

Mayor
David R. Martin



CITY OF STAMFORD
OFFICE OF POLICY & MANAGEMENT
STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CT 06901-2152

MEMORANDUM

To: Board of Finance
From: Lee Berta, Assistant OPM Director
Subject: FY19/20 YTD Board of Finance and Administrative Transfers
Date: November 6, 2019

Attached is a general fund Board of Finance and Administrative Transfer detail report. This information is being provided at the request of the Board of Finance in reference to the City Charter Sec. C8-30-11.

- *All appropriations in the operating budget for the ensuing fiscal year made by the Board of Representatives shall be made by items, specifying the amount of money appropriated therein and the purpose for which the amount is appropriated. Except as specifically set forth in this section, no money appropriated for any item shall be used for any other purpose, but transfers of appropriations may, with the approval of the Board of Finance, be made in proper cases from one item to another. Notwithstanding the foregoing, with the approval of the Director of Administration (or the Mayor, in the case of the Office of Administration), (1) a transfer or transfers between non-salary line item accounts within an office, department, board, commission, authority or agency not to exceed (a) in the case of any single transfer, the greater of \$50,000 or 5% of the budget of said office, department, board, commission, authority or agency and (b) in the case of all such transfers during any fiscal year, the greater of \$100,000 or 10% of the budget of said office, department, board, commission, authority or agency, may be made in any one fiscal year, and (2) transfers of up to 10% of the annual appropriation from salary accounts to overtime accounts and/or from overtime accounts to salary accounts. At the end of each fiscal year, any unencumbered balance in any group of appropriations in the current operating budget not necessary to meet liabilities already incurred with respect to such group shall cease to be available for the purpose for which they were appropriated, with the exception of grants which have been extended by federal or state authority into the next fiscal year.*

- (Referendum 11-6-1979; Referendum 11-3-1987; Referendum 11-7-1995)

Please feel free to contact me if you require any additional information.

Thank you,

Lee Berta

Category	Category Description	Bur.Account #	Description	Group Number	Transaction Amount	Transaction Description
TRFA	Transfer - Administrative	101 01410203601	Assessor/Contracted	000000000360982	2,500.00-	To Assessor/Software Main
		01410206100	Assessor/Office Supp	000000000360982	914.00-	To Assessor/Software Main
		01410206610	Assessor/Software Ma	000000000360982	3,414.00	Fr Assessor/Contract Svs/
			Bureau TOTAL		.00	
201		01421286801	Maintenance Admin/La	000000000360978	9,000.00-	To Maintenance Admin/Unif
		01421286902	Maintenance Admin/Un	000000000360978	9,000.00	Fr Maintenance Admin/Laun
		01421293624	Leased Facilities/Co	000000000361101	2,800.00-	To Leased Facilities/SmTo
		01421296700	Leased Facilities/Sm	000000000361101	2,800.00	Fr Leased Facilities/Cont
		01421346506	Parks Maintenance/OS	000000000364257	1,000.00	Fr Parks Maintenance/Hous
		01421346911	Parks Maintenance/Ho	000000000364257	1,000.00-	To Parks Maintenance/OSHA
		01421416100	Transf Station/Off S	000000000360979	310.00-	To Transf Station/Softwar
		01421416610	Transf Station/Softw	000000000360979	310.00	Fr Transf Station/Off Sup
			Bureau TOTAL		.00	
205		01425296904	Special Needs Rec/Re	000000000364210	1,000.00-	To Leisure Svs/Gasoline
		01425305101	Leisure Sys/Gasoline	000000000364210	2,000.00	Fr Special Needs/Rec&Aqua
		01425316700	Aquatics/Small Tools	000000000364210	1,000.00-	To Leisure Sys/Gasoline
		01425343601	Fee-Supp/Contracted	000000000361981	2,959.00-	To Fee-Supp/Busing
		01425348833	Fee-Supp/Busing	000000000361981	2,959.00	Fr Fee-Supp/Contracted Se
			Bureau TOTAL		.00	
			Category TOTAL		.00	
TRFF	Transfer - Finance Board	102 01412003001	Econ Dev/Prof Consul	000000000363673	5,950.00-	BOF TRFF 10/10/19
					Bureau TOTAL	5,950.00-
201		01421301301	Police Headquarters/	000000000363673	4,020.00	BOF TRFF 10/10/19
		01421303601	Police Headquarters/	000000000363673	46,085.00	BOF TRFF 10/10/19
		01421303622	Police Headquarters/	000000000363673	98,835.00	BOF TRFF 10/10/19
		01421306506	Police Headquarters/	000000000363673	2,500.00	BOF TRFF 10/10/19
		01421306603	Police Headquarters/	000000000363673	44,000.00	BOF TRFF 10/10/19
		01421353626	Facilities Mtn/Contr	000000000363673	38,000.00	BOF TRFF 10/10/19
			Bureau TOTAL	233,440.00		
202	01422101100	Traffic Eng/Salaries	000000000362724	20,000.00-	To Traffic Eng/Seasonal	

11/06/19 17:04:26

City of Stamford
Budget Transfer/Adjustment Report
as of 11/06/19

PAGE 2

Category	Category Description	Bur.Account #	Description	Group Number	Transaction Amount	Transaction Description
TRFF	Transfer - Finance Board	202 01422101203	Traffic Eng/Seasonal	000000000362724	20.000.00	Fr Traffic Eng/Salaries
				Bureau TOTAL	.00	
		330 01433006204	Police/Electric - Ut	000000000363673	145.000.00	BOF TRFF 10/10/19
				Bureau TOTAL	145.000.00	
		380 01438221100	Comm Nurse/Salaries	000000000362724	26.190.00-	To Comm Nurse/Part Time
		01438221201	Comm Nurse/Part-Time	000000000362724	26.190.00	Fr Comm Nurse/Salaries
				Bureau TOTAL	.00	
		810 01480809024	Transfer to Grant Fu	000000000363673	5.950.00	BOF TRFF 10/10/19
		01489992309	City Support BOE/Tea	000000000363673	38.000.00-	BOF TRFF 10/10/19
		01489992309	City Support BOE/Tea	000000000363673	340.440.00-	BOF TRFF 10/10/19
				Bureau TOTAL	372.490.00-	
				Category TOTAL	.00	
				FINAL TOTALS	.00	
				TOTAL	.00	

*** END OF REPORT ***