

Mayor
David R. Martin



CITY OF STAMFORD
OFFICE OF POLICY & MANAGEMENT
STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CT 06901-2152

MEMORANDUM

To: The Board of Finance

From: Lee Berta, Assistant OPM Director 

Subject: FY16/17 YTD Board of Finance and Administrative Transfers

Date: October 28th, 2016

Attached is a general fund Board of Finance and Administrative Transfer detail report. This information is being provided at the request of the Board of Finance in reference to the City Charter Sec. C8-30-11.

- *All appropriations in the operating budget for the ensuing fiscal year made by the Board of Representatives shall be made by items, specifying the amount of money appropriated therein and the purpose for which the amount is appropriated. Except as specifically set forth in this section, no money appropriated for any item shall be used for any other purpose, but transfers of appropriations may, with the approval of the Board of Finance, be made in proper cases from one item to another. Notwithstanding the foregoing, with the approval of the Director of Administration (or the Mayor, in the case of the Office of Administration), (1) a transfer or transfers between non-salary line item accounts within an office, department, board, commission, authority or agency not to exceed (a) in the case of any single transfer, the greater of \$50,000 or 5% of the budget of said office, department, board, commission, authority or agency and (b) in the case of all such transfers during any fiscal year, the greater of \$100,000 or 10% of the budget of said office, department, board, commission, authority or agency, may be made in any one fiscal year, and (2) transfers of up to 10% of the annual appropriation from salary accounts to overtime accounts and/or from overtime accounts to salary accounts. At the end of each fiscal year, any unencumbered balance in any group of appropriations in the current operating budget not necessary to meet liabilities already incurred with respect to such group shall cease to be available for the purpose for which they were appropriated, with the exception of grants which have been extended by federal or state authority into the next fiscal year.*

- (Referendum 11-6-1979; Referendum 11-3-1987; Referendum 11-7-1995)

Please feel free to contact me if you require any additional information.

Thank you,



Lee Berta

Category	Category Description	Bur. Account #	Description	Group Number	Transaction Amount	Transaction Description
TRFA	Transfer - Administrative	101 01410116610	OPM/Software Mainten	000000000267469	1,520.00-	To Central Services/Offic
		01410203001	Assessor/Professiona	000000000266321	3,000.00-	To Assessor/Copying & Pri
		01410205500	Assessor/Copying & P	000000000266321	3,000.00	Fr Assessor/Professional
		01410416100	Mail & Dup/Office Su	000000000267469	1,520.00	Fr OPM/Software Maint
Bureau TOTAL					.00	
201		01421163601	Stormwater Mgmt/Cont	000000000267426	10,000.00	Fr Stormwater Mgmt/Vehicl
		01421165500	Stormwater Mgmt/Copy	000000000267792	300.00	Fr Stormwater MGMT/Vehicl
		01421166601	Stormwater Mgmt/Vehi	000000000267792	300.00-	To Stormwater MGMT/Copyin
		01421166601	Stormwater Mgmt/Vehi	000000000267426	10,000.00-	To Stormwater Mgmt/Contra
		01421236615	Police Vehicle Mnt/T	000000000266986	500.00-	To Police Vehicle Mnt/Pro
		01421236901	Police Vehicle Mnt/P	000000000266986	500.00	Fr Police Vehicle Mnt/Tow
		01421285400	Maintenance Admin/Ad	000000000265098	1,500.00	Fr Maintenance Admin/Offi
		01421286100	Maintenance Admin/Of	000000000261868	2,795.00-	To Parks&Maint/Dues&Fees/
		01421286100	Maintenance Admin/Of	000000000265098	1,500.00-	To Maintenance Admin/Adve
		01421343202	Parks Maintenance/Co	000000000261868	1,400.00	Fr Maintenance Admin/Offi
		01421348100	Parks Maintenance/Du	000000000261868	805.00	Fr Maintenance Admin/Offi
		01421353202	Facilities Mtn/Conf	000000000261868	170.00	Fr Maintenance Admin/Offi
		01421358100	Facilities Mtn/Dues	000000000261868	420.00	Fr Maintenance Admin/Offi
		01421375500	Building Insp/Copyin	000000000265106	2,451.00-	To BuildingInsp/Software
01421376610	Building Insp/Softwa	000000000265106	2,451.00	Fr Building Insp/Copying		
Bureau TOTAL					.00	
370		01437103001	Smith House/Prof Con	000000000265992	10,000.00-	To Smith House/Contracted
		01437103601	Smith House/Contract	000000000265992	10,000.00	Fr Smith House/Prof Consu
Bureau TOTAL					.00	
400		01440203001	HR/Prof Consultant	000000000261220	70,000.00-	To HR/Actuarial Services
		01440203009	HR/Actuarial Service	000000000261220	70,000.00	Fr HR/Prof Consultant
Bureau TOTAL					.00	
Category TOTAL					.00	
TRFF	Transfer - Finance Board	500 01450501100	Town Clerk/Salaries	000000000265258	47,000.00-	BOF TRFF 08/11/2016
		01450501203	Town Clerk/Seasonal	000000000265258	47,000.00	BOF TRFF 08/11/2016
Bureau TOTAL					.00	

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City of Stamford
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Category	Category Description	Bur.Account #	Description	Group Number	Transaction Amount	Transaction Description
				Category TOTAL	.00	
				FINAL TOTALS TOTAL	.00	

*** END OF REPORT ***