

Mayor
David R. Martin



CITY OF STAMFORD
OFFICE OF POLICY & MANAGEMENT
STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CT 06901-2152

MEMORANDUM

To: The Board of Finance

From: Lee Berta, Assistant OPM Director

Subject: FY16/17 YTD Board of Finance and Administrative Transfers

Date: May 01, 2017

Attached is a general fund Board of Finance and Administrative Transfer detail report. This information is being provided at the request of the Board of Finance in reference to the City Charter Sec. C8-30-11.

- *All appropriations in the operating budget for the ensuing fiscal year made by the Board of Representatives shall be made by items, specifying the amount of money appropriated therein and the purpose for which the amount is appropriated. Except as specifically set forth in this section, no money appropriated for any item shall be used for any other purpose, but transfers of appropriations may, with the approval of the Board of Finance, be made in proper cases from one item to another. Notwithstanding the foregoing, with the approval of the Director of Administration (or the Mayor, in the case of the Office of Administration), (1) a transfer or transfers between non-salary line item accounts within an office, department, board, commission, authority or agency not to exceed (a) in the case of any single transfer, the greater of \$50,000 or 5% of the budget of said office, department, board, commission, authority or agency and (b) in the case of all such transfers during any fiscal year, the greater of \$100,000 or 10% of the budget of said office, department, board, commission, authority or agency, may be made in any one fiscal year, and (2) transfers of up to 10% of the annual appropriation from salary accounts to overtime accounts and/or from overtime accounts to salary accounts. At the end of each fiscal year, any unencumbered balance in any group of appropriations in the current operating budget not necessary to meet liabilities already incurred with respect to such group shall cease to be available for the purpose for which they were appropriated, with the exception of grants which have been extended by federal or state authority into the next fiscal year.*

- *(Referendum 11-6-1979; Referendum 11-3-1987; Referendum 11-7-1995)*

Please feel free to contact me if you require any additional information.

Thank you,

Lee Berta

Category	Category Description	Bur. Account #	Description	Group Number	Transaction Amount	Transaction Description
TRFA	Transfer - Administrative	01301013691991	Use of Fund Balance	000000000270677	7,093,110.00-	BOR ADAP 10/05/2016
		01301013691991	Use of Fund Balance	000000000268158	7,093,110.00	BOR ADAP 10/05/2016
			Bureau TOTAL		.00	
101		01410116610	OPM/Software Mainten	000000000267469	1,520.00-	To Central Services/Offic
		01410203001	Assessor/Professiona	000000000272800	500.00-	To Assessor/Dues & Fees
		01410203001	Assessor/Professiona	000000000266321	3,000.00-	To Assessor/Copying & Pri
		01410205500	Assessor/Copying & P	000000000266321	3,000.00	Fr Assessor/Professional
		01410208100	Assessor/Dues & Fees	000000000272800	500.00	Fr Assessor/Professional
		01410415500	Mail & Dup/Copying &	000000000272760	2,965.00	Fr Central Svcs/Equip Mai
		01410416100	Mail & Dup/Office Su	000000000267469	1,520.00	Fr OPM/Software Maint
		01410416100	Mail & Dup/Office Su	000000000272760	1,465.00-	To Central Svcs/Copying &
		01410416605	Mail & Dup/Equipment	000000000272760	1,500.00-	To Central Svcs/Copy & Pr
			Bureau TOTAL		.00	
102		01412003001	Econ Dev/Prof Consul	000000000268012	801.00-	To Econ Dev/Office Suppli
		01412005101	Econ Dev/Gasoline	000000000268012	1,500.00-	To Econ Dev/Office Suppli
		01412006710	Econ Dev/Non Cap Com	000000000268012	2,301.00	Fr Econ Dev/Gas & Prof Co
			Bureau TOTAL		.00	
201		01421115101	Road Mnt/Gasoline	000000000272072	25,747.00	Fr Vehicle Mnt/Gasoline
		01421115102	Road Mnt/Diesel Fuel	000000000272072	160,289.00	Fr Vehicle Mnt/Diesel Fue
		01421163601	Stormwater Mgmt/Cont	000000000267426	10,000.00	Fr Stormwater Mgmt/Vehicl
		01421165101	Stormwater Mgmt/Gaso	000000000272072	968.00	Fr Vehicle Mnt/Gasoline
		01421165102	Stormwater Mgmt/Dies	000000000272072	7,624.00	Fr Vehicle Mnt/Diesel Fue
		01421165500	Stormwater Mgmt/Copy	000000000267792	300.00	Fr Stormwater MGMT/Vehicl
		01421166501	Stormwater Mgmt/Supp	000000000269614	4,000.00	Fr Stormwater Mgmt/Vehicl
		01421166601	Stormwater Mgmt/Vehi	000000000267792	300.00-	To Stormwater MGMT/Copyin
		01421166601	Stormwater Mgmt/Vehi	000000000267426	10,000.00-	To Stormwater Mgmt/Contra
		01421166601	Stormwater Mgmt/Vehi	000000000272708	2,000.00-	To Cashiering/Software Ma
		01421166601	Stormwater Mgmt/Vehi	000000000269614	4,000.00-	To Stormwater Mgmt/Suppli
		01421213202	Vehicle Mnt/Conf & T	000000000274119	250.00-	To Vehicle Mnt/Office Sup
		01421213202	Vehicle Mnt/Conf & T	000000000274893	2,000.00-	To Vehicle Mnt/Towing
		01421214400	Vehicle Mnt/Equipmen	000000000273173	500.00	Fr Vehicle Mnt/Copying &
		01421214400	Vehicle Mnt/Equipmen	000000000272325	300.00	Fr Vehicle Mnt/Copying &
		01421215101	Vehicle Mnt/Gasoline	000000000272072	97,420.00-	To Various Gasoline Accou
		01421215102	Vehicle Mnt/Diesel F	000000000272072	424,449.00-	To Various Diesel Fuel Ac
		01421215500	Vehicle Mnt/Copying	000000000272325	300.00-	To Vehicle Mnt/Equipment
		01421215500	Vehicle Mnt/Copying	000000000273173	500.00-	To Vehicle Mnt/Equipment
		01421216100	Vehicle Mnt/Office S	000000000274119	250.00	Fr Vehicle Mnt/Conf & Tra
		01421216615	Vehicle Mnt/Towing	000000000274893	2,000.00	Fr Vehicle Mnt/Conf & Tra

City of Stamford
Budget Transfer/Adjustment Report
as of 05/01/17

Category	Category Description	Bur. Account #	Description	Group Number	Transaction Amount	Transaction Description
TRFA	Transfer - Administrative201	01421236615	Police Vehicle Mnt/T	000000000266986	500.00-	To Police Vehicle Mnt/Pro
		01421236901	Police Vehicle Mnt/P	000000000266986	500.00	Fr Police Vehicle Mnt/Tow
		01421284400	Maintenance Admin/Eq	000000000274679	365.00	Fr Maintenance Admin/Copy
		01421284400	Maintenance Admin/Eq	000000000274577	1,000.00	Fr Maintenance Admin/Lan
		01421285101	Maintenance Admin/Ga	000000000272072	262.00	Fr Vehicle Mnt/Gasoline
		01421285400	Maintenance Admin/Ga	000000000274577	500.00-	Fr Vehicle Mnt/Gasoline
		01421285400	Maintenance Admin/Ad	000000000265098	500.00-	Fr Maintenance Admin/Equi
		01421285400	Maintenance Admin/Co	000000000274679	1,500.00-	Fr Maintenance Admin/Offi
		01421286100	Maintenance Admin/Co	000000000265098	365.00-	To Maintenance Admin/Equi
		01421286100	Maintenance Admin/Of	000000000261868	1,500.00-	To Parks&Maint/Dues&fees/
		01421286801	Maintenance Admin/La	000000000274589	2,795.00-	To Parks&Maint/Dues&fees/
		01421293601	Leased Facilities/Co	000000000274589	500.00-	To Maintenance Admin/Equi
		01421296501	Leased Facilities/Te	000000000274589	297.00-	Fr Leased Facilities/SMT
		01421296501	Leased Facilities/Su	000000000274589	1,500.00-	Fr Leased Facilities/Supp
		01421296603	Leased Facilities/Bu	000000000274589	1,500.00-	Fr Leased Facilities/Te
		01421296603	Leased Facilities/Bu	000000000274795	12,000.00-	To Maintenance/Buiding M
		01421296603	Leased Facilities/Bu	000000000274589	10,000.00-	Fr Leased Facilities/Buid M
		01421296605	Leased Facilities/Eq	000000000274795	10,000.00-	To Maintenance/Buiding M
		01421296605	Leased Facilities/Eq	000000000274589	2,000.00-	Fr Leased Facilities/Cont
		01421296700	Gov't Ctr/Telephone	000000000274588	297.00	Fr Leased Facilities/Cont
		01421335301	Gov't Ctr/Telephone	000000000274588	500.00	Fr Gov't Ctr/Telephone
		01421336501	Gov't Ctr/Supplies -	000000000274120	500.00-	To Gov't Ctr/Telephone
		01421336501	Gov't Ctr/Supplies -	000000000274120	2,543.00-	To Parks&Maintenance/Renta
		01421341501	Parks Maintenance/Ci	000000000274572	1,400.00	Fr Parks Maintenance/Supp
		01421343202	Parks Maintenance/Co	000000000261868	1,400.00	Fr Maintenance Admin/Offi
		01421343601	Parks Maintenance/Co	000000000274572	1,000.00	Fr Parks Maintenance/Supp
		01421343601	Parks Maintenance/Co	000000000272376	570.00-	To Parks Maintenance/Supp
		01421344400	Parks Maintenance/Eq	000000000274120	3,000.00-	To Parks Maintenance/Smt
		01421344400	Parks Maintenance/Eq	000000000274120	2,543.00-	To Parks Maintenance/Tele
		01421344400	Parks Maintenance/Eq	000000000274792	2,543.00-	Fr Gov't Ctr/Supplies - L
		01421344400	Parks Maintenance/Eq	000000000274792	1,000.00-	To Parks Maintenance/OSHA
		01421344400	Parks Maintenance/Eq	000000000274572	1,000.00-	To Parks Maintenance/Equi
		01421345101	Parks Maintenance/Ga	000000000275204	5,971.00	Fr Vehicle Mnt/Gasoline
		01421345102	Parks Maintenance/Di	000000000275204	4,000.00	Fr Vehicle Mnt/Gasoline
		01421345102	Parks Maintenance/Te	000000000275204	8,948.00	Fr Vehicle Mnt/Diesel Fuel
		01421346501	Parks Maintenance/Su	000000000274572	3,000.00	Fr Parks Maintenance/Equi
		01421346506	Parks Maintenance/OS	000000000274792	1,125.00-	To Parks Maintenance/Cont
		01421346605	Parks Maintenance/Eq	000000000274572	1,000.00	Fr Parks Maintenance/Equi
		01421346605	Parks Maintenance/Eq	000000000274572	400.00	Fr Parks Maintenance/Equi
		01421346700	Parks Maintenance/Sm	000000000273376	570.00	Fr Parks Maintenance/Cont
		01421481100	Parks Maintenance/Du	000000000261868	805.00	Fr Parks Maintenance/Cont
		01421353202	Facilities Mtn/Conf	000000000261868	170.00	Fr Maintenance Admin/Offi
		01421353202	Facilities Mtn/Conf	000000000274590	690.00-	Fr Maintenance Admin/Offi
		01421354400	Facilities Mtn/Equip	000000000275205	170.00-	To Facilities Mtn/Dues &
		01421355101	Facilities Mtn/Gasol	000000000272072	36,164.00	To Facilities Mtn/Buidin
		01421355102	Facilities Mtn/Diese	000000000272072	19,441.00	Fr Vehicle Mnt/Gasoline
		01421355301	Facilities Mtn/Telep	000000000274590	2,000.00	Fr Vehicle Mnt/Diesel Fuel
		014213555901	Facilities Mtn/Pest	000000000273565	7,000.00-	Fr Facilities Mtn/SmallTo
		01421355901	Facilities Mtn/Pest	000000000274237	5,000.00-	To Maintenance/Buiding M
		01421355901	Facilities Mtn/Pest	000000000274120	5,000.00-	To Maintenance/Equipment

Category	Category Description	Bur. Account #	Description	Group Number	Transaction Amount	Transaction Description
TRFA	Transfer - Administrative201	01421356501	Facilities Mtn/Suppl	000000000274590	1,000.00-	To Facilities Mtn/Telepho
		01421356501	Facilities Mtn/Suppl	000000000275205	500.00-	To Facilities Mtn/BuIdin
		01421356501	Facilities Mtn/Suppl	000000000273565	5,000.00-	To Maintenance/BuIding M
		01421356603	Facilities Mtn/BuId	000000000275205	2,190.00-	Fr Facilities Mtn/Equip/S
		01421356603	Facilities Mtn/BuId	000000000274795	17,500.00	Fr Maintenance/LeasedFaci
		01421356603	Facilities Mtn/BuId	000000000273565	12,000.00	Fr Maintenance/PestCntrl/S
		01421356605	Facilities Mtn/Equip	000000000274237	5,000.00-	Fr Facilities Mtn/Pest Co
		01421356605	Facilities Mtn/Equip	000000000275205	1,000.00-	To Facilities Mtn/BuIdin
		01421356605	Facilities Mtn/Equip	000000000274795	2,000.00-	To Maintenance/BuIding M
		01421356605	Facilities Mtn/Equip	000000000274120	5,000.00	Fr Facilities Mtn/Pest Co
		01421356605	Facilities Mtn/Equip	000000000273565	6,000.00	Fr Facilities Mtn/Sma11to
		01421356700	Facilities Mtn/Sma11	000000000274795	1,500.00-	To Maintenance/BuIding M
		01421356700	Facilities Mtn/Sma11	000000000274590	1,000.00-	To Facilities Mtn/Telepho
		01421358100	Facilities Mtn/Dues	000000000273565	6,000.00-	To Maintenance/Equipmen
		01421358100	Facilities Mtn/Dues	000000000261868	420.00	Fr Maintenance Admin/Offi
		01421358100	Facilities Mtn/Dues	000000000274590	170.00	Fr Facilities Mtn/Conf &
		01421361203	Ice Rink/Seasonal	000000000274578	6,500.00	Fr Ice Rink/Overtime
		01421361301	Ice Rink/Overtime	000000000274578	6,500.00-	To Ice Rink/Seasonal
		01421373601	BuIding Insp/Contra	000000000268606	1,245.00-	To BuIding Insp/Facility
		01421373601	BuIding Insp/Contra	000000000271784	900.00-	To BuIding Insp/Office S
		01421373601	BuIding Insp/Contra	000000000273174	400.00-	To BuIding Insp/Office S
		01421374401	BuIding Insp/Facil1	000000000268606	1,245.00	Fr BuIding Insp/contract
		01421375101	BuIding Insp/Gasoli	000000000272072	827.00	Fr Vehicle Mnt/Gasoline
		01421375500	BuIding Insp/Copyin	000000000265106	2,451.00-	To BuIding Insp/Software
		01421376100	BuIding Insp/Office	000000000273174	400.00	Fr BuIding Insp/contract
		01421376100	BuIding Insp/Office	000000000271784	900.00	Fr BuIding Insp/contract
		01421376610	BuIding Insp/Softwa	000000000265106	2,451.00	Fr BuIding Insp/Copying
		01421413411	Transf Station/Bank	000000000272151	2,080.00	Fr Transf Station/Pest Co
		01421415102	Transf Station/Diese	000000000272072	6,552.00	Fr Vehicle Mnt/Gasoline
		01421415102	Transf Station/Diese	000000000272072	30,040.00	Fr Vehicle Mnt/Gasoline
		01421415901	Transf Station/Pest	000000000272151	2,080.00-	To Transf Station/BankFee
		01421425102	Recycling/Diesel Fue	000000000272072	20,345.00-	Fr Vehicle Mnt/Diesel Fue
		01421425500	Recycling/Copying &	000000000272107	226.00-	To Recycling/Office Suppl
		01421426100	Recycling/Office Sup	000000000272107	226.00	Fr Recycling/Copying & Pr
		01421435101	Collection/Gasoline	000000000272072	15,029.00	Fr Vehicle Mnt/Gasoline
		01421435102	Collection/Diesel Fu	000000000272072	176,859.00	Fr Vehicle Mnt/Diesel Fue
		01421445910	Haulaway/Brush	000000000272107	12,392.00-	To Haulaway/Leaves
		01421445911	Haulaway/Leaves	000000000272107	12,392.00	Fr Haulaway/Brush
			Bureau		8,803.00-	
			TOTAL			
202	01422005101	Engineer/Gasoline	000000000272072	3,295.00	Fr Vehicle Mnt/Gasoline	
	01422005102	Engineer/Diesel Fue1	000000000272072	903.00	Fr Vehicle Mnt/Diesel Fue	
	01422015101	Construction Mgmt/Ga	000000000272072	1,345.00	Fr Vehicle Mnt/Gasoline	
	01422103202	Traffic Eng/Cont & T	000000000275206	1,800.00	Fr Traffic Eng/Electric-U	
	01422105101	Traffic Eng/Gasoline	000000000272072	54.00	Fr Vehicle Mnt/Gasoline	

Category	Category Description	Bur. Account #	Description	Group Number	Transaction Amount	Transaction Description
TRFA	Transfer - Administrative202	01422106204	Traffic Eng/Electric	000000000275206	1,800.00-	To Traffic Eng/Conf & Tra
				Bureau TOTAL	5,597.00	
		205	Cashier/Software Mai	000000000272708	2,000.00	Fr Stormwater Mgmt/Vehicl
			Fee-Supp/Recreation	000000000272326	7,500.00	Fr Self-Sustain/Recreatio
			Self-Sustain/Recreat	000000000272326	7,500.00-	To Fee-Supp/Recreation Su
				Bureau TOTAL	2,000.00	
		206	Ops Adm/Gasoline	000000000272072	1,206.00	Fr Vehicle Mnt/Gasoline
				Bureau TOTAL	1,206.00	
		330	Police/Recruit & Hir	000000000274181	20,000.00	Fr Police/Electric - Ut11
			Police/EAP Program	000000000275146	25,000.00-	To Police Admn/Train/Bui
			Police/Electric - Ut	000000000274181	30,000.00-	To Various/Medical & Recr
			Police/Building Main	000000000275146	4,000.00	Fr Police Admn/EAP Progr
			Police Training/Educ	000000000275146	5,000.00	Fr Police Admn/EAP Progr
			Police Training/Unit	000000000275146	16,000.00	Fr Police Admn/EAP Progr
			Animal Control/Profe	000000000274181	10,000.00	Fr Police/Electric - Ut11
				Bureau TOTAL	.00	
		335	Emer Comm/Profession	000000000268104	8,000.00	Fr Emer Comm/Radio Mainte
			Emer Comm/Radio Main	000000000268104	8,000.00-	To Emer Comm/Professional
				Bureau TOTAL	.00	
		350	Suppression/Salaries	000000000274140	430,000.00-	To Various/Overtime
			Suppression/Overtime	000000000274140	200,000.00	Fr Suppression/Salaries
			Suppression/Diesel F	000000000272212	25,000.00-	To Vehicl&EquipMnt/Vehic
			Fire Training/Overti	000000000274140	130,000.00	Fr Suppression/Salaries
			Vehicle & Equip Mnt/	000000000274140	100,000.00	Fr Suppression/Salaries
			Vehicle & Equip Mnt/	000000000272212	25,000.00	Fr Suppression/Diesel Fue
				Bureau TOTAL	.00	
		370	Smith House/Prof Con	000000000265992	10,000.00-	To Smith House/Contracted
			Smith House/Contract	000000000265992	10,000.00	Fr Smith House/Prof Consu

Category	Category Description	Bur.Account #	Description	Group Number	Transaction Amount	Transaction Description
				Bureau TOTAL	.00	
TRFA	Transfer - Administrative	380	Health Dir/Postage	000000000272495	3,440.00	Fr Various Accts
		01438106601	Health Dir/VehicLe M	000000000272495	342.00	Fr Various Accts
		01438113309	Laboratory/Lab Testi	000000000272495	1,160.00-	To Various Accts
		01438203202	PS Health/Conf & Tra	000000000272495	681.00	Fr Various Accts
		01438206610	PS Health/Software M	000000000272495	400.00-	To Various Accts
		01438206710	PS Health/Non Cap Co	000000000272495	400.00	Fr Various Accts
		01438223202	Comm Nurse/Conf & Tr	000000000272495	681.00-	To Various Accts
		01438226601	Comm Nurse/VehicLe M	000000000272495	342.00-	To Various Accts
		01438305101	Insp Svs/Gasoline	000000000272495	55.00-	To Various Accts
		01438305102	Insp Svs/Diesel Fuel	000000000272495	55.00	Fr Various Accts
		01438305405	Insp Svs/Postage	000000000272495	2,280.00-	To Various Accts
				Bureau TOTAL	.00	
400		01440203001	HR/Prof Consultant	000000000261220	70,000.00-	To HR/Actuarial Services
		01440203001	HR/Prof Consultant	000000000268405	30,000.00	Fr HR/Actuarial Services
		01440203003	HR/Prof Medical Care	000000000274799	10,500.00	Fr HR/Civil Service/Recru
		01440203009	HR/Actuarial Service	000000000268405	30,000.00-	To HR/Prof Consultant
		01440203009	HR/Actuarial Service	000000000261220	70,000.00	Fr HR/Prof Consultant
		01440203009	HR/Actuarial Service	000000000268014	1,000.00-	To HR/Facility Rental
		01440203203	HR/Civil Service Exa	000000000274799	20,000.00-	To HR/Advertising & Offic
		01440203302	HR/Recruit & Hiring	000000000274799	15,000.00-	To HR/Various
		01440204400	HR/Equipment Rental	000000000272110	500.00-	To HR/Facility Rental
		01440204401	HR/Facility Rental	000000000272110	1,000.00	Fr HR/Gas & HR/Equip Rent
		01440204401	HR/Facility Rental	000000000268014	1,000.00	Fr HR/Actuarial Services
		01440205101	HR/Gasoline	000000000272110	500.00-	To HR/Facility Rental
		01440205400	HR/Advertising & Off	000000000274799	23,500.00	Fr HR/Civil Service/Recru
		01440205405	HR/Postage	000000000274799	1,000.00	Fr HR/Civil Service/Recru
				Bureau TOTAL	.00	
500		01450203001	Bd of Reps/Prof Cons	000000000272091	2,000.00-	To Bd of Reps/Equipment R
		01450204400	Bd of Reps/Equipment	000000000272091	2,000.00	Fr Bd of Reps/Prof Consul
		01450506100	Town Clerk/Office Su	000000000269841	1,000.00-	To Town Clerk/Election Ex
		01450508810	Town Clerk/Election	000000000269841	1,000.00	Fr Town Clerk/Office Supp
		01450708808	Reg of Voters/Local	000000000268105	34,000.00-	To Reg of Voters/Election
		01450708810	Reg of Voters/Electi	000000000268105	34,000.00	Fr Reg of Voters/Local Pr
		01450928813	Patriotic Comm/Grave	000000000273355	200.00-	TO PATRIOTIC COMM/CARE OF
		01450928814	Patriotic Comm/Care	000000000273355	200.00	FR Patriotic Comm/Grave R
				Bureau TOTAL	.00	

Category	Category Description	Bur.Account #	Description	Group Number	Transaction Amount	Transaction Description
				Category TOTAL	.00	
TRFF	Transfer - Finance Board	335 01433506606	Emer Comm/Radio Main	000000000270506	7,744.90-	BOF TRFF 12/15/2016
				Bureau TOTAL	7,744.90-	
		380 01438101100	Health Dir/Salaries	000000000268811	7,000.00-	BOF TRFF 11/10/2016
		01438223003	Comm Nurse/Prof Medi	000000000268811	7,000.00	BOF TRFF 11/10/2016
				Bureau TOTAL	.00	
		500 01450501100	Town Clerk/Salaries	000000000265258	47,000.00-	BOF TRFF 08/11/2016
		01450501203	Town Clerk/Seasonal	000000000265258	47,000.00	BOF TRFF 08/11/2016
				Bureau TOTAL	.00	
		810 01480809024	Transfer to Grant Fu	000000000270506	7,744.90	BOF TRFF 12/15/2016
				Bureau TOTAL	7,744.90	
				Category TOTAL	.00	
				FINAL TOTALS	.00	
				TOTAL	.00	

*** END OF REPORT ***