Offence date & time
LEE10000200	Vidar_20240104_1211772	44	Printed	Warning Letter Closed	01/04/2024 14:35:18
LEE10034380	Vidar_20240607_2207110	161	Closed	Paid and closed	06/07/2024 23:28:06

Violation type:	Violation date and time:	Violation date and time to:
Speed Second Violation v	02/19/2025 11:48:57	
Violation code:	Violation code description:	
B1 - 25MPH v	Second violation for between 1-19MPH over the speed limit in a 2!	
Multiple Citation Record Tracking	Red time:	Amber time:
	Speed:	Fine:
	40	220
	Points:	
		0

Documents Tree

Within each citation record resides a tab named Documents that holds and identifies all sent and received correspondence for that specific citation record. Document are tagged with type, status and direction (sent or received) - providing program personnel with a citation lifecycle snapshot. The above example represents a first and second notice mailing followed by a received payment. The example below represents a first noticed followed by an approved Transfer of Liability request, followed by a subsequent first notice mailing to the second party, and finally concluding in a payment by check from

that second party. The following example includes a first notice citation, followed by an undeliverable returned mail piece (with fully scanned "Nixie" envelope) followed by a subsequent first notice citation issued after authorized address research efforts, followed by a second Phase 2 reminder notice, followed by a citizen online payment with auto-generated receipt to the citizen. Note the "Pending Verify" status of the payment receipt, indicating a one-day verification period (today) before closing the record.

(Associated images on the next page)



Doc ref	Name	Created date	Type	Direction	Document status
65319		06/28/2024 01:28:29	Notice of Violation	Out	Pending Reply
79325		08/11/2024 12:29:57	Notice of Final Determination	Out	Pending Reply
87969	EAN Services 21731.pdf	10/07/2024 10:27:19	Scanned Check	In	Scanned

Doc ref	Name	Created date	Type	Direction	Document status
76658		08/01/2024 07:44:51	Notice of Violation NEW 2024	Out	Pending Reply
78971		08/09/2024 09:37:37	Transfer of Liability	In	Verified
81953		08/21/2024 11:15:38	Subsequent Notice of Violation NEW 2024	Out	Pending Reply
86189	Lakewood Toyota 31135.pdf	09/17/2024 10:02:13	Scanned Check	In	Scanned

Doc ref	Name	Created date	Type	Direction	Document status
71494		07/25/2024 09:14:51	Notice of Violation NEW 2024	Out	Pending Reply
78768		08/09/2024 08:21:45	Mail return	In	Scanned
81938		08/21/2024 11:15:38	Subsequent Notice of Violation NEW 2024	Out	Pending Reply
87851		10/02/2024 11:29:51	Notice of Final Determination NEW 2024	Out	Pending Reply
88036	PaymentReceipt	10/09/2024 11:57:57	Reply letter	In	Pending Verify

Case & Docket Management

Each cited citizen will have the option to be heard regarding their citation. Initial Hearings as well as subsequent Court proceedings can be conducted utilizing a combination of our Event Workspace and our Docket Manager functionality. Images,

Video, Calibration Reports, Citation Correspondence, Customer Service Correspondence and all material deemed relevant by the local Hearing Manager and presiding Court will be packaged for electronic access or, if requested, physical access.

- 1 Edit an existing template by selecting it from the drop down list, or create a brand new template.
- 2 All templates are made up of objects, these are added to a template by using our drag and drop interface.
- 3 Tick the relevant information that is required in the court file.

Manage Dockets

Docket template name: Select docket 1

Objects

- Images +
- Documents 2 +
- Misc documents +
- Offence history +
- Templates +

Selected objects

Images

- Primary
- General
- DataBlock
- Vehicle 3
- Driver
- Plate
- Secondary Image

Misc documents

- Film
- Location
- Camera

Audit History

Each violation record contains a complete audit trail of administrative and operational history throughout the lifecycle of a violation. This is located in the Violation History tab within each record. Stamford program managers can choose which audit elements are loggable and viewable according to individual user responsibility levels.

Starting from the bottom of the history list the offense is created, "Rules" relating to workflows and citation

ageing are invoked and presented; view actions and updates to the record are logged; and citizen portal visits and actions are logged (represented by the acronym DAP, which is our Citizen View & Payment Portal).

Essentially every "touch" of the violation lifecycle is captured. In the example provided below personal names have been redacted. The system can also utilize user titles in lieu of personal names.

Overview
Images
Offender
Vehicle
Document verification
Documents
Comments
Courses
Additional info
Violation history

05/21/2024 11:08:08	Viewed by [REDACTED]
05/13/2024 12:13:31	Doc type "Reply letter" added by DAP DAP and more...
05/13/2024 12:13:29	Updated by DAP DAP
05/13/2024 12:13:29	Viewed by DAP DAP
05/13/2024 12:13:29	Rule invoked: "Close offence"
05/13/2024 12:13:29	Rule invoked: "WF Move - Paid and Closed"
05/13/2024 12:13:29	Rule invoked: "Violation Fine Paid"
05/13/2024 12:13:27	Viewed by DAP DAP
05/13/2024 12:13:27	Viewed by DAP DAP
05/13/2024 12:13:26	Viewed by DAP DAP
05/13/2024 12:13:26	Viewed by DAP DAP
05/13/2024 12:12:19	Viewed by DAP DAP
05/13/2024 12:12:18	Viewed by DAP DAP
05/13/2024 12:12:17	Viewed by DAP DAP
05/13/2024 12:12:17	Viewed by DAP DAP
05/13/2024 12:12:15	Viewed by DAP DAP
05/04/2024 13:59:22	Rule invoked: "B3 - 65MPH"
05/04/2024 13:59:22	Rule invoked: "WF Move - Phase 3"
05/04/2024 13:59:22	Rule invoked: "Phase 2 timer expired"
05/04/2024 13:58:57	Updated by System Process
04/19/2024 13:56:54	Rule invoked: "WF Move - Phase 2"
04/19/2024 13:56:54	Rule invoked: "Printed Notice of Final Determination"
04/19/2024 13:56:54	Doc type "Notice of Final Determination" Updated by [REDACTED] and more...
04/19/2024 11:45:12	Doc type "Notice of Final Determination" Updated by [REDACTED] and more...
04/16/2024 15:32:54	Rule invoked: "Print Notice of Final Determination"
04/16/2024 15:32:54	Rule invoked: "WF Move - Print Final Determination Process"
04/16/2024 15:32:54	Rule invoked: "B2 - 65MPH"
04/16/2024 15:32:54	Rule invoked: "Phase 1 Timer Expired - Print Reminder letter 2"
04/16/2024 15:32:47	Updated by System Process
03/06/2024 15:29:33	Rule invoked: "WF - Move to Phase 1"
03/06/2024 15:29:33	Rule invoked: "Printed Notice of Violation"
03/06/2024 15:29:33	Doc type "Notice of Violation" Updated by [REDACTED] and more...
03/06/2024 15:02:04	Doc type "Notice of Violation" Updated by [REDACTED] and more...
03/06/2024 14:59:14	Rule invoked: "Print Notice of Violation"
03/06/2024 14:59:14	Rule invoked: "WF Move - Notice of Violation Letter Print Process"
03/06/2024 14:59:08	Updated by System Process
03/06/2024 14:27:29	Rule invoked: "Add print delay"
03/06/2024 14:27:29	User Action "Approve Citation" invoked by [REDACTED] N/A - other added
03/06/2024 14:27:29	Updated by [REDACTED]
03/06/2024 14:24:10	Viewed by [REDACTED]
03/06/2024 09:56:10	Viewed by [REDACTED]
03/06/2024 09:54:17	Viewed by [REDACTED]
03/05/2024 16:54:55	User Action "Proceed with violation" invoked by [REDACTED]
03/05/2024 16:54:54	Rule invoked: "WF Move - Police Officer Review"
03/05/2024 16:54:54	Updated by [REDACTED]
03/05/2024 16:54:41	Viewed by [REDACTED]
03/04/2024 13:19:04	Rule invoked: "WF Move - VRM may have violation in last 5 days - Raise for internal review"
03/04/2024 13:19:04	Rule invoked: "VRM is on Managed List A"
03/04/2024 13:19:04	Rule Invoked: "B1 - 65MPH"
03/04/2024 13:19:04	Rule invoked: "Set fine amount"
03/04/2024 13:19:04	Rule invoked: "Allocate citation number"
03/04/2024 13:19:00	Updated by System Process
03/04/2024 12:44:43	Rule invoked: "Add verification delay flag"
03/04/2024 12:44:43	Updated by [REDACTED]
03/04/2024 12:44:40	Updated by [REDACTED] N/A - other added
03/04/2024 12:44:19	Updated by [REDACTED]
03/04/2024 12:43:58	Viewed by [REDACTED]
02/29/2024 17:33:47	Updated by System Process
02/29/2024 16:33:55	User Action invoked by [REDACTED]
02/29/2024 16:33:54	Updated by [REDACTED]
02/29/2024 16:33:42	Updated by [REDACTED]
02/29/2024 16:14:41	Viewed by [REDACTED]
02/23/2024 09:46:28	Rule invoked: "Move to verification"
02/23/2024 09:46:28	Offence created N/A - other added



Integrated Correspondence Templates

Appropriate and timely communication with citizens regarding their citation issues is a critical “customer-facing” element of any turnkey enforcement deliverable. Our backoffice developers have designed integrated Microsoft templates that are launched from a citizens violation record. By routing MS Word

& MS Outlook correspondence directly from a citizens violation record, this correspondence instantly is saved and logged to the particular violation record, and in the case of MS Word correspondence, directly sent to an automated print queue for first class mail preparation.



Doc ref	Name	Created date	Type	Direction	Document status
71494		07/25/2024 09:14:51	Notice of Violation NEW 2024	Out	Pending Reply
78768		08/09/2024 08:21:45	Mail return	In	Scanned
81938		08/21/2024 11:15:38	Subsequent Notice of Violation NEW 2024	Out	Pending Reply
87851		10/02/2024 11:29:51	Notice of Final Determination NEW 2024	Out	Pending Reply
88036	PaymentReceipt	10/09/2024 11:57:57	Reply letter	In	Pending Verify

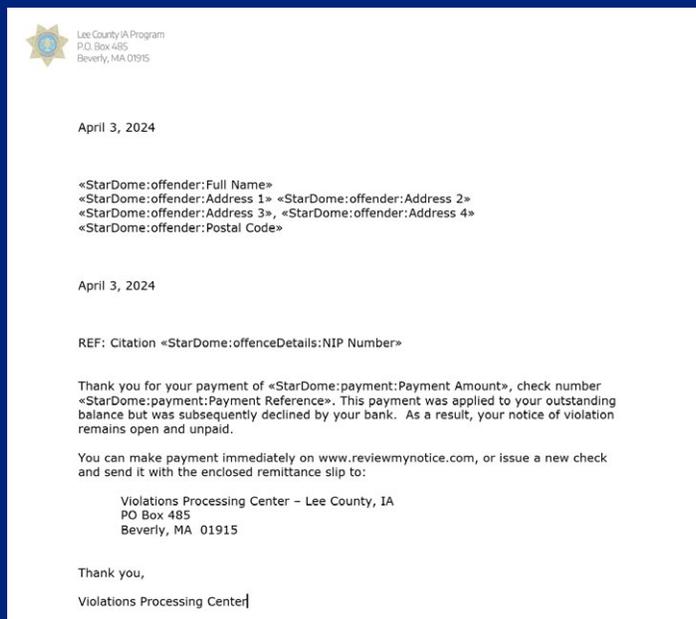


Manage Word templates:				
<input type="checkbox"/>	Name	Default document type	Default document name	File
<input type="checkbox"/>	Lee Free Text	Word document	Free Text	
<input type="checkbox"/>	Incomplete Check Letter	Word document	Incomplete Check	
<input type="checkbox"/>	Bounced Check Letter	Word document	Bounced Check	
<input type="checkbox"/>	Check Dollar Line Incomplete	Word document	Dollar Line Incomplete	

Automated Correspondence Template

Included is an example of an automated correspondence template for use in a bounced check payment scenario.

Note all contact and citation details are auto-filled, allowing our customer service folks to communicate quickly and accurately to the cited citizen. Stamford officials and the Courts rely on our appropriate and documented correspondence with cited citizens. The template is enabled with existing field values direct from Nlets and our VESPA backoffice and routed to our fulfillment queue, with a record of this correspondence added to the “Formal Documents” tab within the citizens violation record, time-stamped and labeled.



Citizen Payments

The large majority of cited citizens choose to pay their citation shortly after receiving their first notice in the mail. We have observed that 75-80% of citizens make their payment through our on-line portal. The balance pay via checks or money orders, which are managed by Sitestream internally and deposited by hand daily. Portal

visitors pay their citation and receive the status message below, and are offered a physical receipt to be sent via email or SMS. Our VESPA awaits a short verification period before posting the payment into their violation record and creating a Paid and Closed disposition.

The screenshot shows the 'reviewmynotice.com' portal. On the left, under 'Details of the Violation', it states: 'Violation date and time: 2/23/2024 2:44:27 PM', 'Speed violation description: Fine for 11-15 MPH over the speed limit in a 65MPH zone', and 'Citation Status: Paid and Closed, Thank you. No further action required.' On the right, under 'Your details', it lists: 'Full name', 'Address line 1', 'Address line 2', 'Town/City: ARCOLA', 'State: MO', and 'Zip Code: 65603-7701'. Below this is a form for payment details including 'Payment type: Credit card', 'Payment amount: 100', 'Payment status: Paid', 'Offender levy amount: 4.75', 'Payment reference: LEE10005965_5/13/2024 9:00:', and 'Payer: MICHELLE MEYERS'. An orange arrow points to the 'Payments' tab in the left sidebar.

On the right side of the screenshot is a 'FINE PAYMENT RECEIPT' with the Lee County Sheriff's Office logo. It states: 'Receipt is acknowledged of the sum shown below.' and lists: 'Paid by: [redacted]', 'Payment date: 5/13/2024 9:00:25 PM', 'Reference number: LEE10005965', 'Offence date: 2/23/2024 2:44:27 PM', 'Invoice number: LEE10005965 [redacted] 00:24 PM', 'Currency: USD', and 'Amount paid: 104.75'.

Below the receipt is a list of steps:

1. Citation Disposition Page - Online
2. Printable / email-able payment receipt
3. VESPA Final Disposition - Paid Window

Multi-Factor Authentication

Our VESPA backoffice software system, as well as all program data - both non-private and PII, is hosted by and resides on Nlets Nova Cloud servers. As a company we wanted to ensure our client customers, as well as cited citizens, of the highest level of security available in the automated photo enforcement industry. We have it.

Since the actual web-accessed backoffice is within the Nlets network, we require our program partners and clients to follow the Nlets user authentication protocols. New users will be invited into the Nlets Domain, and will be provided with a set of MFA credentials to access the program application and data. Once new authorized users have been through the initial sign-up process on DUO and downloaded the DUO app onto their mobile device, they are ready to log into the VESPA backoffice application using MFA.

The screenshot shows a Duo MFA notification email. At the top is the Duo logo. Below it is the Nlets logo with the tagline 'THE INTERNATIONAL JUSTICE & PUBLIC SAFETY NETWORK'. The email body contains a 'Reply' button and the text: 'Domain Password', '5/14/2024 8:22:40 AM', 'From: Tony Abate', and 'To: [redacted]'.

Program Reporting

Internal and external stakeholders can be assigned leveled authorizations to access the entire reports section, or to generate specific reports only from pre-determined templates. For more advanced ad-hoc statistics, Sitestream has configured easily understandable views to extract and compare any data held within the underlying SQL tables underpinning the VESPA data tables. This data can be easily accessed and transferred to view as .csv or spreadsheets and spreadsheet templates with pre-constructed report outputs.

The out-of-the-box reporting features of the VESPA back-office are user-friendly and powerful. The reports below display deployed location characteristics and cited vehicles sorted by Zip Code. Fields are simply dragged and dropped into a Selection area and filters are applied to generate the desired output. Also included on the next page is a customized filter/query that generates a monthly report for use by our County client's website as a public update.

1. Choose the saved report template
2. Choose from dozens of available datapoints

3. Modify your field selections

1. Choose the saved report template

2. Choose from dozens of available datapoints

3. Modify your field selections

1. Custom reports

Run reports | Select report | Run report

2. Manage reports

Report template name: Select Template | Permission groups: |

Fields | Selected fields | Filters

Location | Threshold > | Location address | Location area force code | Location area name | Location code | Location direction | Location name | Location national code | Road type | Speed limit

3. Manage reports

Report template name: Select Template | Permission groups: "Sitestream admin" | Remove Lee Statistics

Fields

All

15 Day Grace Period +

20 Day OOT +

20 Day OOT Expired +

35 days expired +

Acceptance date +

Add to VRM list +

Address Type +

Address Type (OCR) +

Already on Managed List A +

Assigned to group +

Assigned to group (OCR) +

Assigned to user name +

Assigned to user name (OCR) +

Assigned to user rank +

Assigned to user rank (OCR) +

Assigned to user station +

Selected fields

Offender zip code

Workflow status

Violation date

Citation Number

Fine

Camera name

Speed

Offender state

Filters

select any

select any

select any

is not empty

select any

select any

select any

select any

“We’d bet a Fenway Frank that our VESPA reports can outperform any other solution. Each attribute of a violation can be reported on. As an extreme example; if you want to know how many people called Peter were caught speeding at 14mph over the speed limit and they paid using a credit card ending in the number 3; we can give you that...in seconds!”

– Andrew Noble, Sitestream

SLOW DOWN



STACY S. WEBER, SHERIFF

AUTOMATED TRAFFIC ENFORCEMENT UPDATE –June 2024

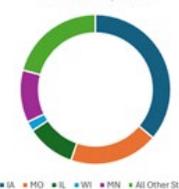
Speed Camera Location	#Citations Issued	MPH over 11-15	MPH over 16-20	MPH over 21-25	MPH >26	Highest Speed m.p.h.
1	1000	855	109	29	7	95
2	x	x	x	x	x	x
3	x	x	x	x	x	x
4	694	617	72	5	x	89
5	705	570	109	19	7	92
6	76	73	3	x	x	82

Total Citations Issued in June: 2475
Total # Citations Paid in June: 2782
Total Fines Paid in June: \$300,450

Camera Enforcement Locations

1	IA 27 & 320 th (NB) / #1211758
2	IA 27 & 320 th (SB) / #1211772
3	US 218 / IA 27 & 200 th (SB) / #2206830
4	US 218 / IA 27 & J40 (W. Point Rd) (SB) / #1211637
5	US 218 / IA 27 & 200 th (NB) / #2207110
6	US 218 / IA 27 & J40 (W. Point Rd) (NB) / #1211607

Violations by State



State	Total
IA	891
MO	471
IL	258
WI	52
MN	279
All Other States	524
Total	2475

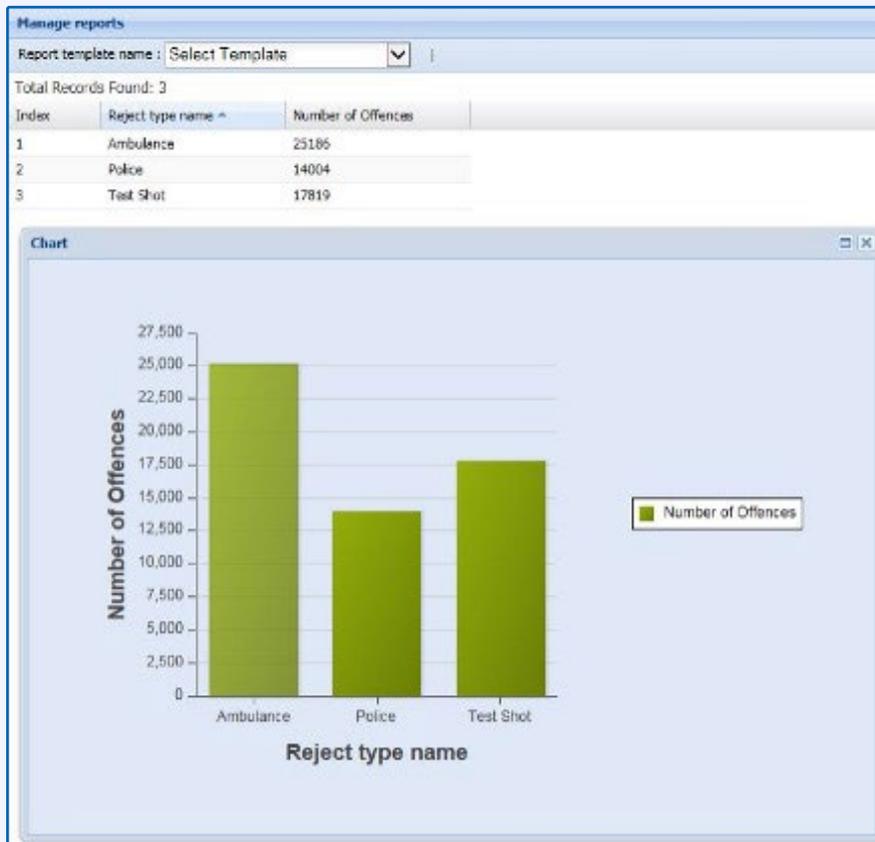
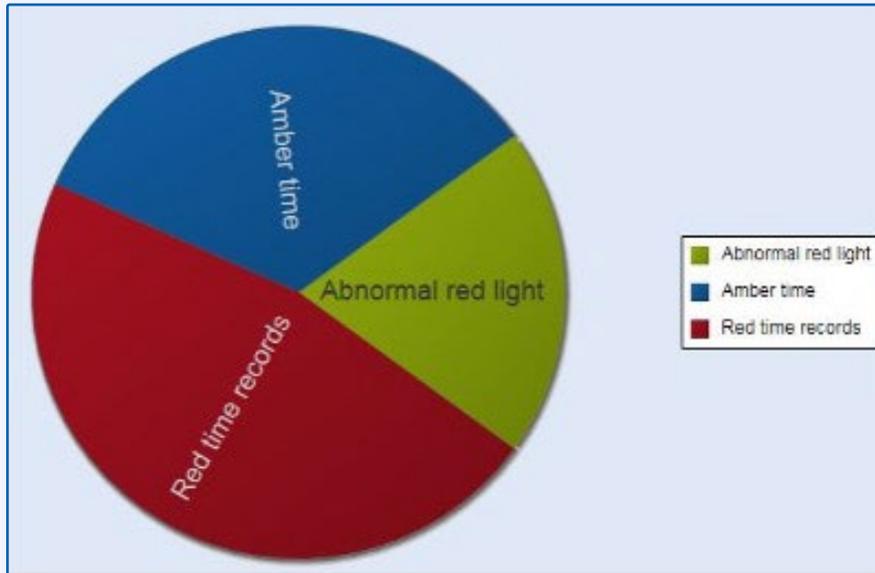
Monthly program performance report for Lee County IA

Reports - Graphs

Any item of program data recorded, as well as program statistics, operational metrics & performance, financial / accounting analyses, and violations disposition history

can be presented in report form. Data can be presented in tabular form in Excel along with graphical outputs per Stamford request. Training will be provided.

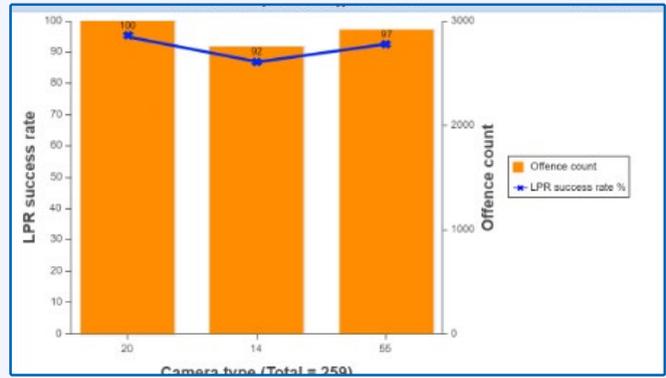
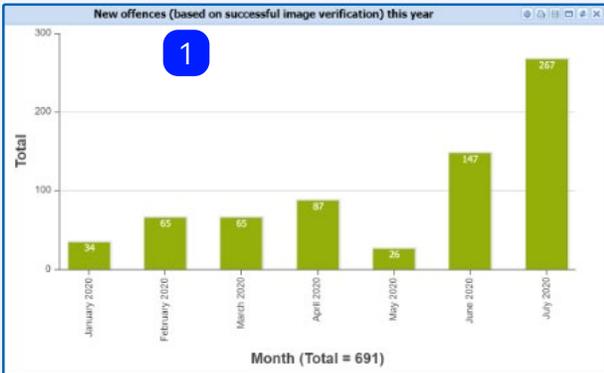
Display date columns by days | Save as Dashboard Report | Save | Back | Show in inbox | Show Chart



Dashboard - Charts

VESPA will allow users to pin charts and graphs to their own dashboard. This will give users an overview of the system performance and data in real time.

1. Charts and graphs are interactive can be pinned to a user's dashboard.



VESPA dashboards allow a user to filter down and refine custom dashboards to fit their needs. Using the filter tools along the top of the dashboards, users can further refine and customise the graph parameters to display

information they require. For example this could be information on a certain group of verifiers.

Dashboard

Total work done [Apply]

Number of offences by cancellation reason this year by user

User name	Duplicate offence	Appeal Accepted	None
Richard Talbott	3	2	0
James Merigan	2	0	0
Tiff Evans	1	0	0
James Nash	0	3	0
Demis Panayl	0	0	1
Chris Ross	0	0	1
User name (Total = 13)			

Total manual work done this year by user

Action	Helen Davis	Sam Duncanson-Hunter	Tiff Evans	Kori Lucas
Loaded	~1000	~1000	~1000	~1000
Viewed	~1000	~1000	~1000	~1000
Image accept	~1000	~1000	~1000	~1000
Image reject	~1000	~1000	~1000	~1000
Doc veri	~1000	~1000	~1000	~1000
User action	~1000	~1000	~1000	~1000
Comments	~1000	~1000	~1000	~1000
Dockets	~1000	~1000	~1000	~1000
Cancelled	~1000	~1000	~1000	~1000
Disposals	~1000	~1000	~1000	~1000
Court status	~1000	~1000	~1000	~1000
Doc replies	~1000	~1000	~1000	~1000
Actions (Total = 17,749)				

Select graph parameters

Show total for all users

Select users by permission group:
Use the user list selection...

Select users:
James Merigan

Select action type:
Loaded, Viewed, Group allocations, Image accept, I

Select date range:
Today

Save Cancel

Citation Creation & Mailing

Upon approval of Speed, RLC and Stop Arm events into citation, status changes are logged, and the physical creation of a citation notice is automated. The notice PDF base documents are pre-constructed and receive the active, dynamic data from VESPA in preparation for construction. The physical notice is generated and becomes part of the citation record. Concurrently, the VESPA PDF-generator workflow pushes a physical

citation to a fulfillment queue where it awaits printing and in-house mailing. The VESPA system can also direct notice output to email recipients and any associated agency system upon request. Citation designs are completely customizable for each municipality - your logo, your language, your look and feel. All citations & citizen correspondence are sent via first class mail. Desired awareness material will be added upon request.

1. WARNING NOTICE
Speed Enforcement Program
Issued on mm/dd/yyyy

Lee County Iowa Program
2020 20th Street
Beverly, MA 02915
Telephone 978-254-3000
Fax 978-254-3001

STACY S. WEBER, SHERIFF

To: John Doe
123 Main Street
Yourtown, USA 12345

To view full color images and video (if applicable) visit:
www.reviewmynotice.com
Citation No. MMM444444 PIN: 4444

IMAGE 1

IMAGE 2

PLATE CROP

To John Doe
Please take notice that the vehicle described and pictured herein was detected and recorded by a speed monitoring system exceeding the posted speed limit by at least 11 MPH in violation of Lee County Codified Ordinances, Title IV, Chapter 7, AUTOMATED TRAFFIC ENFORCEMENT. The pictured vehicle was traveling at the speed listed below at the place, date and time specified. Therefore, as the registered owner(s) or lessee you are receiving this warning notice.
Recorded images are evidence of a violation of the Lee County ordinance exceeding the maximum posted speed limit.
THIS WARNING NOTICE REQUIRES NO ACTION ON YOUR PART AND DOES NOT SUBJECT YOU TO ANY CIVIL PENALTY.
HOWEVER, VIOLATIONS OCCURRING AFTER THE WARNING PERIOD WILL BE SUBJECT TO A CIVIL PENALTY.

Violation Date 10/15/2023	Violation Time 21:21	Make XXXXXX	Model XXXXXX
Location Main Street, Lee County, IA, XXXXX	Vehicle Make Ford	Vehicle Plate Number 215 XXX	State XXXXXX
Vehicle Speed 62MPH	Posted Speed 45 MPH	Amount Due: \$00.00	Due Date: mm/dd/yyyy

I am a duly authorized law enforcement officer employed by or under contract with Lee County Sheriff's Office. Based on inspection of the recorded images shown above the motor vehicle was operated in violation of Lee County Codified Ordinances, Title IV, Chapter 7, AUTOMATED TRAFFIC ENFORCEMENT, as evidenced by the above images. The recorded images are prima facie evidence of the traffic law violation sworn to and affirmed by.

Signature _____ Badge No. _____

Questions? Go to www.gmcc.org/traffic/camera_tickets for more information.
Go to www.gmcc.org/traffic/camera_tickets for more information.

THIS IS A WARNING NOTICE. NO PAYMENT IS DUE.

2. CIVIL CAMERA TRAFFIC TICKET
Speed Enforcement Program
Issued on mm/dd/yyyy

GARFIELD HEIGHTS MUNICIPAL COURT
5555 Turney Rd
Garfield Heights, OH 44125-3778

To: John Doe
123 Main Street
Yourtown, USA 12345

To view full color images and video (if applicable) visit:
www.reviewmynotice.com
Citation No. MMM444444 PIN: 4444

IMAGE 1

IMAGE 2

PLATE CROP

To: John Doe
You are summoned to answer this ticket on or before the due date of XXXX/XXXX/XXXX by paying the total amount due below or exercising your rights as set forth on the reverse side of this ticket.
PAYMENT DIRECTIONS:
• Online 24/7 at www.gmcc.org/payment • By phone 24/7 at 216-475-1900 option 3
• Pay by mail with check or money order made payable to Garfield Heights • In person weekdays 8:00 am to 3:30 pm at 5555 Turney Road Garfield Heights, Ohio 44125
IF YOU FAIL TO PAY OR EXERCISE YOUR RIGHTS AS SET FORTH ON THE REVERSE SIDE BY XXXX/XXXX/XXXX, YOU ARE ADMITTING LIABILITY AND A JUDGMENT MAY BE ENTERED AGAINST YOU IN THE AMOUNT OF THE FINE. THE VILLAGE MAY SEEK TO COLLECT THE JUDGMENT THROUGH GARNISHMENT AND OTHER COLLECTION PROCEDURES, INCLUDING A REPORT TO CREDIT BUREAUX.
Go to www.gmcc.org/traffic/camera_tickets for more information.

Violation Date 1/13/2023	Violation Time 21:21	Make XXXXXX	Model XXXXXX
Location Main Street Town, STATE, XXXXX	Vehicle Plate Number 215 XXX	State XXXXXX	Posted Speed 45 MPH
Vehicle Speed 62 MPH	Amount Due: \$00.00	Due Date: mm/dd/yyyy	

I am a duly authorized law enforcement officer for the Newburgh Heights Police Department, Ohio. Based on the inspection of recorded images, this motor vehicle was involved in a traffic law violation and the images are prima facie evidence of the violation. This certified copy of Ticket is sworn to and affirmed by.

Approving Officer _____
Signature _____ Badge No. _____
Deployment Officer Name & Badge No. _____

Questions? Go to www.gmcc.org/traffic/camera_tickets and call 216-475-1900 and press 5

1. Customized warning notice
2. Customized live program notices
3. Rear citation page directions & remittance

All citations are clearly laid out, giving color guided directions.

3. IN THE GARFIELD HEIGHTS MUNICIPAL COURT
5555 Turney Road, Garfield Heights OH 44125 www.gmcc.org (216) 475-1900

You have been issued a civil traffic law ticket by the Village of Newburgh Heights, pursuant to Ohio Revised Code 4511.09 and Newburgh Heights Village Codified Ordinance 371. You must take one of the following actions within thirty (30) days of the date the ticket was mailed: **FAIL TO ACT WILL CONSTITUTE AN ADMISSION OF LIABILITY, WAIVER OF ALL RIGHTS TO CONTEST THE VIOLATION, AND A CIVIL JUDGMENT WILL BE ENTERED AGAINST YOU.**

OPTION 1: PAY THE CIVIL PENALTY within thirty (30) days of the mailing date. You will not have points on your license and the ticket is not reported to the Ohio Bureau of Motor Vehicles. See reverse side for payment methods.

OPTION 2: FILE THE AFFIDAVIT within thirty (30) days after receipt of the ticket. Mail this affidavit, with any police report regarding a stolen vehicle or license plate, to the Garfield Heights Municipal Court, 5555 Turney Road, Garfield Heights, Ohio 44125. The affidavit must state one of the following defenses:
1. Disputed Party: Another person was operating the vehicle at the time of the violation. The registered owner must identify that person as a designated party who may be held liable for the violation.
2. Stolen Vehicle or License Plates: The motor vehicle or the license plates were stolen and were not under the control or possession of the owner at the time of the violation or were in the care, custody and control of some person who did not have the owner's permission to use the motor vehicle.
3. Lessee or Rental Vehicle: A statement by a motor vehicle leasing/renting dealer identifying the name and address of the lessee or renter of the motor vehicle at the time of the violation.
4. Commercial Vehicle: If the vehicle involved in the violation is a commercial motor vehicle or the ticket is issued to a corporate entity, an agent of the corporate entity must identify the name and address of the employee who was operating the motor vehicle at the time of the violation.

AFFIDAVIT (Must be notarized or will not be valid) CHECK ONE BOX ONLY (Please print clearly)

My motor vehicle was in the care, custody or control of another person. The driver's information is provided below.
 The vehicle or license plates had been reported stolen. State the name of the Police Department and Report No. _____
 Attach police report to this form.
 The vehicle was leased or rented at the time of traffic law violation. The lessee / renter's information is provided below.
 The vehicle is a commercial motor vehicle or the ticket was issued to a corporate entity. The driver's information is provided below.

DRIVER/LESSEE/RENTER/CORPORATE ENTITY INFORMATION: (invalid unless completed fully)

Name of driver _____ Address of driver _____
Name of individual (fictitious or Agent of Corporate Entity) filing this Affidavit (if applicable) _____
I declare under penalty of perjury that the foregoing information (and any documentation in support of my defense) is true and accurate to the best of my knowledge and belief.

Signature _____ Date _____ Phone Number _____
STATE OF _____ COUNTY OF _____ Email _____
Affidavit of Defense was sworn to or affirmed and subscribed before me by _____ on this date of _____

Signature of Notary Public _____ Commission Expiration Date _____ (Notary Seal)

OPTION 3: REQUEST A HEARING The registered owner or designated party may contest the ticket by filing this request for hearing with the Garfield Heights Municipal Court. The request for a hearing must be received within thirty (30) days after the date of issuance of the citation. File this form at www.gmcc.org, file by fax to 216-475-3307 or mail via us first class to: Post Office Box 6000, Garfield Heights Municipal Court, 5555 Turney Road, Garfield Heights, Ohio 44125. You must provide the information below and print clearly. The Court will email you a hearing notice if you provide an email address.

Name: _____
Street Number, Street Name, City, State, Zip Code: _____
Email Address: _____
Text Number: _____ Telephone Number: _____

Citation Number: MMM444444

Mail payment to:
GARFIELD HEIGHTS MUNICIPAL COURT
5555 Turney Road
Garfield Heights, OH 44125-3778
DO NOT SEND CASH

Enter Amount Enclosed \$ 100
License Plate Number ABC123
Please write Citation Number on check and make payable to: The Garfield Heights Municipal Court



Did you know...
"A Nixie is a name given by the United States Postal Service to mail which is undeliverable. Derived from "nix" English slang for the German nichts "nothing" and "ie" an item or a thing"

Citation Template Integrity

Our back-office programs employ the use of a fixed and variable structure into each citation template. The fixed structure of the client-specific citation awaits variable data from the violation record. Fields such as citation number, plate, name & address, fine (level 1 or level 2), violation images, posted and measured speed, approval officer name & signature, etc. are embedded into the appropriate template and converted to PDF form for fulfillment. This business process development work is performed by our development team in the program buildout stage of the program. The flexibility of our process allows for an expedited rollout of program-specific citation correspondence.

Warning Template - Fixed Information



Lee County Iowa Program
P.O. Box 485
Beverly, MA 01915

2530 250th Street
Morseboro, IA 52038-8552
Telephone 978-522-6181
Fax 978-372-1213

WARNING NOTICE
Speed Enforcement Program

Issued on

STACY S. WEBER, SHERIFF

To:

Please take notice that the vehicle described and pictured herein was detected and recorded by a speed monitoring system exceeding the posted speed limit by at least 11 MPH in violation of Lee County Codified Ordinance, Title IV: Chapter 7, AUTOMATED TRAFFIC ENFORCEMENT. The pictured vehicle was traveling at the speed listed below at the place, date and time specified. Therefore, as the registered owner(s) or lessee you are receiving this warning notice.

Recorded images are evidence of a violation of the Lee County ordinance exceeding the maximum posted speed limit.

THIS WARNING NOTICE REQUIRES NO ACTION ON YOUR PART AND DOES NOT SUBJECT YOU TO ANY CIVIL PENALTY.

Your safety while traveling on our roads in Lee County is important. Please help us keep our roads safe by obeying the speed limit.

Stay Safe - Sheriff Stacy S. Weber

To view full color images and video (if applicable) visit:
www.reviewmynotice.com

Citation No. PIN:

Violation Date	Violation Time
Location	
Vehicle Plate Number	Vehicle Make
Vehicle Speed	Posted Speed

I am a duly authorized law enforcement officer employed by or under contract with Lee County Sheriff's Office. Based on inspection of the recorded images shown above the motor vehicle was operated in violation of Lee County Codified Ordinance, Title IV: Chapter 7, AUTOMATED TRAFFIC ENFORCEMENT, as evidenced by the above images. The recorded images are prima facie evidence of the traffic law violation. Sworn to or Affirmed By:

Questions about this Notice? Call 978-522-6181 or email questions@reviewmynotice.com

Payments accepted using Visa, Mastercard, Discover and Electronic Check at www.reviewmynotice.com

(Rev. 04/04/2024)

THIS IS A WARNING NOTICE. NO PAYMENT IS DUE.

Warning Template - Variable Information



Lee County Iowa Program
P.O. Box 485
Beverly, MA 01915

2530 250th Street
Morseboro, IA 52038-8552
Telephone 978-522-6181
Fax 978-372-1213

WARNING NOTICE
Speed Enforcement Program

Issued on mm/dd/yyyy

STACY S. WEBER, SHERIFF

To:

John Doe
123 Main Street
Yourtown, USA 12345

To: John Doe

Please take notice that the vehicle described and pictured herein was detected and recorded by a speed monitoring system exceeding the posted speed limit by at least 11 MPH in violation of Lee County Codified Ordinance, Title IV: Chapter 7, AUTOMATED TRAFFIC ENFORCEMENT. The pictured vehicle was traveling at the speed listed below at the place, date and time specified. Therefore, as the registered owner(s) or lessee you are receiving this warning notice.

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Your safety while traveling on our roads in Lee County is important. Please help us keep our roads safe by obeying the speed limit.

Stay Safe - Sheriff Stacy S. Weber

To view full color images and video (if applicable) visit:
www.reviewmynotice.com

Citation No. MMM44444444 PIN: 4444

→ IMAGE 1

→ IMAGE 2

→ PLATE CROP

Violation Date	Violation Time
Location	
Vehicle Plate Number	Vehicle Make
Vehicle Speed	Posted Speed

I am a duly authorized law enforcement officer employed by or under contract with Lee County Sheriff's Office. Based on inspection of the recorded images shown above the motor vehicle was operated in violation of Lee County Codified Ordinance, Title IV: Chapter 7, AUTOMATED TRAFFIC ENFORCEMENT, as evidenced by the above images. The recorded images are prima facie evidence of the traffic law violation. Sworn to or Affirmed By:

Questions about this Notice? Call 978-522-6181 or email questions@reviewmynotice.com

Payments accepted using Visa, Mastercard, Discover and Electronic Check at www.reviewmynotice.com

(Rev. 04/04/2024)

THIS IS A WARNING NOTICE. NO PAYMENT IS DUE.

```

    graph TD
      subgraph Documents
        A[Notice of Violation] --> B[Page 1-Notice of Violation]
        A --> C[Page 2-Notice of Violation Rear]
        D[Notice Of Final Determination] --> E[Page 1-Notice Of Final Determination]
        D --> F[Page 2-Notice Of Final Determination Rear]
        G[Subsequent Notice of Violation] --> H[Page 1-Notice of Violation]
        G --> I[Page 2-Notice of Violation Rear]
      end
      subgraph Pages
        J[Notice of Violation]
        K[Notice of Violation Rear]
        L[Notice Of Final Determination]
        M[Notice Of Final Determination Rear]
      end
  
```

Notice design tool

Manage ticket officers:						
<input type="checkbox"/>	Number	Department	Rank	Location	Status	Signature Image
<input type="checkbox"/>	56-12				Active	
<input type="checkbox"/>	56-6				Active	
<input type="checkbox"/>	56-5				Active	
<input type="checkbox"/>	56-4				Active	
<input type="checkbox"/>	56-3				Active	
<input type="checkbox"/>	56-2				Active	
<input type="checkbox"/>	56-1				Active	

Officer signature table

36

Sitestream LLC Presentation to Stamford CT - Sitestream Proprietary & Confidential

Print Server

Our customized in-house print server allows Sitestream to keep full control over all fulfillment activities. Batches of physically printed initial and subsequent citations are logged with full indexing of citation ID, date, time and quantity. These Manifest reports are logged to provide

fast reference to mailing activity. Manifest reports are made available to all Sitestream clients upon request. All individually produced citations are visually inspected prior to entering the first-class mail stream. Additionally, Certificates of Mailing are available to all clients.

Print

Citations ▼

Start Print Stop Print

Sync Dome Queues Download Dome Documents

Already downloaded: 0 In this group (Citations):
Already downloaded: 0

Archive

Start Archive Stop Archive

Waiting to archive: 0



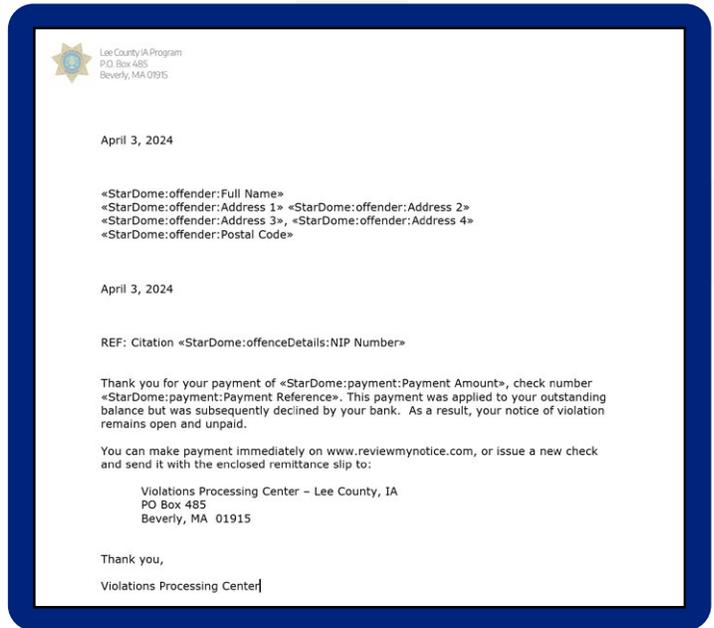
BATCH ID 2801

DATE 2/21/25

Sequence ID	Client ID / Citation #	Document Type	Date Printed
648200	024.1100004520	Subsequent Notice of Violation	2/21/2025 2:31 PM
648201	024.1100002560	Subsequent Notice of Violation	2/21/2025 2:31 PM
648202	024.1100005972	Notice of Violation	2/21/2025 2:31 PM
648203	024.1100005975	Notice of Violation	2/21/2025 2:31 PM
648204	024.1100005986	Notice of Violation	2/21/2025 2:31 PM
648205	024.1100005987	Notice of Violation	2/21/2025 2:31 PM
648206	024.1100005990	Notice of Violation	2/21/2025 2:31 PM
648207	024.1100005993	Notice of Violation	2/21/2025 2:31 PM
648208	024.1100006037	Notice of Violation	2/21/2025 2:31 PM
648209	024.1100006000	Notice of Violation	2/21/2025 2:31 PM
648210	024.1100006001	Notice of Violation	2/21/2025 2:31 PM
648211	024.1100006002	Notice of Violation	2/21/2025 2:31 PM
648212	024.1100006004	Notice of Violation	2/21/2025 2:31 PM
648213	024.1100006005	Notice of Violation	2/21/2025 2:32 PM
648214	024.1100006006	Notice of Violation	2/21/2025 2:32 PM

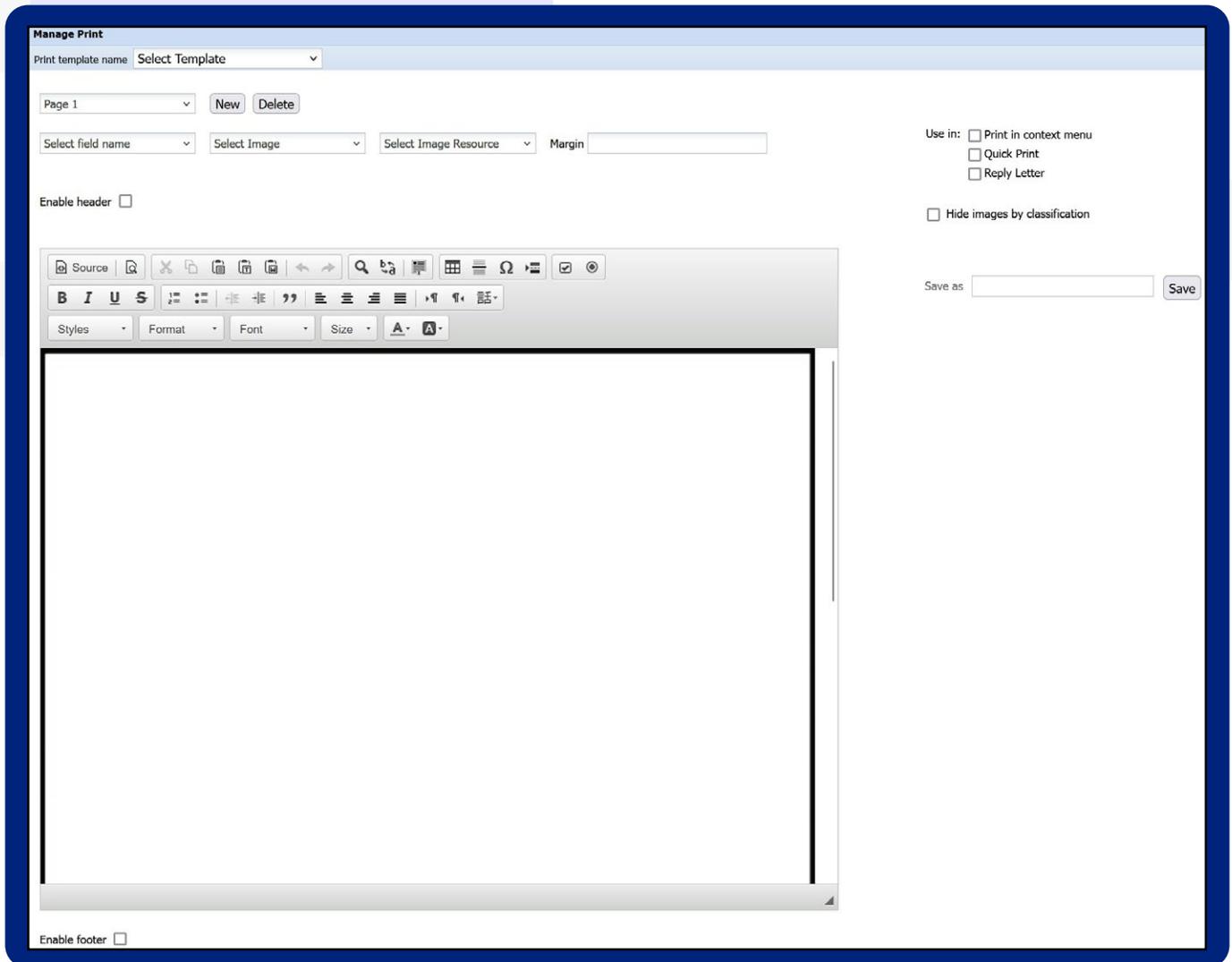
Subsequent & Follow Up Correspondence

Defined workflows determine the timing and composition of subsequent notices beyond the initial mailing. Importantly, the powerful VESPA backoffice allows for Sitestream client managers to compose correspondence templates for virtually any scenario within the citation lifecycle. Our templates can automate correspondence for underpayments, overpayments, bounced checks, and any other standard and non-standard citizen correspondence. Additionally, our automations can create formal demand letters with aggregated citation lists and accumulated fines. Any correspondence scenario can be automated, fulfilled, logged, reported, and incorporated directly into the citizens record with this functionality.



Correspondence template with field inserts

Template creation and automation utility



Client Training

All training will be delivered by Sitestream to Stamford staff at their convenience onsite as an included deliverable. Standard classroom training on the various modules of VESPA has been structured to be conducted in one day, resulting in minimal interruption to staff operations. Courseware and training guides are presented to each individual trainee for ongoing reference. As new program personnel are brought onboard to the program, additional training will be provided.

Subject: Event Processing

- Interface overview
- System Navigation
- “Workload” organization
- Event assessment & Classification
- Approval/Rejection guidelines
- Notes & attachments



BackOffice Software Overview

A comprehensive presentation of our VESPA administrative back-office solution centered around familiarity with the system software, general navigation and window control, workload management, simple querying and filtering, violations assessment, image enhancements, report generation, scheduling and violations business rules compliance. Tailored for police review personnel and appropriate program administrators and managers.

Subject: Program & Revenue Management

- Terminology & requirements
- Managing financial reports
- Creating ad hoc reports
- Queries and filters
- Compliance documentation



Customer Service

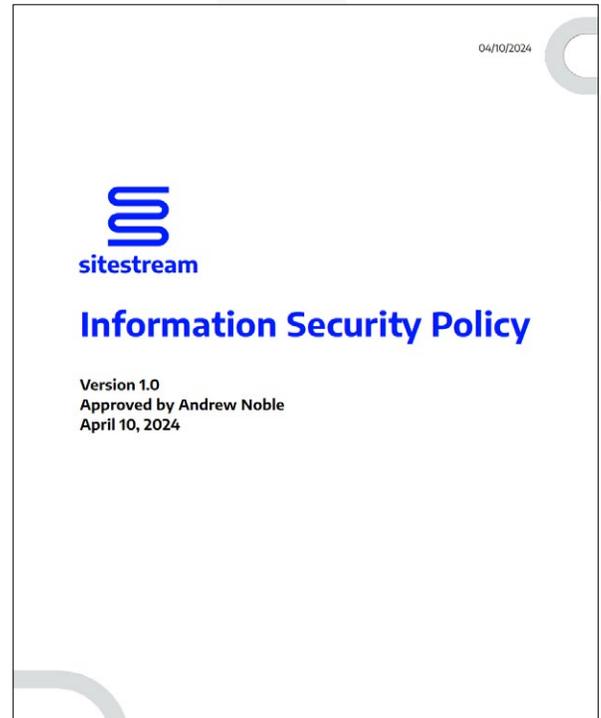
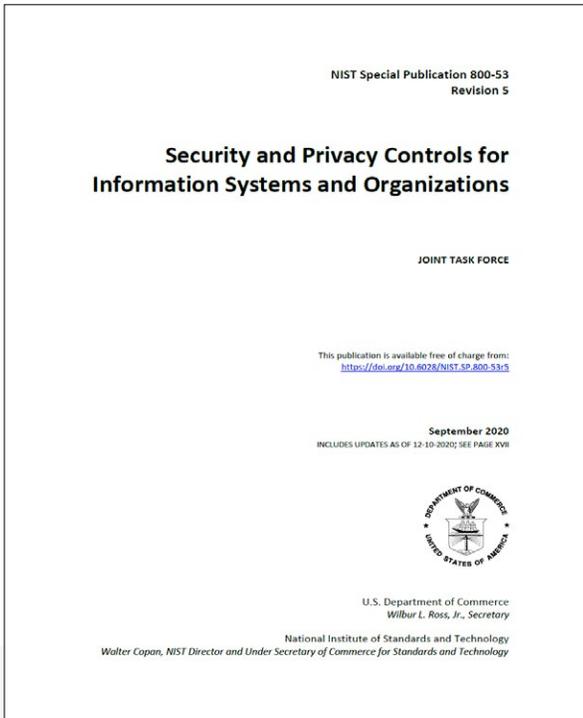
Sitestream delivers program-specific telephone support lines with multi-lingual services for all active full-service programs. Our operators manage citizen questions and payments. All interactions are placed into the audit history of the specific violation record. Call center activity is recorded per business rule, and these interactions are made available to authorized program managers as directed. As with all program data, statute-based retention rules will apply.

In-house Call Center

- Specifically trained team members
- Multilingual operators available
- Calls recorded for quality purposes



Security Controls



What is Nlets Nova?

“As the International Justice & Public Safety Network, we are uniquely positioned to offer Nova, the Nlets Secure Cloud Platform, as our most modern solution for the law enforcement community. Nova is Nlets’ premier cloud service for the criminal justice community. With leading technology and unparalleled customer support, Nova stands toe-to-toe with leading industry providers while catering directly to those who support officers on the street. To remain ahead of the curve with global security standards, Nlets aligned itself with the stringent FBI – CJIS policies, standards, and guidelines.”

Features:

- 24x7x365 protection of our facility and data center with state-of-the-art commercial video surveillance and security.
- Two-factor authentication required for building and data center access.
- Regular security awareness training for all Nlets employees.
- An extensive pre-employment background investigation for all new employees; including a 10-print based state of residency and national criminal history record check.
- Triennial audits by the FBI CJIS Division.

Quality and Performance

- Multiple Internet Service Provider carrier networks provided into our hosting center.
- Segregation of virtualized hosting customer environments
- Connection to Nova from on premise co-located hardware.
- Configure guest level protections including firewall, intrusion detection and agentless anti-malware.

Disaster Plan / Incident Management

Overview

In accordance with the Criminal Justice Information Services (CJIS) Security Policy requirements, Sitestream has established a formal Incident Management Policy and supporting procedures to aid in the protection from and response to security incidents. This policy is to be implemented immediately. It will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding Sitestream's needs and goals.

Purpose

The purpose of this policy is to establish the technical guidelines for IT security, and to communicate the controls necessary for a secure network infrastructure. The incident response policy will provide the practical mechanisms to support the Sitestream's comprehensive set of security policies. However, this policy purposely avoids being overly specific to provide some latitude in implementation and management strategies.

Scope

This policy covers all Sitestream employees, contractors, third-party users, IT systems, and devices that comprise the company network or that are otherwise controlled by Sitestream. The CGA shall maintain a list of personnel who have been authorized access to JI and shall, upon request, provide a current copy of the access list to the CSO. Applicants with a record of misdemeanor offense(s) may be granted access if the CSO determines the nature or severity of the misdemeanor offense(s) do not warrant disqualification. The CGA may request the CSO to review a denial of access determination.

Policy

To mitigate security risk of both accidental damage, and malicious attacks against Sitestream's physical and logical environments and protect Justice Information (including but not limited to CJ), Sitestream shall:

- Establish operational incident handling procedures that include adequate preparation, detection, analysis, containment, recovery, and user response activities.
- Track, document, and report incidents to appropriate security and leadership officials.

Reporting Security Events

Sitestream employees, contractors and third-party users shall promptly report all security events, including identified weaknesses associated with an event, to the Information Security Officer (ISO). Sitestream shall establish a formal event reporting and escalation procedures. Also, wherever feasible, Sitestream shall employ automated mechanisms to assist in the reporting of security incidents. All employees, contractors and third-party users shall be made aware of the procedures for reporting the different types of event and weakness that might have an impact on the security of agency assets and are required to report any security events and weaknesses as quickly as possible to the ISO.

Sitestream ISO Responsibilities

The Sitestream ISO shall:

- Ensure individuals in each authorized partner organization are assigned to be the primary point of contact for interfacing with Sitestream concerning incident handling and response.
- Identify individuals who are responsible for reporting incidents within their area of responsibility.
- Collect incident information from those individuals for coordination and sharing among other agencies or authorized organizations that may be affected by an incident.
- Develop, implement, and maintain internal incident response procedures and coordinate those procedures with other agencies or authorized organizations that may be affected.
- Collect and disseminate all relevant incident-related information received from Sitestream member agencies, Sitestream partners, FBI CJIS Division, and other entities to the appropriate agencies or authorized organization POCs.
- Act as a single POC for agencies or authorized organizations requesting incident response assistance.

System Support Statement

As noted throughout this submittal response, we offer a turnkey solution. Our pricing does not consist of hidden costs or extras - no user license fees and no additional postage fees. Your equipment will be reconfigured, repaired or replaced well within the designated parameters. We and our people will be right there before, during and after the system launch. Our data is as safe as any vendor could possibly offer - Nlets data AND application hosting. We are right next door in Massachusetts, ready to train your program personnel, and others that join the program after launch.

Effective programs run quietly and efficiently, ineffective programs create chaos and anxiety - for the vendor and the City. Citizens will be watching - so will the newspapers. A few minutes on Google will attest to that fact. Sitestream respects the fact that the State has essentially taken over the justification responsibility for these programs. That action will deliver a valuable level of confidence to the general public. It is up to us - the City and Sitestream - to ensure that the State's acceptance of photo enforcement is justified, and Stamford has chosen the right partner for the job. Citation issuance and management essentially drives all photo enforcement program success. It is the "product" that the public sees. Below is a detailed summation of the flow of captured data into a physical, mailable piece of program correspondence:

Backoffice Overview

Our camera systems work efficiently to maximize the uptime for all active units and scales easily to meet any evolving technical requirements. The back-office system receives, compiles, and delivers data VESPA, our comprehensive workflow management software and user interface. VESPA automatically constructs violations, manages the lifecycle of violations, and drives the violation fine collection process, all guided by the rules of evidence and business process. VESPA is a user-friendly interface that serves as a workspace palette and a database management system for all agencies that have investment in the proper administration of this important safety program.

Received Data

As the system captures images, video, and travel data - our system is interfaced to receive the external violation evidence and required logging and metadata from the field. For vehicle passages that meet threshold logic for infractions, the system will upload and collate these particular data sets and an offense "Event" package is created.

Data Analysis

Event packages that are transmitted to the VESPA system are assessed by the system logic. Data is further assessed for the basic elements of a violation as defined by the Department and statute. A check is run to see if the captured plate has been previously cited, and if so a tiered system of fine amounts based on recapture is applied.

Data Qualification

Qualified "Events" are saved to storage for processing and redundant reference. Within the VESPA back-office system, quality control technicians assess events for visual quality and business logic. These qualified events are cycled to the Officer Queue for final assessment and eventual approval, rejection, or cancellation per business rule.

Notice Creation

An approved violation notice is physically created by the system and applied to the violator record within the "documents tree" as an indexed PDF. The generated notices, in PDF form, are routed to a fulfillment queue for internal processing or electronic transfer to the chosen fulfillment vendor.

Notice Management

The system will log every activity associated with the violation within the VESPA record. System recapture logic, based on business rules, will determine the requirement for a warning or payable notice, and ultimately each live violation will follow a violation lifecycle and eventual disposition. Records can be accessed or linked to reporting systems; to regional courts or locally-based payment systems at any stage of the active citation process.

Notice Disposition

All violation notices will cycle to a program disposition. Per business rules, dismissed/ non-issued events and citations are purged at this point. Processed notice records will be available for long-term storage, data reporting and extraction, and cycling to invested agencies for further consideration, including DMV restrictions, Collections, Quality Management oversight systems, etc. Each invested agency will employ an interface developed and deployed by Sitestream.

Citizen Online Portal

Citizens who have received a citation from the City may visit our online viewing & payment portal designed specifically for the program. Portal availability is 24/7. The portal is clear and intuitive – useful for all citizens regardless of technical proficiency. Cited citizens can log in securely with two pieces of information - their citation number and 4-digit PIN. The PIN is sent to the offender

with the original citation notice. Once logged in the cited citizen can review the citation material, request a local hearing on the citation, or pay the citation. Payment transactions are managed through a secure gateway. Receipts are provided to the paying party, and funds are directed to a dedicated program account.

Cited party may:

- View images, video and data specifics for the citation.
- Citation transfer request functionality per program rule.
- Request a local hearing.
- Pay the fine and generate a receipt.
- Offload event images and data.
- Access local and state statutes.



The image shows two screenshots from the 'reviewmynotice.com' portal. The left screenshot is the 'Payment Portal Landing Page', which features a navigation bar with 'HOME', 'PAY MY NOTICE', 'REVIEW EVIDENCE', and 'FAQ'. Below the navigation is a large image of a car on a road, the website logo 'reviewmynotice.com', and a button labeled 'Review Evidence and Pay'. The right screenshot is the 'Login Credentials Needed for Access' form, which includes a 'Login' heading, instructions to find citation numbers and PINs on notices, and input fields for 'Citation Number' and 'PIN', followed by a 'Log In' button.

Collections & Escalations

Sitestream partners with a number of industry specialists to follow through with delinquent citizens who fail to meet their obligation to the City. Our collections partners work with hundreds of cities across the country to design and implement revenue recovery programs using the tools that are only available to government agencies. Statistically, our partners find upwards of 40% of non-payers at a different address than the one associated with the vehicle. Although every driver is responsible

for keeping their contact information current, it is not uncommon for people to move without updating their registered address. Initial collection letters to corrected addresses can sometimes be the first time the person may become aware of the citation. If the person does not respond to partner's letters within 30 days, these partners can begin initial phone-calling efforts and the account is simultaneously submitted to the appropriate agencies per direction of the City.

Expert Witness

Industry experts Andrew Noble and Gerhard Lamprecht will be made available upon request of the City and local courts. It has been our experience in many automated photo enforcement programs that over time industry witness testimony becomes "Judicial Notice", declaring technical and operational testimony as factual and no longer subject to a

formal presentation of evidence. In cases challenging automated enforcement programs, fact-based testimony about how the equipment and related services are actually performed will be delivered by Mr. Lamprecht or an equally qualified member of the Sitestream team.

*Citation Number:
*Fine Amount: \$ 1.00

Pay by Credit Card

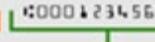
  

*Card Number:

*Expiration Date: (MMYY format)

*CVV2: [What is this?](#)

or Pay by e-Check

ROUTING NUMBER **ACCOUNT NUMBER** **CHECK NUMBER**

*Account Type:

*Routing Number:

*Account Number:

*I Agree: I acknowledge that I am an approved signer on the above account and I hereby agree to have my account debited as of this date for the amount specified. If the draft to my account fails, I agree to pay any related bank fees.

* Signed:

Billing Address

*First Name, Last Name:

*Email Address:

Phone Number:

*Billing Address:

*City:

*State:

*Zip:

I'm not a robot 

Forms of Payment

Our custom designed online payment portal was designed to offer citizens the ability to pay their fines in a number of ways. In addition to physical check and money order payments, citizens may use credit/debit cards as well as e-checks. Some citizens will take advantage of the lower convenience charge associated with an e-check (less than a postage stamp.) Upon completion of these electronic transactions, Sitestream does not store any personal account information beyond the final four digits of the payment method, strictly used for reference purposes.

Cashiering

Sitestream shall install a requisite number of payment stations or kiosks at designated locations to enable citizens to pay down outstanding citations and supplemental fees associated with the program. Our online portal communicates with our backoffice in real time, enabling instant receipting and record updating for the citizen.



Did you know...

“Connecticut drivers aren’t only the best — they’re the best by a long shot. Nutmeggers ranked 50th in citations, 50th in DUIs, 49th in speeding tickets and 45th in accidents.

QuoteWizard called the numbers “the best we’ve ever seen.”

4. FEE

Pricing for fixed speed enforcement:

\$2545 per camera system per month plus \$15 per paid citation

Pricing for intersection red-light enforcement:

\$2545 per camera system per month plus \$15 per paid citation.

The Sitestream solution is offered as an all-inclusive, turnkey deliverable. All proposed services deliverable to Stamford as described including all justification research & composition, labor, materials, supplies, subcontracting costs, installations, maintenance, training, fulfillment, integrations, public outreach, required State reporting, software licensing, integration / interface development and any other specified requirements. Sitestream pricing will remain the same throughout the initial 3-year term of any agreement. Sitestream would respectfully request that renewal pricing after the 3-year initial term be based upon changes in the Consumer Price Index or equivalent as published by the Bureau of Labor Statistics.

- All technology - Constructed, Installed, Configured
- Fixed-speed camera units as outlined
- Fixed red-light enforcement units as required
- All operational costs from Day One - Zero up-front costs for the City
- Full integrations with DMV, Payment, Scofflaw & Customer Service subsystems
- Unlimited user accounts with City-controlled access
- Access to development backoffice environment
- Full program reporting to the City to ensure statutory compliance
- Audit trails and transparency throughout the program – front to back!
- Guaranteed violations processing timeline
- 72-hour response time to determine plan; replace or repair
- Fully automated interface to City's IT systems
- Optional USPS Certificates of First Class Mailing
- Safeteen Program - Socially conscious partnership where one percent (1%) of Sitestream revenue is given back to the City for teenage drivers' education

5. VENDOR QUALIFICATIONS

Philosophy

Our mission is to elevate road safety for drivers and pedestrians in cities & towns across the U.S. by working closely with communities and employing the latest and most effective safety strategies.



Technology

With automation comes consistency. The world today relies on technology to make tasks easier and to provide services no matter the time of day or night. Rather than providing technology to replace people, automated traffic solutions provide 24/7 monitoring while freeing up law enforcement officers to focus on other critical concerns.

Commitment

We are committed to over-delivering for our clients. We design and implement zero out-of-pocket, comprehensive, effective programs to cities that truly value safer streets above revenue. Cities and Towns that are also committed to continuous improvement in driver behavior and pedestrian safety make the best kind of client.

Trust

With decades of “ground-up” enforcement program experience, the Sitestream team is made up of pros from the industry. The kind of team that makes you look good with your team and your community. The kind of team that keeps you safe from bad headlines and improves public opinion.



24/7 Enforcement

Automated traffic enforcement redirects law enforcement personnel to other critical concerns in the community



Partnerships

Trusted collaboration between Sitestream and communities creates safer streets for everyone.



Safety

Approximately 30% reduction in reckless driving violations after six months of enforcement programs.



\$0 Investment

There is no investment on the part of the City. All our programs are entirely violator funded.



Andrew Noble

Co-founder & President

Andrew Noble, along with the leadership team at Sitestream, is responsible for the implementation of more than 60 camera enforcement programs across the country, resulting in over \$500M in critical safety revenue at the local level and immeasurable safety & deterrence benefits.



Kristin Noble

Co-founder & Business Development Manager

Kristin Noble has driven business development and client relations efforts in the photo enforcement industry for nearly 20 years. Front-facing to both our municipal client leadership and citizenry, Kristin helps to drive our delivery of a highly professional and complex service to our municipal partners.

With nearly 50 years of combined experience in the automated traffic enforcement sector, Sitestream is comprised of program management experts with deep knowledge and understanding of equipment, software, fulfillment, support and reputation management. Sitestream knows how to deliver an impactful compliance program to Stamford that will increase road safety for its residents, while yielding important revenue that can fund key public safety initiatives that might otherwise go unfunded.

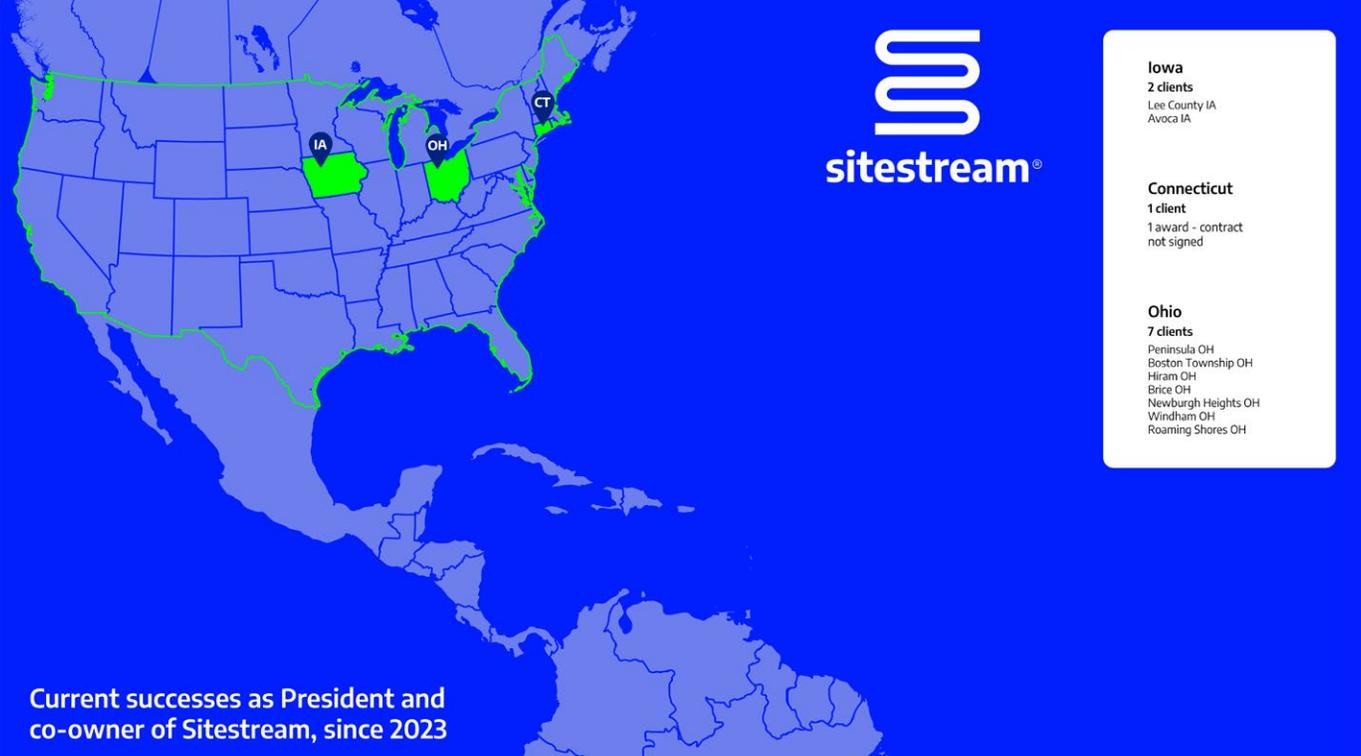
The operational nuances of managing business rules, private data, camera images, law enforcement approvals, citations fulfillment and fine collection - to name a few - are not to be handled by just anyone.

A clean, well-respected camera program requires the skills of a seasoned team which understands the City's safety goals and can deliver a reliable program with clear results.

Sitestream is committed to quality programs and long-term municipal partnerships. Every five years, Sitestream provides a system refresh based on program analytics and technology introductions. Working with the best equipment providers such as Stuttgart USA and Intelligent Instruments / SoundVue is an example of Sitestream's ability to offer the best the world has to offer without being locked in to one equipment provider or worse - outdated or under-performing equipment.



Experience & References



Current successes as President and co-owner of Sitestream, since 2023

Iowa
2 clients
Lee County IA
Avoca IA

Connecticut
1 client
1 award - contract not signed

Ohio
7 clients
Peninsula OH
Boston Township OH
Hiram OH
Brice OH
Newburgh Heights OH
Windham OH
Roaming Shores OH

References



Jay Nagy

Police Chief
Peninsula OH

1582 Main Street
Peninsula, OH 44264
chief@villageofpeninsula-oh.gov
Phone: (330) 657-2372



Trevor Elkins

Mayor
Newburgh Heights OH

3801 Harvard Avenue
Newburgh Heights, Ohio 44105
mayor@newburgh-oh.gov
Phone: (216) 225-1037



John Majoy

Police Chief
Newburgh Heights OH

3801 Harvard Avenue
Newburgh Heights, Ohio 44105
jmajoy@newburgh-oh.gov
Phone: (216) 641-2117



Delano "Bud" Bauchmoyer

Police Chief
Brice OH

5990 Columbus Street
Brice, Ohio 44105
BricePD@outlook.com
Phone: (614) 864-8591

Key Personnel Listing

Andrew Noble

a.noble@sitestream.ai

Industry expert and proven leader of sales, management, and operational teams. Directs short and long-term strategies, manages P/L, budgets, reporting and auditing. Designs and implements operational strategies for client safety enforcement programs and works closely with legal teams to ensure contract compliance and optimized program performance.

2022 – Present Co-Founder & President, Sitestream LLC

2005 – 2022 Co-Founder & President, Sensys Gatso USA

2004 – 2005 Director, Global Sales Development, General Electric Security

Kristin Noble

k.noble@sitestream.ai

With more than 15 years in the automated traffic safety space, Kristin is skilled in content marketing, presentations, branding, outreach, business development efforts, as well as the operational efficiencies of managed service programs. In addition, she is effective in client relationships, training and sustaining key business partnerships

2022 – Present Co-Founder & Business Development Director, Sitestream LLC.

2008 – 2022 Marketing Director, Sensys Gatso USA

John McDonald

j.mcdonald@sitestream.ai

Effective business operations and business development professional skilled in contracts administration; business compliance; sales and finance support; project leadership and customer service management. Excellent verbal and written communication skills with extensive issue resolution experience. Notary Public.

2024 – Present Business Operations & Development, Sitestream LLC

2023 – 2024 Customer Operations Consultant, Zeptive Incorporated

2010 – 2023 Proposal Manager / Project Manager, Sensys Gatso USA

2000 – 2009 Senior Contracts Administrator, Parametric Technology

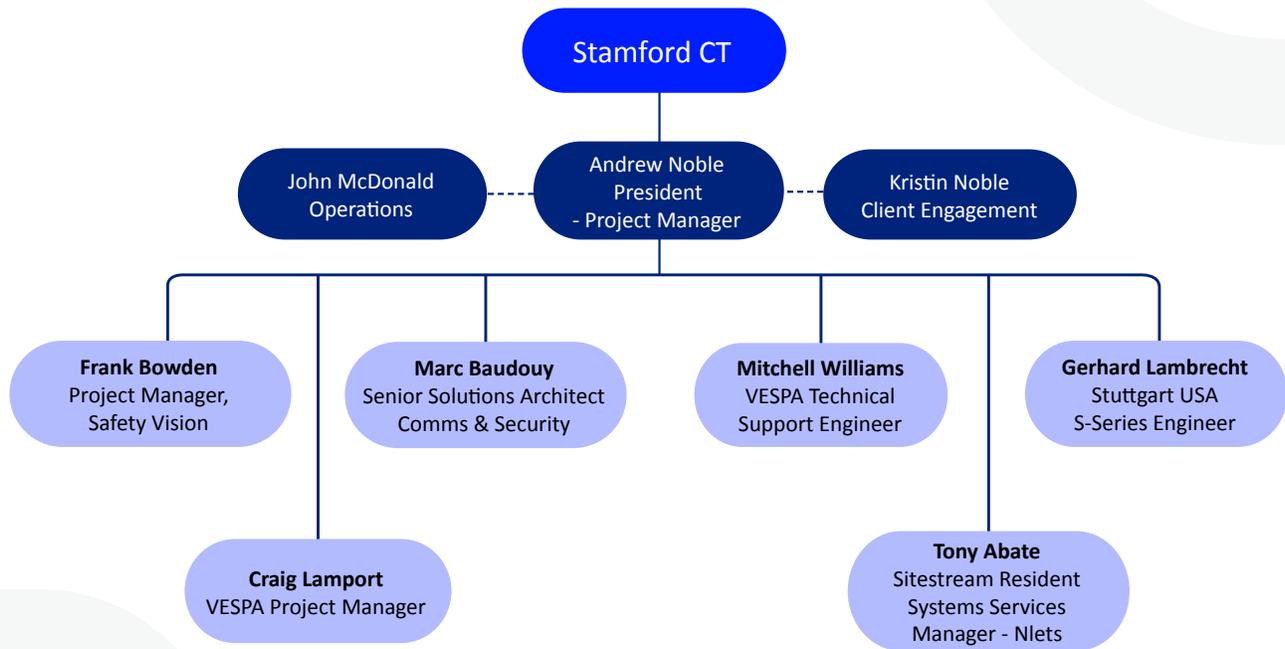
Gerhard Lamprecht

g.lamprecht@sitestream.ai

Three decades of leadership in technical design and manufacture of advanced speed & intersection enforcement systems. Compiled technical guidelines for criminal prosecution using multi target, multi lane, trajectory radar. Member - International Organization of Legal Metrology Committee; designed new standards for automated speed prosecution. Deployed and operated more than 400 mobile camera systems.



Project Personnel Chart



Contractors

Safety at VHB includes a diverse group of leaders who are passionate about saving lives and creating safer transportation systems by embracing a Safe System Approach.

Our team is comprised of safety practitioners, planners, data scientists, software engineers, and researchers who work together to develop comprehensive safety

programs, plans, and strategies for all road users. With a data-informed approach, we've partnered with more than 100 federal, state, local, and tribal agencies across the United States to establish and advance safety management practices, improve data and analysis capabilities, evaluate projects and programs, conduct research, and develop guides for safer transportation planning and design.



100 Great Meadow Road Suite
200 Wethersfield, CT 06109

www.vhb.com/

30+ locations on the East Coast



“VHB’s work helps improve mobility, enhance communities, build resilience and contribute to economic vitality”

– VHB corporate message

Additional Offerings

SoundVue™ Noise Enforcement Solution

Sitestream, as a systems integrator, is able to work with a number of highly advanced partners, and integrate seamlessly with their solutions to our flexible backoffice. This allows us to offer not just speed and red light enforcement technologies, but highly specialized and valuable solutions like the SoundVue Automated Noise Enforcement System.

Proper traffic management of inappropriately noisy vehicles, from your local residents' point-of-view, is a quality-of-life issue. A key element of this management is vehicle noise abatement. With the enactment of CT Gen Stat 22a-67 the State has recognized the issue

and quantified a fair policy that balances the reality of destination traffic with the rights of local residents. The SoundVue system from Intelligent Instruments uses advanced algorithms and AI to automatically detect excess noise from road vehicles.

SoundVue captures precision noise level, clear audio and visual data and saves this evidence data to a secure webserver in the cloud. Data is then sent for review and possible action against offending drivers.

This system is widely recognized as the best available automated noise abatement solution in the world today.



NYC SoundVue system deployment



Primary Features

- Single pole solution – affixes to existing street furniture
- Second generation system launched in NYC 2023
- Precision audio recording with accurate noise level detection
- Bi-directional video capture with built-in ALPR
- Auto deletion if trigger threshold not met
- Email push notifications or auto-upload to Sitestream

Features & Specifications

Performance Standards

- Conforms with IEC 61672-1: 2013 Class 1

Clock

- Continuous synchronization with UTC
- High performance RTC chip with battery backup

Communications

- 4G dual SIM capability

Microphone

- Repolarized free-field 1/2” microphone

Camera System

- Dual high performance CMOS camera sensors

Storage System

- High-capacity solid state storage on device
- Secure online cloud storage

Calibration

- Calibration history stored on instrument

Measuring Range

- Single high dynamic range

Power

- Mains (110 or 230 V)

Weight

- 11 kg including mounting system

Testimonial regarding SoundVue from the RBKC government, UK

“RBKC’s experience of working with Intelligent Instruments has been an absolute pleasure. Their team of skilled professionals are not only knowledgeable in their field but also dedicated to providing the highest level of service and support. Intelligent Instruments took the time to understand the borough’s unique problems and needs and developed a tailored solution that exceeded our expectations. I cannot recommend Intelligent Instruments highly enough for any business seeking innovative enforcement options and exceptional customer care.”

Councillor Cem Kemahli

- Lead Member for Planning and Public Realm



THE ROYAL BOROUGH OF
KENSINGTON
AND CHELSEA

Noise Abatement Evidence Output

Based on business rules thresholds for noise abatement enforcement, violation parameters & evidence elements including multiple vehicle images (approaching & receding); event video with target marking (to eliminate ambiguity); audio capture; graphical representation of decibel measurements, and license plate images are captured and packaged as an Event. For vehicles meeting ordinance-based thresholds & parameters, the system will save the Event internally.

These events are fed continuously to our secure data servers, and presented to the user in a Pre-Approval workspace in our VESPA backoffice software. Here the events will follow a specific pre-processing procedure that includes a quality assurance examination, and application of business rules to assess the event to violation. All record elements are presented within this Event workspace for review and assessment.



Noise Abatement Evidence Set

Above is a representation of the “Evidence Set” showing the synced video streams and decibel level measurements at each point in time throughout the Event. Two vehicle images with an associated license plate crop and associated

details are presented on the citation notice. This evidence information will be available for all cited citizens to review on our payment portal. **As of this date, the Sound Vue system has never lost a case in any court jurisdiction.**

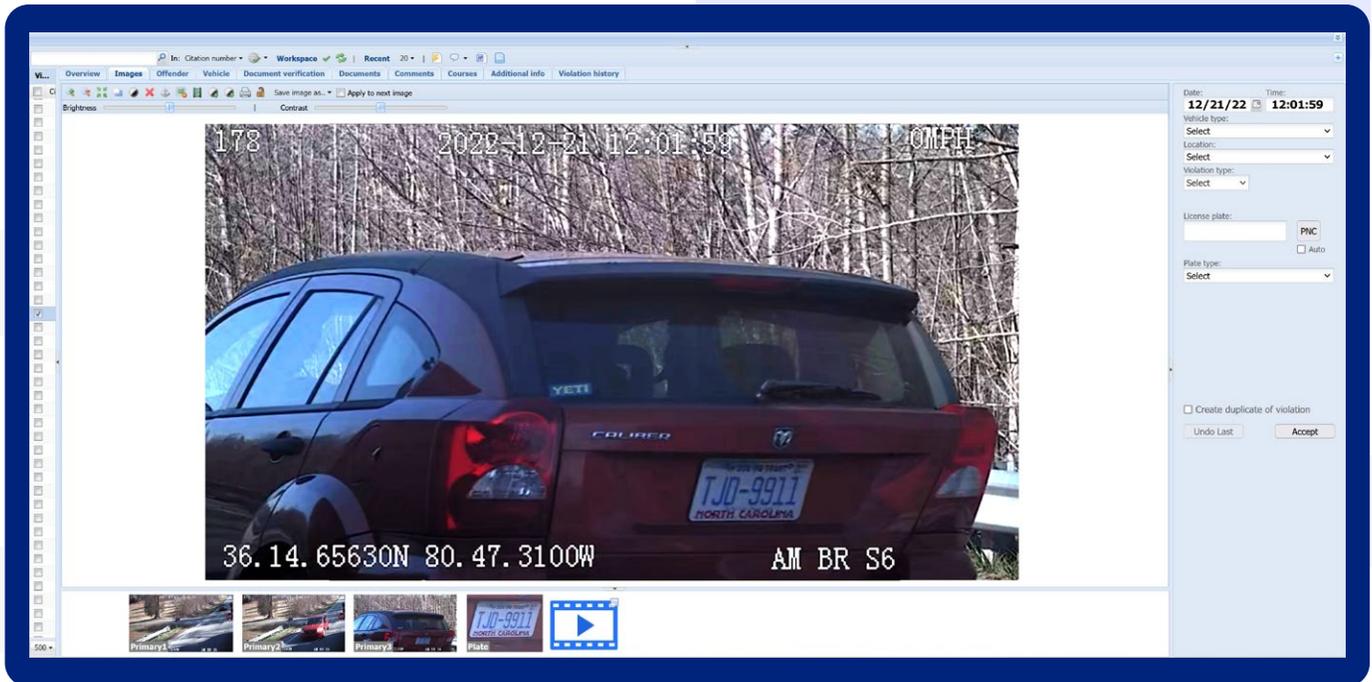
School Bus Stop-Arm Enforcement

The exclusive partnership between Sitestream and Safety Vision began with a simple shared mission - to elevate road safety and make every School Bus Stop risk-free so our students can safely access their schools. The founders of Sitestream have decades of automated photo enforcement experience, and the founders of Safety Vision have delivered **tens of thousands** of camera systems to towns and districts all over the country. Our solution is the best offerings of two companies that are committed to student safety. Our collaboration brings a world class camera and software

platform which blends seamlessly with the VESPA backoffice violation and citation issuance software, creating a fully managed, turn-key solution that offers school districts a fresh path to school bus stop-arm enforcement.



Backoffice review workspace for stop-arm violation



Observer Series DVRs



prepare to **stop** on yellow.
completely **stop** on red.

it's the law.

NHTSA

October 20-24, 2025, is National School Bus Safety Week

www.trafficsafetymarketing.gov/safety-topics/school-bus-safety

The Observer Series DVRs with Foresight PRO Software

This School Bus Video Recording Suite provides high-quality digital video performance with storage and retention, IP communication capabilities and data retrieval processes. This solution is designed to collect video, audio, GPS and Meta-data in vehicle applications that record to a secured local storage device residing in the vehicle's DVR. All data that is collected is created, filed and archived based on the date and time of the

recordings using the internal DVR clock. All data residing in the secured DVR storage device, can be retrieved manually or wirelessly using IP Protocol of either 802.11 or cellular broadband networks. Evidence video and metadata for external stop-arm photo enforcement will be securely offloaded to the VESPA web-based backoffice solution as evidence of violation.

- Date & Time stamped recordings
- Watermarking of Vehicle ID, GPS Coordinates, Date, Time and vehicle signals
- Storage retention using date/time for overwriting oldest files
- Simultaneously synchronized video review from all attached cameras
- Video Recordings at clear 1080p & 720p resolution settings
- Digital location, displayed in a Map Window, with vehicle route, speed and alarm
- Secured storage with video encryption
- 12 Volt Inputs and Outputs for recording sensors, triggers and sending alerts
- Communication over IP Protocol to higher and adjacent systems using local 802.11 networks or cellular broadband carrier service
- Visual display of system performance on Event Marker
- Foresight PRO Video Viewing Software for local or wireless retrieval, viewing, saving and sharing of data
- Event Marking (Panic Button, Excessive Speed, Inertia & Stop Arm passing) expediting the retrieval of incidents that need to be reviewed
- System Health Status and Reporting
- iPhone & Android App for systems with WiFi and Cellular connectivity

SV-EXTx-1080xExternal Cameras



Image sensor	1/2.8" Sony 2.13M pixels CMOS
Resolution	1920 × 1080
Sync system	Inter-sync
Scanning system	Progressive scanning
Focal length	4mm (8, 12, 16mm optional)
Field of view	H: 88° V: 49° (4mm) H: 42° V: 24° (8mm) H: 29° V: 16° (12mm) H: 22° V: 13° (16mm)
IR distance	10 – 15m
Minimum illumination	0 lux (with IRs)
Auto adjustments	White Balance, Electronic Shutter
Gamma correction	0.55
IP rating	IP67
Power requirement	DC12V ± 10%
Power consumption	230mA/DC12V (IRs on)
Operating temperature	4°F – 131°F (-20°C – 55°C)
Dimensions	2.28 × 3.76 × 2.0in (57.8 × 95.6 × 50.8mm)



Program Launch & Operations Timeline - School Bus Stop Arm

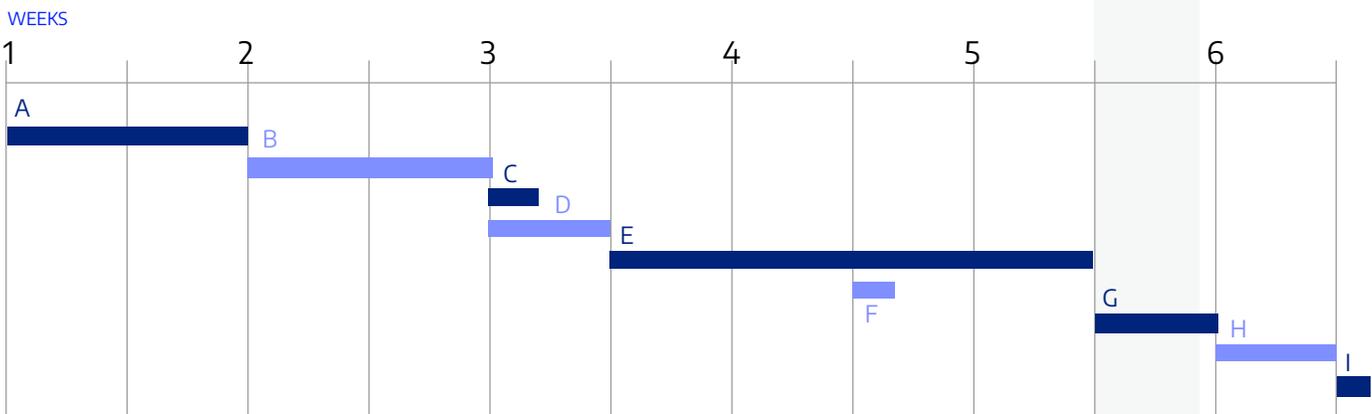
Upon notice to proceed, Safety Vision installation teams will finalize inventory to make sure the components necessary to complete the job are in house and begin compiling hardware based on the contract specifications for the District. Upon receipt of the required inventory, Safety Vision installation teams will deliver the completed, tested, and fully functional system within the parameters of the contract.

Initially, the Safety Vision and Sitestream project team will work together with the designated project leaders at the District to outline an implementation schedule that meets the District’s operational availability. Once the implementation schedule has been defined and approved, our team will allocate the required number of technicians to perform the installations in the proposed timeframe. A recommended installation schedule is included below.

Installation and Testing Timeline

***Please Note: This is an estimated start date and subject to change. The installation timeline is based on our teams executing approximately 45 vehicles each per week.**

- A - Stop-arm systems Planning and Procurement
- B - Hardware technology and supplemental materials delivery
- C - Project Kick-Off Meeting
- D - Onsite Kick-Off first articles
- E - Physical build-out and upfit of first phase of vehicles
- F - Mid-Project deliverables meeting
- G - Full fleet operational testing - functionality & communications
- H - Software, end-user, and system maintenance training
- I - Deployment Kick-Off meeting



Stop-Arm Enforcement Summary of Deliverables

TECHNOLOGY

- Full suite of Safety Vision HD internal and IP external video cameras
- Safety Vision Observer 4112 HVR VMS
- GPS antenna, event marker, communication antenna, modem, power harness, sensor attachment, and required mounting, cabling & power accessories

BACKOFFICE & PROCESSING

- Sitestream VESPA - a turnkey, front-to-back software platform that securely receives and assimilates evidence imaging and metadata
- NLETS secure data hosting
- Customized citation design and fulfillment management
- Secure citizen portal for violation videos and payments

SUPPORTING SERVICES

- Direct customer service and support
- Initial and ongoing program training
- Hearings & adjudication coordination
- Public awareness support & program advocacy
- Payments management and collections

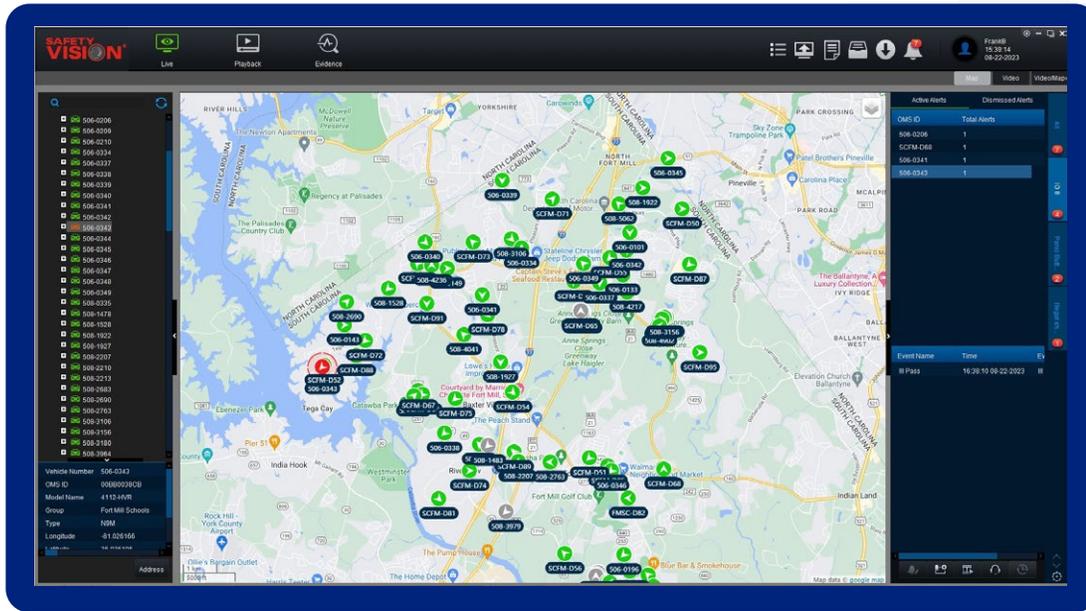
System and Services Support

Sitestream & Safety Vision pride ourselves on customer service and support throughout the program lifecycle. Safety Vision's US based technical support resides at their corporate headquarters in Houston, TX. Sitestream's technical support resides at our headquarters in Beverly, MA. Support staff is highly trained and knowledgeable about all our product lines, and readily available to help the District resolve any problems that arise after the systems have been installed.

Technical support department is operational Monday-Friday from 7:00am-6:00pm CST. Response is typically within one hour of receiving the call. Support is achieved but not limited to phone, web, email, and remote computer log in. Upon request, we can also offer on-site service contracts. These services can be performed by a trained local contractor agreed upon by us and District officials.

Buncombe County NC 240-bus buildout





Fleet Screen Status Flags

Operations Overview

Each upfitted bus will include two event markers. The main event marker is for Student Safety and marking internal events on the bus. This marker will create alarm files for only cameras residing on the bus using a 5-minute pre and post mark setting, thus creating a 10-minute alarm file. The second event marker is a stand-alone red momentary push button that marks the external cameras and windshield camera when the driver witnesses a motorist passing a stopped school bus. This marker is configured for 10 seconds before

the marker is pressed and 20 seconds afterwards, thus creating a 30 second video clip. Motorists passing a stopped School Bus takes place in moments and does not require a long duration of time and this will keep the data packet to a minimum. Considering the external cameras need to capture details of the vehicle, license plate and the overtaking of the school bus, these cameras are recording at both higher frame rate and resolutions. Additionally, the Fleet screen allows for a comprehensive overview of each bus's alarm status.

Data Management

This School Bus Video Recording Suite provides high-quality digital video performance with storage and retention, IP communication capabilities and data retrieval processes. This solution is designed to collect video, audio, GPS and Meta-data in vehicle applications that record to a secured local storage device residing in the vehicle's DVR. All data that is collected is created, filed and archived based on the date and time of the recordings using the internal DVR clock. All data residing in the secured DVR storage device, can be retrieved manually or wirelessly using IP Protocol of either 802.11 or cellular broadband networks. Evidence video and metadata for external stop-arm photo enforcement will be securely offloaded to the VESPA web-based backoffice solution as evidence of violation.

- ➔ Date & Time stamped recordings
- ➔ Watermarking of Vehicle ID, GPS Coordinates, Date, Time and vehicle signals
- ➔ Storage retention using date/time for overwriting oldest files
- ➔ Simultaneously synchronized video review from all attached cameras
- ➔ Video Recordings at clear 1080p & 720p resolution settings
- ➔ Digital location, displayed in a Map Window, with vehicle route, speed and alarm
- ➔ Secured storage with video encryption
- ➔ 12 Volt Inputs and Outputs for recording sensors, triggers and sending alerts

Mobile Application For Officer Issued Tickets

Mobile Solution – Officer Issued Tickets

Sitestream utilizes a mobile ticketing application that allows enforcement officers to use the latest mobile handheld technology to capture, upload and print a ticket for any violation from any location. Built using the latest web-app technology, our app is the smart choice for mobile ticketing. VESPA also interfaces this app, allowing offenses to be imported into your backoffice.

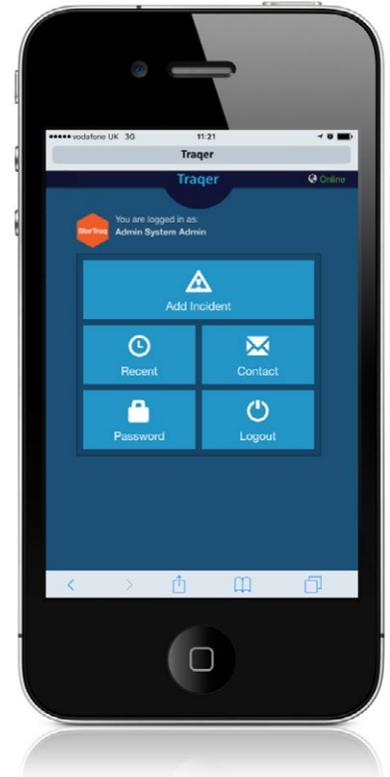


Features

- Menu driven mobile ticketing app
- Process any traffic violation
- Process other violations including environmental offences
- Geo tagging and reverse geo tagging to pinpoint location of a violation
- Postcode lookup for offender details
- Hardware independent
- Can work with existing VESPA back office system
- Use in-built camera to gather evidence
- Bluetooth printing to portable printer
- Hosting options available

Benefits

- Eliminates errors and costs associated with manual ticketing
- Automatically transfers data to the back office resulting in no lost records
- Reduces processing time
- Reduces labour costs of processing paper tickets
- Allows officers to spend more time on patrol
- Minimal deployment costs



The VESPA backoffice contains an extra tab called additional info, used by officers and verifiers to add extra information on officer issued tickets.

Overview	Images	Offender	Vehicle	Document verification	Documents	Comments	Courses	Additional info
Offender								Location name: STARTRAQ HQ
Licence								Address 1: UNIT 2C
Ticket Location								Address 2: BANBURY OFFICE VILLAGE
HORT info								Address 3: NORAL WAY
General info								Address 4: BANBURY
Officer								Address 5:
Payments								Postal code: OX16 2SB
Court details								District: N/A
Sync details								Country: OXON

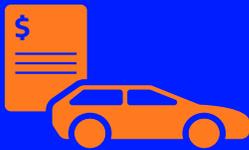


Sitestream - Safeteen

Safeteen is a community safety program funded from Sitestream revenue specifically aiding teenage drivers and their pursuit of professional drivers education.

According to the CDC, motor vehicle crashes are the leading cause of death for U.S. teens. Teen motor vehicle crashes are preventable, and proven strategies can improve the safety of young drivers on the road.

Teens who do not enroll in a driving school are...



75% more likely to violate rules and get a ticket



24% more likely to be involved in fatal accidents or death



16% more likely to get into accidents

According to drive-safely.net



Program benefits

- 1% of Sitestream program revenue remitted back to Waterbury twice per year
- Host community administers the program as it chooses for its teenage drivers that reside within the community
- Funds must be used for drivers educational purposes only
- No catches, no strenuous conditions and no maximum limits on program funding
- Possibility of lower insurance premiums after teens have completed a drivers education course

**100%
Sitestream
Funded**



**Safer
Teenage
Drivers**

INTERNET USAGE ACKNOWLEDGEMENT

Caution: The competitive RFP/proposal process requires the City of Stamford provide all competitors with equal and timely access to information. To enhance our capabilities, the Purchasing Department is providing RFP information over the Internet. You may use this application provided you agree with the following understandings:

1. The City cannot guarantee that the equipment involved in this technology will be available to provide information or receive transmittals. **IT IS YOUR RESPONSIBILITY TO ENSURE THAT YOU HAVE CURRENT INFORMATION AND THAT QUOTATIONS ARE RECEIVED AT THE DESIGNATED LOCATION, COMPLETE AND ON TIME.**
2. The City is not responsible for the confidentiality of information transmitted over the Internet.
3. The City makes no guarantee as to the completeness or accuracy of downloaded "Request for RFP", "Request for Proposal" or "Request for Qualification."

RFP SUBMISSION REQUIREMENTS

RFPs/Proposals must be received online in ProcureWare by the Purchasing Department by the due date and time in order to be considered. Please be advised that the Purchasing Department does not accept RFPs or proposals by hard copy, email or fax. More Information: (203) 977-4108, (203) 977-4107 or (203) 977-4994.

The following documents will be required to satisfy RFP submission mandates:

- City of Stamford Ordinance Compliance Form
- Contractor's Statement
- Non-Collusion Affidavit
- Pricing Sheets
- Technical Specifications or Specification Checklist (If Applicable)
- City of Stamford State of Connecticut Contractor Verification (in accordance with Public Act 16-67 Compliance Affidavit (**For all school projects**))
- N/A A Certificate of Corporate Resolution signed by the Secretary of your firm, authorizing you to execute a contract.
Or
- A Certification as to Contract Signatory for Limited Liability Companies (LLCs) signed by the Secretary of your firm, authorizing you to execute a contract.
- Proposer's Information and Acknowledgement Form
- Department of the Treasury Internal Revenue Service Form W-9. Proposers shall download, complete and return the current IRS W-9 form - <https://www.irs.gov/forms-pubs/about-form-w-9>
- Commission on Human Rights and Opportunities Contract Compliance Regulations Notification to Proposers Form http://www.ct.gov/chro/lib/chro/Notification_to_Proposers.pdf

The Purchasing Agent reserves the express right, on behalf of the City of Stamford, to waive any/all technical defects, irregularities and omissions if the best interest of the City is served.

City of Stamford

Ordinance Compliance

This is to acknowledge and certify that I/We have read and understood City of Stamford Ordinance Nos. 47-14 thru 47-16 and hereby certify that I/We are in total compliance with same.

Company Name: Sitestream LLC

Street Address: 100 Cummings Center, Suite 343-C

City, State, Zip: Beverly MA 01915

Title of person completing this form: Proposal Manager

Signature: 

Printed Name: John McDonald

Date: 2/27/25

Contractor's Statement

Pursuant to Section 103.1 of the Stamford Code of Ordinances, I hereby provide the following:

If a joint venture, trustee, partnership, limited liability company or partnership, the names and addresses of all joint ventures, beneficiaries, partners or members:

Andrew Noble - 38 Monument Street, Wenham MA 01984

Kristin Noble - 38 Monument Street, Wenham MA 01984

If a corporation, the names and addresses of all officers, and the names and addresses of all parties owning over 10% of its common stock or over 10% of its preferred stocks. If any of said stockholders is a holding corporation, the names and addresses of all persons owning a beneficial interest in over 10% if the common or preferred stock of said holding company.

The names and positions of all persons listed hereinabove who are elected or appointed officers or employees of the City of Stamford.

N/A

Name of Proposer/Proposer: Andrew Noble

Signature of Proposer/Proposer: 

Title: President

Company Name: Sitestream LLC

Address: 100 Cummings Center, Suite 343-C
Beverly MA 01915

Non-Collusion Affidavit

The undersigned, having been duly sworn, affirms and says that to the best of his/her knowledge and belief:

1. The prices in this Proposal have been arrived at independently without collusion, consultation, communication, or agreement with any other Proposer or with any competitor for the purpose of restricting competition.
2. Unless otherwise required by law, the prices, which have been quoted in this Proposal, have not been knowingly disclosed by the Proposer and will not knowingly be disclosed by the Proposer prior to opening, directly or indirectly, to any other Proposer or to any competitor.
3. No attempt has been made or will be made by the Proposer to induce any other person, partnership or corporation to submit or not to submit a Proposal for the purpose of restricting competition.

Name of Proposer: Sitestream LLC

By: 

Print Name: Andrew Noble

Title: President

ACKNOWLEDGMENT

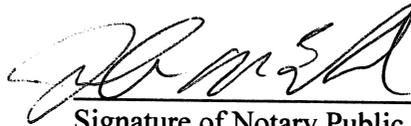
STATE OF Massachusetts

COUNTY OF Essex

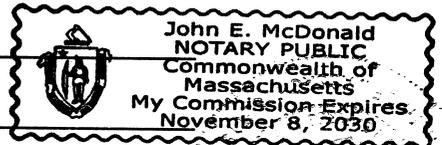
ss. _____

Date: 2/25/25

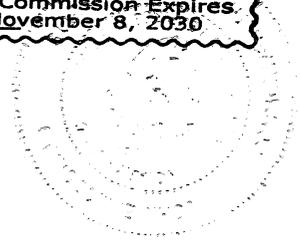
Personally appeared Andrew Noble, as President of the above named firm, and attested that the foregoing statements are true and accurate to the best of his/her knowledge and belief.



Signature of Notary Public
My Commission Expires: _____



EFFECTIVE: 2/24/09



City of Stamford
State of Connecticut Contractor Verification (in accordance with Public Act 16-67)

Compliance Affidavit

I, the undersigned, personally and on behalf of Sitestream LLC, having
(Contractor)

been duly sworn, affirm and say that I have read, understand and am in compliance with Public Act 16-67 Concerning the Disclosure of Certain Education Personnel Records, Criminal Penalties for Threatening in Educational Settings and the Exclusion of a Minor's Name from Summary Process Complaints, and that neither I nor said Contractor, to the best of my knowledge, is in possession of any information indicating a finding of abuse or neglect or sexual misconduct, or otherwise have knowledge of such a condition(s) for any employees working on the project identified in RFQ/RFP or RFP S- 2-25-0297. Further, if I or said Contractor
(RFQ/RFP or RFP Number)

become aware of any information indicating such a finding, or otherwise gain knowledge of such a condition, I and/or said Contractor will immediately forward such information to the City of Stamford.

Contractor Name: Sitestream LLC

Street Address: 100 Cummings Center, Suite 343-C

City, State, Zip: Beverly, MA 01915

Title of person completing this form: President

Signature: 

Printed Name: Andrew Noble

Date: 2/25/25

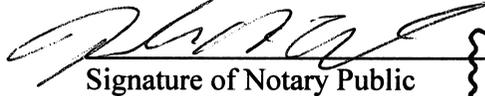
ACKNOWLEDGMENT

STATE OF Massachusetts

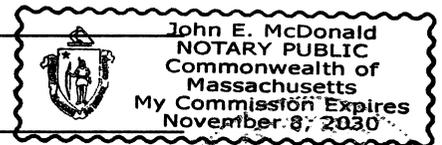
COUNTY OF Essex ss. _____

Date: 2/25/25

Personally appeared Andrew Noble, as President
of the above named Contractor, and attested that the foregoing statements are true and accurate to the best of his/her knowledge and belief on behalf of himself and said Contractor.


Signature of Notary Public

My Commission Expires: _____



CERTIFICATION AS TO CONTRACT SIGNATORY
For Limited Liability Companies (LLCs)
(Effective 9/1/2011)

I, Andrew Noble a Manager of Sitestream LLC,
(name of member or manager) (Member or Manager) (name of LLC)

LLC, a limited liability company organized and existing under the laws of the State of Connecticut (hereinafter the "Company"), hereby certify that:

1. that Sitestream LLC is run by Andrew Noble
(name of LLC) (Members or Managers)

2. that Andrew Noble is a Manager of Sitestream LLC
(name of contact signatory) (Member/Manager) (name of LLC)

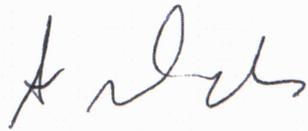
and

3. that as such Andrew Noble is not prohibited from or
(name of Member/Manager who is contract signatory)
limited by the articles of organization from binding the LLC.

IN WITNESS HEREOF, the undersigned has affixed his/her signature this 25th day of

February, 2025.




Secretary (name of Secretary)

PROPOSER'S INFORMATION AND ACKNOWLEDGEMENT FORM

RFP No: 2025-0297

Date: 2/25/25

Proposer's Name: Sitestream LLC

Street Address: 100 Cummings Center, Suite 343-C

Beverly MA 01915
City State Zip

Business Telephone: 978-394-0652

Email: a.noble@sitestream.ai

Unique Entity ID: _____ Tax Id. No.: 88-2218224

Indicate (Yes/No) if company submitting this RFP is: No MBE No WBE No DBE
(If yes, attach relevant certification)

This document, in order to be considered a valid RFP, must be signed by a principal, officer or owner of the RFPing firm. Such signature will attest to the fact that the terms, conditions and specifications of this RFP have been read, understood and accepted by the Proposer.

The undersigned acknowledges that the terms, conditions and specifications of this RFP are understood and unconditionally accepted.

Signature:  Date: 2/25/25

Printed Name: Andrew Noble

Title: President

RFP Deposit (If Applicable): _____

Addenda Acknowledgement – check and note date of addendum

<input checked="" type="checkbox"/> Addenda No. 1 <u>2/21/25</u>	<input type="checkbox"/> Addenda No. 2
<input type="checkbox"/> Addenda No. 3	<input type="checkbox"/> Addenda No. 4
<input type="checkbox"/> Addenda No. 5	<input type="checkbox"/> Addenda No. 6
<input type="checkbox"/> Addenda No. 7	<input type="checkbox"/> Addenda No. 8
<input type="checkbox"/> Addenda No. 9	<input type="checkbox"/> Addenda No. 10
<input type="checkbox"/> Addenda No. 11	<input type="checkbox"/> Addenda No. 12

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Sitestream, LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ S

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
100 Cummings Ctr, 343-C

6 City, state, and ZIP code
Beverly, MA 01915

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-					
--	--	--	---	--	--	--	--	--

or

Employer identification number

8	8	-	2	2	1	8	2	2	4
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  **NOBLE** Date ▶ 7/25/2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding, later.*

COMMISSION ON HUMAN RIGHTS AND OPPORTUNITIES
CONTRACT COMPLIANCE REGULATIONS
NOTIFICATION TO BIDDERS

(Revised 09/3/15)

The contract to be awarded is subject to contract compliance requirements mandated by [Sections 4a-60](#) and [4a-60a](#) of the Connecticut General Statutes; and, when the awarding agency is the State, [Sections 46a-71\(d\)](#) and [46a-81i\(d\)](#) of the Connecticut General Statutes. There are Contract Compliance Regulations codified at [Section 46a-68j-21 through 43](#) of the Regulations of Connecticut State Agencies, which establish a procedure for awarding all contracts covered by [Sections 4a-60](#) and [46a-71\(d\)](#) of the Connecticut General Statutes.

According to [Section 46a-68j-30\(9\)](#) of the Contract Compliance Regulations, every agency awarding a contract subject to the contract compliance requirements has an obligation to “aggressively solicit the participation of legitimate minority business enterprises as bidders, contractors, subcontractors and suppliers of materials.” “Minority business enterprise” is defined in [Section 4a-60](#) of the Connecticut General Statutes as a business wherein fifty-one percent or more of the capital stock, or assets belong to a person or persons: “(1) Who are active in daily affairs of the enterprise; (2) who have the power to direct the management and policies of the enterprise; and (3) who are members of a minority, as such term is defined in subsection (a) of [Section 32-9n.](#)” “Minority” groups are defined in [Section 32-9n](#) of the Connecticut General Statutes as “(1) Black Americans . . . (2) Hispanic Americans . . . (3) persons who have origins in the Iberian Peninsula . . . (4) Women . . . (5) Asian Pacific Americans and Pacific Islanders; (6) American Indians . . .” An individual with a disability is also a minority business enterprise as provided by [Section 4a-60g](#) of the Connecticut General Statutes. The above definitions apply to the contract compliance requirements by virtue of [Section 46a-68j-21\(11\)](#) of the Contract Compliance Regulations.

The awarding agency will consider the following factors when reviewing the bidder’s qualifications under the contract compliance requirements:

- (a) the bidder’s success in implementing an affirmative action plan;
- (b) the bidder’s success in developing an apprenticeship program complying with [Sections 46a-68-1 to 46a-68-17](#) of the Administrative Regulations of Connecticut State Agencies, inclusive;
- (c) the bidder’s promise to develop and implement a successful affirmative action plan;
- (d) the bidder’s submission of employment statistics contained in the “Employment Information Form”, indicating that the composition of its workforce is at or near parity when compared to the racial and sexual composition of the workforce in the relevant labor market area; and
- (e) the bidder’s promise to set aside a portion of the contract for legitimate minority business enterprises. [See Section 46a-68j-30\(10\)\(E\)](#) of the Contract Compliance Regulations.

INSTRUCTIONS AND OTHER INFORMATION

The following [BIDDER CONTRACT COMPLIANCE MONITORING REPORT](#) must be completed in full, signed, and submitted with the bid for this contract. The contract awarding agency and the Commission on Human Rights and Opportunities will use the information contained thereon to determine the bidders compliance to [Sections 4a-60](#) and [4a-60a](#) CONN. GEN. STAT., and [Sections 46a-68j-23](#) of the Regulations of Connecticut State Agencies regarding equal employment opportunity, and the bidder’s good faith efforts to include minority business enterprises as subcontractors and suppliers for the work of the contract.

1) **Definition of Small Contractor**

[Section 4a-60g](#) CONN. GEN. STAT. defines a small contractor as a company that has been doing business under the same management and control and has maintained its principal place of business in Connecticut for a one year period immediately prior to its application for certification under this section, had gross revenues not exceeding fifteen million dollars in the most recently completed fiscal year, and at least fifty-one percent of the ownership of which is held by a person or persons who are active in the daily affairs of the company, and have the power to direct the management and policies of the company, except that a nonprofit corporation shall be construed to be a small contractor if such nonprofit corporation meets the requirements of subparagraphs (A) and (B) of subdivision [4a-60g](#) CONN. GEN. STAT.

2) Description of Job Categories (as used in Part IV Bidder Employment Information) (Page 2)

MANAGEMENT: Managers plan, organize, direct, and control the major functions of an organization through subordinates who are at the managerial or supervisory level. They make policy decisions and set objectives for the company or departments. They are not usually directly involved in production or providing services. Examples include top executives, public relations managers, managers of operations specialties (such as financial, human resources, or purchasing managers), and construction and engineering managers.

BUSINESS AND FINANCIAL OPERATIONS: These occupations include managers and professionals who work with the financial aspects of the business. These occupations include accountants and auditors, purchasing agents, management analysts, labor relations specialists, and budget, credit, and financial analysts.

MARKETING AND SALES: Occupations related to the act or process of buying and selling products and/or services such as sales engineer, retail sales workers and sales representatives including wholesale.

LEGAL OCCUPATIONS: In-House Counsel who is charged with providing legal advice and services in regards to legal issues that may arise during the course of standard business practices. This category also includes assistive legal occupations such as paralegals, legal assistants.

COMPUTER SPECIALISTS: Professionals responsible for the computer operations within a company are grouped in this category. Examples of job titles in this category include computer programmers, software engineers, database administrators, computer scientists, systems analysts, and computer support specialists

ARCHITECTURE AND ENGINEERING: Occupations related to architecture, surveying, engineering, and drafting are included in this category. Some of the job titles in this category include electrical and electronic engineers, surveyors, architects, drafters, mechanical engineers, materials engineers, mapping technicians, and civil engineers.

OFFICE AND ADMINISTRATIVE SUPPORT: All clerical-type work is included in this category. These jobs involve the preparing, transcribing, and preserving of written communications and records; collecting accounts; gathering and distributing information; operating office machines and electronic data processing equipment; and distributing mail. Job titles listed in this category include telephone operators, bill and account collectors, customer service representatives, dispatchers, secretaries and administrative assistants, computer operators and clerks (such as payroll, shipping, stock, mail and file).

BUILDING AND GROUNDS CLEANING AND MAINTENANCE: This category includes occupations involving landscaping, housekeeping, and janitorial services. Job titles found in this category include supervisors of landscaping or housekeeping, janitors, maids, grounds maintenance workers, and pest control workers.

CONSTRUCTION AND EXTRACTION: This category includes construction trades and related occupations. Job titles found in this category include boilermakers, masons (all types), carpenters, construction laborers, electricians, plumbers (and related trades), roofers, sheet metal workers, elevator installers, hazardous materials removal workers, paperhangers, and painters. Paving, surfacing, and tamping equipment operators; drywall and ceiling tile installers; and carpet, floor and tile installers and finishers are also included in this category. First line supervisors, foremen, and helpers in these trades are also grouped in this category.

INSTALLATION, MAINTENANCE AND REPAIR: Occupations involving the installation, maintenance, and repair of equipment are included in this group. Examples of job titles found here are heating, ac, and refrigeration mechanics and installers; telecommunication line installers and repairers; heavy vehicle and mobile equipment service technicians and mechanics; small engine mechanics; security and fire alarm systems installers; electric/electronic repair, industrial, utility and transportation equipment; millwrights; riggers; and manufactured building and mobile home installers. First line supervisors, foremen, and helpers for these jobs are also included in the category.

MATERIAL MOVING WORKERS: The job titles included in this group are Crane and tower operators; dredge, excavating, and lading machine operators; hoist and winch operators; industrial truck and tractor operators; cleaners of vehicles and equipment; laborers and freight, stock, and material movers, hand; machine feeders and offbearers; packers and packagers, hand; pumping station operators; refuse and recyclable material collectors; and miscellaneous material moving workers.

PRODUCTION WORKERS: The job titles included in this category are chemical production machine setters, operators and tenders; crushing/grinding workers; cutting workers; inspectors, testers sorters, samplers, weighers; precious stone/metal workers; painting workers; cementing/gluing machine operators and tenders; etchers/engravers; molders, shapers and casters except for metal and plastic; and production workers.

3) Definition of Racial and Ethnic Terms (as used in Part IV Bidder Employment Information) (Page 3)

<p><u>White</u> (not of Hispanic Origin)-All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.</p> <p><u>Black</u> (not of Hispanic Origin)-All persons having origins in any of the Black racial groups of Africa.</p> <p><u>Hispanic</u>- All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.</p>	<p><u>Asian or Pacific Islander</u>- All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes China, India, Japan, Korea, the Philippine Islands, and Samoa.</p> <p><u>American Indian or Alaskan Native</u>- All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.</p>
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BIDDER CONTRACT COMPLIANCE MONITORING REPORT

PART 1 – Bidder Information

<p>Company Name: Sitestream LLC Street Address: 100 Cummings Center City & State: Beverly MA 01915 Chief Executive: Andrew Noble</p>	<p>Bidder Federal Employer Identification Number: Or 88-2218224 Social Security Number:</p>
<p>Major Business Activity: (brief description)</p> <p align="center">Automated traffic enforcement technology and services</p>	<p>Bidder Identification (response optional/definitions on page 1)</p> <p>-Bidder is a small contractor? Yes No -Bidder is a minority business enterprise? Yes No (If yes, check ownership category) Black Hispanic Asian American American Indian/Alaskan Native Iberian Peninsula Individual(s) with a Physical Disability Female -Bidder is certified as above by State of CT? Yes No</p>
<p>Bidder Parent Company: (If any)</p>	
<p>Other Locations in CT: (If any)</p>	

PART II - Bidder Nondiscrimination Policies and Procedures

<p>1. Does your company have a written Affirmative Action/Equal Employment Opportunity statement posted on company bulletin boards? Yes No</p>	<p>7. Do all of your company contracts and purchase orders contain non-discrimination statements as required by Sections 4a-60 & 4a-60a Conn. Gen. Stat.? Yes No</p>
<p>2. Does your company have the state-mandated sexual harassment prevention in the workplace policy posted on company bulletin boards? Yes No</p>	<p>8. Do you, upon request, provide reasonable accommodation to employees, or applicants for employment, who have physical or mental disability? Yes No</p>
<p>3. Do you notify all recruitment sources in writing of your company's Affirmative Action/Equal Employment Opportunity employment policy? Yes No</p>	<p>9. Does your company have a mandatory retirement age for all employees? Yes No</p>
<p>4. Do your company advertisements contain a written statement that you are an Affirmative Action/Equal Opportunity Employer? Yes No</p>	<p>10. If your company has 50 or more employees, have you provided at least two (2) hours of sexual harassment training to all of your supervisors? Yes No N/A</p>
<p>5. Do you notify the Ct. State Employment Service of all employment openings with your company? Yes No</p>	<p>11. If your company has apprenticeship programs, do they meet the Affirmative Action/Equal Employment Opportunity requirements of the apprenticeship standards of the Ct. Dept. of Labor? Yes No N/A</p>
<p>6. Does your company have a collective bargaining agreement with workers? Yes No</p> <p>6a. If yes, do the collective bargaining agreements contain non-discrimination clauses covering all workers? Yes No</p>	<p>12. Does your company have a written affirmative action Plan? Yes No If no, please explain.</p>
<p>6b. Have you notified each union in writing of your commitments under the nondiscrimination requirements of contracts with the state of CT? Yes No</p>	<p>13. Is there a person in your company who is responsible for equal employment opportunity? Yes No If yes, give name and phone number: Andrew Noble 978-394-0652</p>

1. Will the work of this contract include subcontractors or suppliers? Yes No

1a. If yes, please list all subcontractors and suppliers and report if they are a small contractor and/or a minority business enterprise. (defined on page 1 / use additional sheet if necessary)

Vanasse Hangen Brustlin, Inc.
Not a SB

1b. Will the work of this contract require additional subcontractors or suppliers other than those identified in 1a. above? Yes No

PART IV - Bidder Employment Information

Date: 2/25/25

JOB CATEGORY*	OVERALL TOTALS	WHITE (not of Hispanic origin)		BLACK (not of Hispanic origin)		HISPANIC		ASIAN or PACIFIC ISLANDER		AMERICAN INDIAN or ALASKAN NATIVE	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Management	4	2	2								
Business & Financial Ops	1	1									
Marketing & Sales											
Legal Occupations											
Computer Specialists											
Architecture/Engineering											
Office & Admin Support	6	3	3								
Bldg/ Grounds Cleaning/Maintenance											
Construction & Extraction											
Installation , Maintenance & Repair											
Material Moving Workers											
Production Occupations											
TOTALS ABOVE	11	6	5								
Total One Year Ago	9	4	4								
FORMAL ON THE JOB TRAINEES (ENTER FIGURES FOR THE SAME CATEGORIES AS ARE SHOWN ABOVE)											
Apprentices											
Trainees											

*NOTE: JOB CATEGORIES CAN BE CHANGED OR ADDED TO (EX. SALES CAN BE ADDED OR REPLACE A CATEGORY NOT USED IN YOUR COMPANY)

1. Which of the following recruitment sources are used by you? (Check yes or no, and report percent used)				2. Check (X) any of the below listed requirements that you use as a hiring qualification (X)		3. Describe below any other practices or actions that you take which show that you hire, train, and promote employees without discrimination Sitestream is an equal opportunity employer. We do not discriminate in any way on the basis of age, race, gender, sexual orientation, religion, national origin nor disability.
SOURCE	YES	NO	% of applicants provided by source			
State Employment Service					Work Experience	
Private Employment Agencies					Ability to Speak or Write English	
Schools and Colleges					Written Tests	
Newspaper Advertisement					High School Diploma	
Walk Ins					College Degree	
Present Employees					Union Membership	
Labor Organizations					Personal Recommendation	
Minority/Community Organizations					Height or Weight	
Others (please identify)					Car Ownership	
					Arrest Record	
					Wage Garnishments	

Certification (Read this form and check your statements on it CAREFULLY before signing). I certify that the statements made by me on this BIDDER CONTRACT COMPLIANCE MONITORING REPORT are complete and true to the best of my knowledge and belief, and are made in good faith. I understand that if I knowingly make any misstatements of facts, I am subject to be declared in non-compliance with Section 4a-60, 4a-60a, and related sections of the CONN. GEN. STAT.

(Signature) 	(Title) President	(Date Signed) 2/25/25	(Telephone) 978-394-0652
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CITY OF STAMFORD
INSURANCE REQUIREMENTS
Automated Traffic Enforcement Safety Devices
(Speed Safety Camera) Services

Consultant will be required to submit certificates of insurance, which contain the minimum insurance coverages described below:

1. Commercial general liability insurance, with a minimum limit of liability of \$1,000,000 combined single limit per occurrence. Such coverage shall include the following:
 - (a) Products liability and completed operations, which shall be maintained for a period of not less than three (3) years following completion of the services under this Agreement or termination of the Agreement, whichever is later;
 - (b) Contractual liability insurance, which insures any indemnities contained in the Agreement between the Consultant and the City of Stamford;
 - (c) Bodily injury and property damage;
 - (d) Personal Injury and Advertising Liability;
 - (e) City of Stamford and its employees, agents and officers designated as additional insureds;
 - (f) Policy shall be underwritten on an occurrence basis.
2. Professional Liability/Errors & Omissions insurance with a minimum limit of liability of \$1,000,000.
3. If services are to be provided which call for Consultant's employees, agents or officers to conduct business locally with the City of Stamford, the following additional insurance will be required:
 - (a) Standard workers' compensation, which complies with all state statutes and regulations;
 - (b) Employer's liability insurance, which contains limits of liability of not less than \$500,000 each accident, \$500,000 disease policy limit and \$500,000 disease-each employee;
 - (c) Commercial automobile liability insurance with a minimum limit of liability of \$1,000,000 per accident; coverage for all owned, non-owned and hired vehicles; City of Stamford and its employees, agents and officers designated as additional insured.
4. If any insurance is underwritten on a claims made, as opposed to an occurrence basis, the retroactive date in the policy shall be the earlier of the effective date of the Agreement between the Consultant and the City of Stamford or the date the Consultant commences its services for the City of Stamford. The policy shall also contain an extended reporting date of not less than three years following

termination of the Agreement between the Consultant and the City of Stamford or conclusion of the services rendered by the Consultant, whichever is later.

5. All insurance required hereunder shall contain waivers of subrogation in favor of the City of Stamford and its employees, agents and officers. The Consultant shall waive any right of claim, loss or damage against the City of Stamford and its employees, agents and officers.
6. All insurance policies required under this Agreement shall contain thirty (30) days prior written notice to the City of Stamford's Risk Manager in the event of cancellation, termination or material change to any policy terms or conditions required hereunder.
7. The insurance required hereunder shall in no way serve to limit or reduce the liability of the Consultant under this Agreement.
8. The Consultant shall provide the Risk Manager with certificates of insurance, which evidence the insurance required hereunder. The Consultant shall provide the Risk Manager with renewal certificates of insurance within 15 days prior to the expiration of the policies. Consultant's failure to renew said certificates of insurance or insurance policies shall not be deemed to be a waiver of the Consultant's obligations to comply with all provisions of these insurance requirements hereunder.



THE HARTFORD
BUSINESS SERVICE CENTER
3600 WISEMAN BLVD
SAN ANTONIO TX 78251

January 27, 2025

For Informational Purposes
100 CUMMINGS CTR STE 343-C
BEVERLY MA 01915-6136

Account Information:

Policy Holder Details :	Sitestream, LLC
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Contact Us

Need Help?

Chat online or call us at
(866) 467-8730.

We're here Monday - Friday.

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE HILB GROUP OF NEW ENGLAND LLC 02090557 2000 CHAPEL VIEW BLVD STE 240 CRANSTON RI 02920	CONTACT NAME:	
	PHONE (401) 884-7800 (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Property and Casualty Insurance Company of Hartford	NAIC# 34690
INSURED SITESTREAM, LLC 100 CUMMINGS CTR STE 343-C BEVERLY MA 01915-6136	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YYY)	LIMITS	
A	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> General Liability			02 SBA BJ1AHF	09/01/2024	09/01/2025	EACH OCCURRENCE	\$1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence)				\$1,000,000	
			MED EXP (Any one person)				\$10,000	
			PERSONAL & ADV INJURY				\$1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			02 SBA BJ1AHF	09/01/2024	09/01/2025	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
			BODILY INJURY (Per person)					
			BODILY INJURY (Per accident)					
			PROPERTY DAMAGE (Per accident)					
A	<input checked="" type="checkbox"/> UMBRELLA LIAB EXCESS LIAB <input checked="" type="checkbox"/> OCCUR CLAIMS-MADE <input type="checkbox"/> RETENTION \$ 10,000			02 SBA BJ1AHF	09/01/2024	09/01/2025	EACH OCCURRENCE	\$2,000,000
			AGGREGATE				\$2,000,000	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			02 SBA BJ1AHF	09/01/2024	09/01/2025	PER STATUTE	OTH-ER
			E.L. EACH ACCIDENT					
			E.L. DISEASE -EA EMPLOYEE					
			E.L. DISEASE - POLICY LIMIT					
A	Employment Practices Liability Insurance			02 SBA BJ1AHF	09/01/2024	09/01/2025	Each Claim Limit	\$25,000
							Annual Aggregate Limit	\$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations.

CERTIFICATE HOLDER

For Informational Purposes
100 CUMMINGS CTR STE 343-C
BEVERLY MA 01915-6136

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan L. Castaneda

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Nlets, the International Justice & Public Safety Network

Nlets Strategic Partner

designation is approved by the Nlets Board of Directors to

Sitestream, LLC

Wednesday, May 17th, 2023

A handwritten signature in black ink, reading "Frank L. Minice". The signature is written in a cursive style with a large, sweeping "F" and "M".

Frank L. Minice, Executive Director & CEO, Nlets



The Commonwealth of Massachusetts
William Francis Galvin

Minimum Fee: \$500.00

Secretary of the Commonwealth, Corporations Division
 One Ashburton Place, 17th floor
 Boston, MA 02108-1512
 Telephone: (617) 727-9640

Certificate of Organization

(General Laws, Chapter)

Identification Number: 001573479

1. The exact name of the limited liability company is: SITESTREAM, LLC

2a. Location of its principal office:

No. and Street: 36 MONUMENT STREET
 City or Town: WENHAM State: MA Zip: 01984 Country: USA

2b. Street address of the office in the Commonwealth at which the records will be maintained:

No. and Street: 36 MONUMENT STREET
 City or Town: WENHAM State: MA Zip: 01984 Country: USA

3. The general character of business, and if the limited liability company is organized to render professional service, the service to be rendered:

PROVIDE AND MAINTAIN AUTOMATED ENFORCEMENT PROGRAMS AND SYSTEMS

4. The latest date of dissolution, if specified:

5. Name and address of the Resident Agent:

Name: ANDREW NOBLE
 No. and Street: 36 MONUMENT STREET
 City or Town: WENHAM State: MA Zip: 01984 Country: USA

I, **ANDREW NOBLE** resident agent of the above limited liability company, consent to my appointment as the resident agent of the above limited liability company pursuant to G. L. Chapter 156C Section 12.

6. The name and business address of each manager, if any:

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
MANAGER	ANDREW NOBLE	36 MONUMENT STREET WENHAM, MA 01984 USA
MANAGER	KRISTIN NOBLE	36 MONUMENT STREET WENHAM, MA 01984 USA

7. The name and business address of the person(s) in addition to the manager(s), authorized to execute documents to be filed with the Corporations Division, and at least one person shall be named if there are no managers.

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
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8. The name and business address of the person(s) authorized to execute, acknowledge, deliver and record any recordable instrument purporting to affect an interest in real property:

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
REAL PROPERTY	ANDREW NOBLE	36 MONUMENT STREET WENHAM, MA 01984 USA
REAL PROPERTY	KRISTIN NOBLE	36 MONUMENT STREET WENHAM, MA 01984 USA

9. Additional matters:

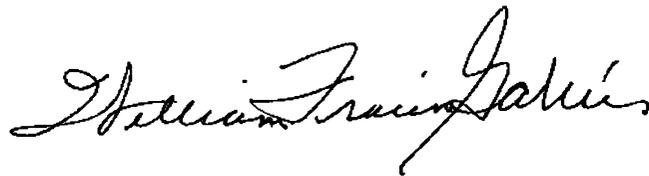
SIGNED UNDER THE PENALTIES OF PERJURY, this 1 Day of April, 2022,
ANDREW NOBLE

(The certificate must be signed by the person forming the LLC.)

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

April 01, 2022 12:02 PM

A handwritten signature in black ink, reading "William Francis Galvin". The signature is written in a cursive style with a large, prominent initial "W".

WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth



smart data 
 safer people

