

Mayor
David R. Martin



CITY OF STAMFORD
OFFICE OF POLICY & MANAGEMENT
STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CT 06901-2152

MEMORANDUM

To: Board of Finance
From: Lee Berta, Assistant OPM Director
Subject: FY19/20 YTD Board of Finance and Administrative Transfers
Date: January 9, 2020

Attached is a general fund Board of Finance and Administrative Transfer detail report. This information is being provided at the request of the Board of Finance in reference to the City Charter Sec. C8-30-11.

- *All appropriations in the operating budget for the ensuing fiscal year made by the Board of Representatives shall be made by items, specifying the amount of money appropriated therein and the purpose for which the amount is appropriated. Except as specifically set forth in this section, no money appropriated for any item shall be used for any other purpose, but transfers of appropriations may, with the approval of the Board of Finance, be made in proper cases from one item to another. Notwithstanding the foregoing, with the approval of the Director of Administration (or the Mayor, in the case of the Office of Administration), (1) a transfer or transfers between non-salary line item accounts within an office, department, board, commission, authority or agency not to exceed (a) in the case of any single transfer, the greater of \$50,000 or 5% of the budget of said office, department, board, commission, authority or agency and (b) in the case of all such transfers during any fiscal year, the greater of \$100,000 or 10% of the budget of said office, department, board, commission, authority or agency, may be made in any one fiscal year, and (2) transfers of up to 10% of the annual appropriation from salary accounts to overtime accounts and/or from overtime accounts to salary accounts. At the end of each fiscal year, any unencumbered balance in any group of appropriations in the current operating budget not necessary to meet liabilities already incurred with respect to such group shall cease to be available for the purpose for which they were appropriated, with the exception of grants which have been extended by federal or state authority into the next fiscal year.*

- *(Referendum 11-6-1979; Referendum 11-3-1987; Referendum 11-7-1995)*

Please feel free to contact me if you require any additional information.

Thank you,



Lee Berta

City of Stamford
Budget Transfer/Adjustment Report
as of 01/09/20

Category	Category Description	Bur. Account #	Description	Group Number	Category TOTAL	Transaction Amount	Transaction Description
TRFF	Transfer - Finance Board 102	01412003001	Econ Dev/Prof Consul	0000000000363673	5,950.00-	5,950.00-	BOF TRFF 10/10/19
				Bureau TOTAL	5,950.00-		
		201	Road Mnt/Supplies -	0000000000365904	50,000.00	50,000.00	BOF TRFF 12/12/19
			Road Mnt/Supplies -	0000000000366136	50,000.00-	50,000.00-	BOF TRFF 12/12/19
			Road Mnt/Asphalt	0000000000366136	50,000.00	50,000.00	BOF TRFF 12/12/19
			Police Headquarters/	0000000000363673	4,020.00	4,020.00	BOF TRFF 10/10/19
			Police Headquarters/	0000000000363673	46,085.00	46,085.00	BOF TRFF 10/10/19
			Police Headquarters/	0000000000363673	98,835.00	98,835.00	BOF TRFF 10/10/19
			Police Headquarters/	0000000000363673	2,500.00	2,500.00	BOF TRFF 10/10/19
			Police Headquarters/	0000000000363673	44,000.00	44,000.00	BOF TRFF 10/10/19
			Facilities Mtn/Contr	0000000000363673	38,000.00	38,000.00	BOF TRFF 10/10/19
				Bureau TOTAL	283,440.00		
		202	Traffic Eng/Salaries	0000000000362724	20,000.00-	20,000.00-	To Traffic Eng/Seasonal
			Traffic Eng/Seasonal	0000000000362724	20,000.00	20,000.00	Fr Traffic Eng/Salaries
				Bureau TOTAL	.00		
		203	Land Use/Seasonal	0000000000364948	5,000.00-	5,000.00-	BOF TRFF 11/14/19
			Land Use/Office Supp	0000000000364948	5,000.00	5,000.00	BOF TRFF 11/14/19
			Planning/Salaries	0000000000364948	35,189.00	35,189.00	BOF TRFF 11/14/19
			Planning/Overtime	0000000000364948	5,000.00	5,000.00	BOF TRFF 11/14/19
			Planning/Overtime	0000000000365184	5,000.00-	5,000.00-	BOF TRFF 11/14/19
			Planning/Social Secu	0000000000364948	3,026.00	3,026.00	BOF TRFF 11/14/19
			Planning/Non Capital	0000000000364948	3,500.00	3,500.00	BOF TRFF 11/14/19
			Planning/Dues & Fees	0000000000364948	3,500.00	3,500.00	BOF TRFF 11/14/19
			Zoning/Salaries	0000000000364948	34,612.00	34,612.00	BOF TRFF 11/14/19
			Zoning/Permanment Par	0000000000364948	25,876.00-	25,876.00-	BOF TRFF 11/14/19
			Zoning/Overtime	0000000000365184	5,000.00	5,000.00	BOF TRFF 11/14/19
			Zoning/Advertising &	0000000000364948	13,000.00	13,000.00	BOF TRFF 11/14/19
				Bureau TOTAL	71,951.00		
		330	Police/Electric - Ut	0000000000363673	145,000.00	145,000.00	BOF TRFF 10/10/19
				Bureau TOTAL	145,000.00		

Category	Category Description	Bur. Account #	Description	Group Number	Transaction Amount	Transaction Description
TRFF	Transfer - Finance Board	380	Comm Nurse/Salaries	000000000362724	26,190.00-	To Comm Nurse/Part Time
		01438221100	Comm Nurse/Part-Time	000000000362724	26,190.00	Fr Comm Nurse/Salaries
		01438226610	Comm Nurse/Software	000000000365904	48,870.00	BOF TRFF 12/12/19
			Bureau TOTAL		48,870.00	
		810	Transfer to Grant Fu	000000000363673	5,950.00	BOF TRFF 10/10/19
		01489992309	City Support BOE/Tea	000000000363673	38,000.00-	BOF TRFF 10/10/19
		01489992309	City Support BOE/Tea	000000000363673	340,440.00-	BOF TRFF 10/10/19
		01489992309	City Support BOE/Tea	000000000364848	71,951.00-	BOF TRFF 11/14/19
		01489992309	City Support BOE/Tea	000000000365904	48,870.00-	BOF TRFF 12/12/19
		01489992309	City Support BOE/Tea	000000000365904	50,000.00-	BOF TRFF 12/12/19
			Bureau TOTAL		543,311.00-	
			Category TOTAL		.00	
FINAL TOTALS					.00	

*** END OF REPORT ***