

Mayor
David R. Martin



CITY OF STAMFORD
OFFICE OF POLICY & MANAGEMENT
STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CT 06901-2152

MEMORANDUM

To: Board of Finance
From: Lee Berta, Assistant OPM Director
Subject: FY18/19 YTD Board of Finance and Administrative Transfers
Date: October 31, 2018

Attached is a general fund Board of Finance and Administrative Transfer detail report. This information is being provided at the request of the Board of Finance in reference to the City Charter Sec. C8-30-11.

- *All appropriations in the operating budget for the ensuing fiscal year made by the Board of Representatives shall be made by items, specifying the amount of money appropriated therein and the purpose for which the amount is appropriated. Except as specifically set forth in this section, no money appropriated for any item shall be used for any other purpose, but transfers of appropriations may, with the approval of the Board of Finance, be made in proper cases from one item to another. Notwithstanding the foregoing, with the approval of the Director of Administration (or the Mayor, in the case of the Office of Administration), (1) a transfer or transfers between non-salary line item accounts within an office, department, board, commission, authority or agency not to exceed (a) in the case of any single transfer, the greater of \$50,000 or 5% of the budget of said office, department, board, commission, authority or agency and (b) in the case of all such transfers during any fiscal year, the greater of \$100,000 or 10% of the budget of said office, department, board, commission, authority or agency, may be made in any one fiscal year, and (2) transfers of up to 10% of the annual appropriation from salary accounts to overtime accounts and/or from overtime accounts to salary accounts. At the end of each fiscal year, any unencumbered balance in any group of appropriations in the current operating budget not necessary to meet liabilities already incurred with respect to such group shall cease to be available for the purpose for which they were appropriated, with the exception of grants which have been extended by federal or state authority into the next fiscal year.*

- *(Referendum 11-6-1979; Referendum 11-3-1987; Referendum 11-7-1995)*

Please feel free to contact me if you require any additional information.

Thank you,

Lee Berta

Category	Category Description	Bur.Account #	Description	Group Number	Transaction Amount	Transaction Description
TRFA	Transfer - Administrative	201	Maintenance Admin/Mi	0000000000332758	50,000.00	Fr Govt Ctr/Cont Svcs - C
		01421288400	Leased Facilities/Co	0000000000332901	6,500.00	Fr Leased Facilities/Cont
		01421293601	Leased Facilities/Co	0000000000332901	12,000.00	Fr Leased Facilities/Vari
		01421293624	Leased Facilities/OS	0000000000332245	500.00	Fr Leased Facilities/Bu
		01421296506	Leased Facilities/Bu	0000000000332245	500.00	Fr Leased Facilities/OSHA
		01421296603	Leased Facilities/Su	0000000000332901	5,000.00	Fr Leased Facilities/Cont
		01421296700	Leased Facilities/Sm	0000000000332901	500.00	Fr Leased Facilities/Cont
		01421333622	Gov't Ctr/Cont Svcs	0000000000332758	50,000.00	Fr Leased Facilities/Cont
		01421336501	Gov't Ctr/Supplies	0000000000332901	2,000.00	To Maintenance Admin/Misc
		01421336700	Gov't Ctr/Small Tool	0000000000332901	2,000.00	To Govt Ctr/Small Tools &
		01421343601	Parks Maintenance/Co	0000000000331433	5,000.00	Fr Gov't Ctr/Supplies - L
		01421346501	Parks Maintenance/Su	0000000000331433	5,000.00	Fr Parks Maintenance/Supp
		01421346601	Parks Maintenance/Ve	0000000000332245	5,000.00	Fr Parks Maintenance/Cont
		01421346601	Parks Maintenance/Ve	0000000000332245	2,700.00	To Parks Maintenance/SmTo
		01421346700	Parks Maintenance/Sm	0000000000332245	1,000.00	To Parks Maintenance/SmTo
		01421346700	Parks Maintenance/Sm	0000000000332245	2,700.00	Fr Parks Maintenance/Veh
		01421346700	Parks Maintenance/Sm	0000000000332245	2,700.00	Fr Parks Maintenance/Veh
		01421356506	Facilities Mtn/OSHA	0000000000332901	1,000.00	Fr Parks Maintenance/Veh
		01421356603	Facilities Mtn/Build	0000000000332245	1,000.00	Fr Facilities Mtn/Buildin
		01421356603	Facilities Mtn/Build	0000000000332245	1,000.00	Fr Facilities Mtn/OSHA Sa
					.00	To Facilities Mtn/OSHA Sa
						Bureau TOTAL
205			Star Center/Seasonal	0000000000331611	220,338.00	Fr Fee-Supp/Seasonal
		01425281203	Star Center/Overtime	0000000000331611	900.00	Fr Fee-Supp/Overtime
		01425282200	Star Center/Social S	0000000000331611	11,730.00	Fr Fee-Supp/Social Secur
		01425283601	Star Center/Contract	0000000000331611	40,000.00	Fr Fee-Supp/Contracted Se
		01425284401	Star Center/Facility	0000000000331611	95,522.00	Fr Fee-Supp/Facility Rent
		01425285405	Star Center/Postage	0000000000331611	100.00	Fr Fee-Supp/Postage
		01425285500	Star Center/Copying	0000000000331611	300.00	Fr Fee-Supp/Copying & Pri
		01425286204	Star Center/Electric	0000000000331611	25,014.00	Fr Fee-Supp/Electric-Utl
		01425286902	Star Center/Uniforms	0000000000331611	1,000.00	Fr Fee-Supp/Uniforms
		01425286903	Star Center/Medical	0000000000331611	500.00	Fr Fee-Supp/Medical Supp
		01425286904	Star Center/Recreat	0000000000331611	3,000.00	Fr Fee-Supp/Recreation Su
		01425286911	Star Center/Houseke	0000000000331611	1,500.00	Fr Fee-Supp/Recreation Su
		01425288833	Star Center/Busing	0000000000331611	1,500.00	Fr Fee-Supp/Busing
		01425341203	Fee-Supp/Seasonal	0000000000331611	220,338.00	To Star Center/Seasonal
		01425341301	Fee-Supp/Overtime	0000000000331611	900.00	To Star Center/Overtime
		01425342200	Fee-Supp/Social Secu	0000000000331611	11,730.00	To Star Center/Social Sec
		01425343601	Fee-Supp/Contracted	0000000000331611	40,000.00	To Star Center/Contracted
		01425344401	Fee-Supp/Facility Re	0000000000331611	95,522.00	To Star Center/Facility R
		01425345405	Fee-Supp/Postage	0000000000331611	100.00	To Star Center/Postage
		01425345500	Fee-Supp/Copying & P	0000000000331611	300.00	To Star Center/Copying &
		01425346204	Fee-Supp/Electric-Ut	0000000000331611	25,014.00	To Star Center/Electric-U
		01425346902	Fee-Supp/Uniforms	0000000000331611	1,000.00	To Star Center/Uniforms
		01425346903	Fee-Supp/Medical Sup	0000000000331611	500.00	To Star Center/Medical Su
		01425346904	Fee-Supp/Recreation	0000000000331611	8,000.00	To Star Center/Rec & Hous
		01425348833	Fee-Supp/Busing	0000000000331611	1,500.00	To Star Center/Busing

Category	Category Description	Bur.Account #	Description	Group Number	Transaction Amount	Transaction Description
				Bureau TOTAL	.00	
TRFA	Transfer - Administrative	330 01433006204 01433015303	Police/Electric - Ut Patrol/Communication	000000000330816 000000000330816	20,000.00- 20,000.00	To Patrol/Comm Util Fr Police/Electric - Util
				Bureau TOTAL	.00	
		335 01433506606 01439606606	Emer Comm/Radio Main Emer Med Svs/Radio M	000000000330986 000000000330986	1,550.00- 1,550.00	To Emer Med Svs/Radio Mai Fr Emer Comm/Radio Maint
				Bureau TOTAL	.00	
		340 01434105301	Volunteer Fire/Telep	000000000331807	500.00	Fr Fire/Telephone
				Bureau TOTAL	500.00	
		350 01435105301 01435215301 01435335301 01435405301 01435505301	Fire/Telephone Suppression/Telephon Fire Training/Teleph Fire Marshal/Telepho Vehicle & Equip Mnt/	000000000331807 000000000331807 000000000331807 000000000331807 000000000331807	18,400.00- 12,500.00 2,000.00 2,400.00 1,000.00	To Fire/Various Telephone Fr Fire/Telephone Fr Fire/Telephone Fr Fire/Telephone Fr Fire/Telephone
				Bureau TOTAL	500.00-	
				Category TOTAL	.00	
TRFF	Transfer - Finance Board	203 01423401100 01423401203	EPB/Salaries EPB/Seasonal	000000000330301 000000000330301	25,000.00- 25,000.00	BOF TRFF 07/12/18 BOF TRFF 07/12/18
				Bureau TOTAL	.00	
				Category TOTAL	.00	
				FINAL TOTALS TOTAL	.00	

*** END OF REPORT ***