

Mayor
David R. Martin



CITY OF STAMFORD
OFFICE OF POLICY & MANAGEMENT
STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CT 06901-2152

MEMORANDUM

To: The Board of Finance
From: Lee Berta, Assistant OPM Director
Subject: FY17/18 YTD Board of Finance and Administrative Transfers
Date: October 2, 2017

Attached is a general fund Board of Finance and Administrative Transfer detail report. This information is being provided at the request of the Board of Finance in reference to the City Charter Sec. C8-30-11.

- *All appropriations in the operating budget for the ensuing fiscal year made by the Board of Representatives shall be made by items, specifying the amount of money appropriated therein and the purpose for which the amount is appropriated. Except as specifically set forth in this section, no money appropriated for any item shall be used for any other purpose, but transfers of appropriations may, with the approval of the Board of Finance, be made in proper cases from one item to another. Notwithstanding the foregoing, with the approval of the Director of Administration (or the Mayor, in the case of the Office of Administration), (1) a transfer or transfers between non-salary line item accounts within an office, department, board, commission, authority or agency not to exceed (a) in the case of any single transfer, the greater of \$50,000 or 5% of the budget of said office, department, board, commission, authority or agency and (b) in the case of all such transfers during any fiscal year, the greater of \$100,000 or 10% of the budget of said office, department, board, commission, authority or agency, may be made in any one fiscal year, and (2) transfers of up to 10% of the annual appropriation from salary accounts to overtime accounts and/or from overtime accounts to salary accounts. At the end of each fiscal year, any unencumbered balance in any group of appropriations in the current operating budget not necessary to meet liabilities already incurred with respect to such group shall cease to be available for the purpose for which they were appropriated, with the exception of grants which have been extended by federal or state authority into the next fiscal year.*

- (Referendum 11-6-1979; Referendum 11-3-1987; Referendum 11-7-1995)

Please feel free to contact me if you require any additional information.

Thank you,

Lee Berta

City of Stamford
 Budget Transfer/Adjustment Report
 as of 10/02/17

Category	Category Description	Bur.Account #	Description	Group Number	Transaction Amount	Transaction Description
TRFA	Transfer - Administrative	101 01410103001 01410106100	Dir of Admin/Prof Co Dir of Admin/Office	000000000301972 000000000301972	600.00 600.00-	Fr Dir of Admin/Office Su To Dir of Admin/Prof Cons
				Bureau TOTAL	.00	
		102 01412003001	Econ Dev/Prof Consul	000000000301885	13,000.00-	To Special Events/Firewor
				Bureau TOTAL	13,000.00-	
		201 01421296506 01421296911 01421334400 01421336100 01421336501 01421336605	Leased Facilities/OS Leased Facilities/Ho Gov't Ctr/Equipment Gov't Ctr/Office Sup Gov't Ctr/Supplies - Gov't Ctr/Equipment	000000000301921 000000000301921 000000000300516 000000000300516 000000000302414 000000000302414	500.00 500.00- 507.60 507.60- 500.00- 500.00	Fr Leased Facilities/Hous To Leased Facilities/OSHA Fr Gov't Ctr/Office Suppl To Gov't Ctr/Equipment Re To Govt Ctr/Equipment Mai Fr Gov't Ctr/Supplies - L
				Bureau TOTAL	.00	
		205 01425388844	Spec Events/Firework	000000000301885	13,000.00	Fr Econ Dev/Prof Consulta
				Bureau TOTAL	13,000.00	
		500 01450708808 01450708810	Reg of Voters/Local Reg of Voters/Electi	000000000302503 000000000302503	35,000.00 35,000.00-	Fr Reg of Voters/Election To Reg of Voters/Local Pr
				Bureau TOTAL	.00	
				Category TOTAL	.00	
				FINAL TOTALS	.00	

*** END OF REPORT ***