

31ST BOARD OF REPRESENTATIVES CITY OF STAMFORD

President
JEFF CURTIS
Clerk of the Board
MEGAN COTTRELL

Maionty Leader
NINA SHERWOOD
Minority Leader
MARY L. FEDELI

RESOLUTION NO. 4125 CONCERNING THE CHARGE OF THE 19TH CHARTER REVISION COMMISSION

WHEREAS, pursuant to Section C1-40-5 of the City of Stamford Charter, and in accordance with the provisions of Section 7-188 of the Connecticut General Statutes, the Board Representatives has initiated the process of charter revision; and

WHEREAS, pursuant to Section 7-190(a) of said General Statutes, the Board of Representatives has appointed a 19th Charter Revision Commission consisting of fifteen electors; and

WHEREAS, Section 7-190(b) of said Connecticut General Statutes provides that the Board of Representatives may make recommendations to the Commission and the Commission shall in its report comment on each recommendation which it has been directed to consider; and

WHEREAS, the Commission may also consider other items for inclusion in the Charter, other changes to the Charter, and such other items as it deems desirable or necessary, and such items and/or changes shall be included in its report.

NOW, THEREFORE BE IT RESOLVED BY THE 31ST BOARD OF REPRESENTATIVES THAT:

- A. The 19th Charter Revision Commission shall review and make recommendations on the following subjects, as approved in the attached minutes:
 1. **PREAMBLE**
 - a. Generally update the Preamble to reflect the mission and diversity of Stamford, and if appropriate, add a resident's bill of rights.
 2. **PART 1. ORGANIZATION AND ELECTION PROCEDURE**
 - a. Sec. C1-10-4. Amend to provide that public hearings have an opportunity for possible public/board member dialogue
 - b. Sec. C1-10-4. Amend to expand and strengthen public notice requirements and make published materials more accessible
 - c. Sec. C1-10-4. Refine the definition of public notice to exclude any biased media
 - d. Sec. C1-40-5. Review the frequency of charter revision
 - e. Sec. C1-50-2. Review the process for condemnation. Given the State law process, the overlay of Charter requirements makes the process confusing and possibly cumbersome

- f. Sec. C1-70-3. Consider term limits
 - g. Sec. C1-80-1. Consider preventing elected officers from holding dual offices, including state offices such as state representative or as appropriate with appointed Boards or Commissions
 - h. Sec. C1-80-1. Consider compensation for members of the Board of Representatives, Board of Education and Board of Finance.
 - i. Sec. C1-80-5. Review having terms for Board of Education members be 4 years.
 - j. Sec. C1-80-7. Consider including an Independent Registrar and/or Unaffiliated Registrar
3. **PART 2. LEGISLATIVE BODY**
- a. Sec. C2-10-2. Allow citizen petitions to be received, reviewed, and adjudicated by Board of Representatives
 - b. Sec. C2-10-2. Powers of Board of Representatives. Require Board of Representatives to approve all amendments to signed contracts
 - c. Sec. C2-10-7. Records. Modernize and look into digitizing City records to expand public access to these records, including (but not limited to) the voting records of elected officials
 - d. Sec. C2-10-10. President. Allow the President of the Board of Representatives to issue oath of office
 - e. Sec. C2-10-12. Clarify the ordinance process to require that draft ordinances must be published and a public hearing be held by Committee prior to approval by committee and clarify when a second public hearing must be held if a draft ordinance is revised.
4. **PART 3. EXECUTIVE**
- a. Sec. C3-10-4. Delete "or" before the Town Clerk"
 - b. Sec. C3-10-7. Clarify that the Mayor may issue the oath of office (might be a separate section; make consistent with State law)
 - c. Sec. C3-10-13. Require that all annual reports be posted to City's website
5. **PART 4. OTHER ELECTIVE OFFICERS**
- a. Sec. C4-10-1. Add language that requires a Town Clerk upon election to appoint a deputy Town Clerk.
 - b. Sec. C4-10-1. Add record management and archival functions to the duties of the Town Clerk.
 - c. Sec. C4-10-1. Add a section permitting the Town Clerk to request funding if deemed necessary from the BOF.
6. **PART 5. CITY DEPARTMENTS**
- a. Look into restructuring all departments under the Operations Department including potential additional director level positions or cabinet level positions.
 - b. Create an Office of Emergency Management with a full time Bureau Chief

- c. Sec. C5-10-1. Separate Public Safety and Health and Welfare on cabinet level into a Director of Public Safety and a Director of Health and Welfare.
 - d. Sec. C5-10-1. Create a cabinet level position, Director of Facilities Management, Construction and Energy for all Municipal buildings and schools.
 - e. Sec. C5-20-2. Review whether years of experience for Corporation Counsel and counsel assigned to Board of Representatives (C1-90-1) should be uniform
 - f. Sec. C5-20-3. Review whether the Board of Representatives, Board of Education and Board of Finance should have their own legal counsel
 - g. Sec. C5-20-3. Review whether the City should have a dedicated tax attorney, to represent the city's interests for appeals of tax bills
 - h. Sec. C5-20-17. Change the language regarding Oaths to match the State statute
 - i. Sec. C5-20-20. Clarify residency requirement
 - j. Sec. C5-30-5. Clarify and clean up C5-30-5(4)
 - k. Clarify the role of Director of Emergency Management and potentially remove Director of Emergency Management from under Director of Public Safety
 - l. Sec. C5-40-3. Correction of scrivener's error - "their" should be "there"
 - m. Sec. C5-50-2.
 - i. Consider revising Sec. C5-50-2(c). The section does not work with the purchasing ordinance bid waiver process.
 - ii. Consider revising Sec. C5-50-2(d). The estimate should be furnished to the Director of Administration.
 - iii. Consider revising Sec. C5-50-2(d)(2). The certificate should come from the Director of Operations.
 - iv. Sec. C5-50-2. Finance Functions Consider revising Sec. C5-50-2(d) -- Section should be clarified
 - n. Sec. C5-50-3. Revise requirement in Sec. C5-50-3(b)(6) of printing out the real estate grand list books each year; to possibly include digital free copies on City website and printed copies available for a fee upon request
- 7. PART 6. BOARDS AND COMMISSIONS**
- a. Sec. C6-00-1. Add an ADA Board or Commission
 - b. Sec. C6-00-1. Add an Appointments Board or Commission
 - c. Sec. C6-00-1 Add an Aging Board or Commission
 - d. Sec. C6-00-1 Add a Citizen Complaint Board or Commission
 - e. Sec. C6-00-2. This is based on General Statutes Sec. 9-167a-2-3. Minority representation. Look into increasing minority representation based on voter registrations
 - f. Sec. C6-00-3. Clarify this section

- g. Sec. C6-00-4. Clarify expiration of terms of office and to make an end date for an appointment that was not approved or whose term has expired
- h. Sec. C6-30-2. Require the Official Map to be posted on City website
- i. Sec. C6-30-4. Require the Master Plan to be available on City website
- j. Sec. C6-30-9. Require all public notices to be posted on the internet:
- k. Sec. C6-30-12. Require publication of all decisions on the City website.
- l. Sec. C6-30-15. Require notices of decision to be posted on the internet.
- m. Sec. C6-40-11. Require all public notices to be posted on the internet:
- n. Sec. C6-40-15. Require publication of all decisions on City website
- o. Sec. C6-40-16. Require publication of all decisions on City website
- p. Consider amending all sections relating to referral to Board of Representatives, including Sec. C6-30-7, C6-30-8, C6-30-21, Sec. C6-40-5, Sec. C6-40-6, C6-40-9, and C6-40-18. Vote Required by Board of Representatives to:
 - i. Clarify what a landowner is
 - ii. Clarify how petitions get validated
 - iii. Clarify how petitions get referred
 - iv. Consider automatic right to independent counsel for the Board of Representatives upon any appeal
 - v. Clarify rights of renters related to process of appeals
 - vi. Clarify rights of partial landowners related to process of appeals
 - vii. Require submission into the written public record, available online, by any land use board, upon approval, of any land use board decision that potentially could be appealed, how many signatures and from where those signatures would be required to initiate process of appeal
 - viii. Generally edit language of process for petition for appeal so it is easily understood by any resident
 - ix. Consider accessibility of any of these provisions
 - x. Define any term that is not otherwise defined clearly in the Charter or other City Regulations for example, but not limited to, words such as district, zone, district zone, boundary, homeowner
- q. Sec. C6-100-2. Consider expanding duties of Health Commission to review and investigate environmental hazards and violations
- r. Sec. C6-120-3. Clarify this section
- s. Sec. C6-140-8. Consider adding "failure to adhere to the City's Charter and/or Code of Ordinances"

8. **PART 7. PENSIONS**
 - a. Require the Mayor to call a meeting of the Chairs of all pension trusts and OPEB quarterly to share best practices
 - b. Sec. C7-10-1, Sec. C7-10-2, and Sec. C7-10-3. Review how frequently providers are compared
 - c. Sec. C7-10-2. Provide the Mayor the authority to appoint a trustee for each pension plan.
 - d. Sec. C7-10-8. Review whether this section is applicable
9. **PART 8. BUDGETARY PROCEDURES**
 - a. Develop a Biennial budget similar to the State of Connecticut
 - b. Sec. C8-30-4. Consider having the Board of Education budget process earlier to allow earlier hiring of teachers.
 - c. Consider increasing public scrutiny and input, e.g. a digital checkbook or participatory budgeting.
 - d. Sec. C8-20-5. Consider increasing public input into the capital budget process and including participatory budgeting as part of that process
 - e. Sec. C8-30-9. Consider making the budget process more inclusive of resident involvement (i.e. Participatory Budgeting) and provide longer notice of public hearing.
 - f. Sec. C8-30-7. Consider giving the Board of Representatives the ability to increase any item in the budget
 - g. Sec. C8-30-7. Action of Board of Representatives on Budget Consider allowing Board of Representatives authority to restore a budget cut by the Board of Finance by a $\frac{2}{3}$ vote of body
 - h. Sec. C8-30-10. Review this section
 - i. Sec. C8-40-5. Review this section
 - j. Sec. C8-50-1. Consider adding a requirement that the City show a consolidating debt service schedule so that investors, residents and the public can see clearly how much principal and interest the City is required to pay annually and adding a requirement of a more detailed listing of material litigation for more transparency and to position Stamford in line with what other similar sized cities report
 - k. Sec. C8-30-12. Review this section
10. **GENERAL CHARTER CHANGES**
 - a. Consider using non-gendered language throughout the Charter
 - b. Make use of City Engineer and Municipal Engineer consistent
 - c. Consider including compliance with the ADA and accessibility throughout Charter. Including
 - i. venues for meetings;

- i. venues for meetings;
 - ii. Government postings;
 - iii. Documents;
 - iv. Interpreters; and
 - v. Closed captioning
- d. Review entire Charter for scrivener's errors
 - e. Consider translation of Charter into various languages
 - f. Review Charter to enhance public involvement and government transparency
 - g. Consider adding Diversity, Equity, and Inclusion in aspects of Charter where applicable

11. Those minor technical changes and corrections to the Charter as shall be included on a separate list submitted to the Charter Revision Commission by the Board of Representatives and/or the Department of Legal Affairs.

B. The Commission may also consider other changes as it deems desirable or necessary and shall include such items and/or changes in its final report.

C. The Commission shall, in its report, comment on each recommendation which it has been directed to consider and on any other changes that said Commission has deemed desirable.

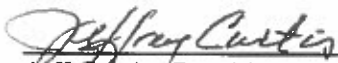
D. The first meeting of the Commission shall be held in March, 2022. At said meeting the Commission shall elect a chairperson from among its members.


E. The Commission shall submit its draft report to the Board of Representatives on or before June 7, 2023.

F. The Commission shall terminate upon acceptance or rejection of its final report by the Board of Representatives.

G. The Commission shall make any considerations based on the law and legal advice of counsel hired for this specific purpose.

This resolution was approved by a roll call vote of 34-0-0 at the regular monthly meeting of the 31st Board of Representatives held on March 7, 2022.


Jeff Curtis, President
31st Board of Representatives


Megan Cottrell, Clerk
31st Board of Representatives

cc: Mayor Caroline Simmons

Resolution No. 4125

March 7, 2022

Page 7

cc: Mayor Caroline Simmons

Douglas Dalena, Esq., Director of Legal Affairs

Lyda Ruijter, Town & City Clerk

Sandra L. Dennies, Director of Administration

Matthew Quiñones, Director of Operations

Ted Jankowski, Director of Public Safety, Health & Welfare

Loren Nadres, Director of Economic Development



**2021-22 Charter Revision Committee –
Board of Representatives**

Bradley Bewkes, Co-Chair

Jeff Curtis, Co-Chair

Committee Report

Date: Wednesday, March 2, 2022
Time: 7:00 p.m.
Place: *This meeting was held remotely.*

The 2021-22 Charter Revision Committee of the Board of Representatives met as indicated above. In attendance were Co-Chairs Bewkes and Curtis and Committee Member Reps. Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella. Excused was Rep. Matheny. Also present were Reps. Coleman, Cottrell, de la Cruz, and Grunberger. Reps. Boeger and Stella left the meeting at 11:45 p.m.

Co- Bewkes called the meeting to order at 7:03 p.m.

Item No.	Description	Committee Action
1. CR31.005	RESOLUTION; Concerning the Charge of the 19th Charter Revision Commission. (2/2/22) 01/05/22 – Submitted by Rep. Bewkes	Approved, as amended, 6-0-0

Motions to amend Item No. 1 to include the following as items for the 19th Charter Revision Commission to review in Section 1 of the proposed resolution were made, seconded and voted upon as indicated:

Charter Section	Description	Vote
PREAMBLE	Generally update Preamble to reflect the mission and diversity of Stamford, and, if appropriate, add a resident's bill of rights.	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)

PART 1. ORGANIZATION AND ELECTION PROCEDURES		
Charter Section	Description	Vote
DIVISION 1. CONSTRUCTION Sec. C1-10-4. - Definitions	Amend to provide that public hearings have an opportunity for possible public/board member dialogue	Approved 6-2-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor; Reps. Boeger and Stella opposed)
DIVISION 1. CONSTRUCTION Sec. C1-10-4. - Definitions	Amend to expand and strengthen public notice requirements and make published materials more accessible	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)

PART 1. ORGANIZATION AND ELECTION PROCEDURES		
Charter Section	Description	Vote
DIVISION 1. CONSTRUCTION Sec. C1-10-4. - Definitions	Refine definition of public notice	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 1. CONSTRUCTION Sec. C1-10-4. - Definitions	Refine definition of public notice to exclude any biased media (reconsideration of previous vote)	Approved 7-1-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Shaw, Sherwood, and Stella in favor; Rep. Ley opposed)
DIVISION 4. LEGAL EFFECT Sec. C1-40-5. Mandatory Review of Charter Every Ten Years	Review frequency of charter revision	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 5. - CONDEMNATION AND DISPOSITION OF LAND Sec. C1-50-2. - Proceeding on Condemnation.	Review this process. Given State law process, overlay of Charter requirements makes process confusing and possibly cumbersome	Approved 7-1-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, and Stella in favor; Rep. Sherwood opposed)
DIVISION 7. ELECTIONS PROVISIONS Sec. C1-70-3. Terms of Office of Elective Officers.	Consider term limits	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 8. ELECTIVE OFFICERS Sec. C1-80-1. Elective Officers.	Consider preventing elected officers from holding dual offices, including state offices such as state representative or as appropriate with appointed Boards or Commissions	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 8. ELECTIVE OFFICERS Sec. C1-80-1. Elective Officers.	Consider compensation for the BOR, BOE, and the BOF.	Approved 7-0-1 (Reps. Bewkes, Curtis, Boeger, Ley, Shaw, Sherwood, and Stella in favor; Rep. Di Costanzo abstaining)
DIVISION 8. ELECTIVE OFFICERS Sec. C1-80-5. Election of Board of Education.	Review having BOE terms be 4 years.	Approved 6-1-1 (Reps. Bewkes, Curtis, Boeger, Ley, Shaw, Sherwood, and Stella in favor; Rep. Di Costanzo opposed; Rep. Shaw abstaining)
DIVISION 8. ELECTIVE OFFICERS Sec. C1-80-7. Registrars of Voters.	Consider including an Independent Registrar and/or Unaffiliated Registrar	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)

PART 2. LEGISLATIVE BODY		
Charter Section	Description	Vote
DIVISION 1. BOARD OF REPRESENTATIVES Sec. C2-10-2. Powers of Board of Representatives.	Allow citizen petitions to be received, reviewed, and adjudicated by Board of Representatives	Approved 6-1-1 (Reps. Bewkes, Curtis, Boeger, Ley, Sherwood, and Stella in favor; Rep. Di Costanzo opposed; Rep. Shaw abstaining)
DIVISION 1. BOARD OF REPRESENTATIVES Sec. C2-10-2. Powers of Board of Representatives.	Require Board of Representatives to approve all amendments to signed contracts	Approved 6-1-1 (Reps. Bewkes, Curtis, Boeger, Shaw, Sherwood, and Stella in favor; Rep. Di Costanzo opposed; Rep. Ley abstaining)
DIVISION 1. BOARD OF REPRESENTATIVES Sec. C2-10-7. Records.	Modernize and look into digitizing City records to expand public access to these records, including (but not limited to) the voting records of elected officials	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 1. BOARD OF REPRESENTATIVES Sec. C2-10-10. President.	Allow President of Board of Representatives to issue oath of office	Approved 7-0-1 (Reps. Bewkes, , Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor; Rep. Curtis abstaining)
DIVISION 1. BOARD OF REPRESENTATIVES Sec. C2-10-12. Passage of Ordinances and Resolutions.	Clarify the Ordinance process that draft ordinances must be published and a public hearing be held by Committee prior to approval by committee and clarify when a second public hearing must be held if a draft ordinance is revised.	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)

PART 3. EXECUTIVE		
Charter Section	Description	Vote
DIVISION 1. THE MAYOR'S POWERS Sec. C3-10-4. Temporary Absence or Disability of the Mayor.	Delete "or" before the Town Clerk"	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 1. THE MAYOR'S POWERS Sec. C3-10-7. Mayor's Powers.	Clarify that the Mayor may issue the oath of office (might be a separate section; make consistent with State law)	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 1. THE MAYOR'S POWERS Sec. C3-10-13. Annual Report	Require that all annual reports be posted to City's website	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)

PART 4. OTHER ELECTIVE OFFICERS		
Charter Section	Description	Vote
DIVISION 1. TOWN AND CITY CLERK Sec. C4-10-1. Responsibilities and Duties of the Town and City Clerk.	Add language that requires a Town Clerk upon election to appoint a deputy Town Clerk.	Approved 7-1-0 (Reps. Bewkes, Curtis, Boeger, Ley, Shaw, Sherwood, and Stella in favor; Rep. Di Costanzo opposed).
DIVISION 1. TOWN AND CITY CLERK Sec. C4-10-1. Responsibilities and Duties of the Town and City Clerk.	Add record management and archival functions to the duties of the Town Clerk.	Approved 7-1-0 (Reps. Bewkes, Curtis, Boeger, Ley, Shaw, Sherwood, and Stella in favor; Rep. Di Costanzo opposed)
DIVISION 1. TOWN AND CITY CLERK Sec. C4-10-1. Responsibilities and Duties of the Town and City Clerk.	Add section permitting the Town Clerk to request funding if deemed necessary from the BOF.	Approved 7-1-0 (Reps. Bewkes, Curtis, Boeger, Ley, Shaw, Sherwood, and Stella in favor; Rep. Di Costanzo opposed)

PART 5. CITY DEPARTMENTS		
Charter Section	Description	Vote
Across Several Sections	Look into restructuring all departments under the operations department including potential additional director level positions or cabinet level positions.	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
Across Several Sections	Create of an Office of Emergency Management with a full time Bureau Chief	Approved 7-0-1 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor; Rep. Boeger abstaining)
DIVISION 1. – GENERAL PROVISIONS Sec. C5-10-1. Directors.	Separate Public Safety and Health and Welfare on cabinet level into a Director of Public Safety and a Director of Health and Welfare.	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 1. – GENERAL PROVISIONS Sec. C5-10-1. Directors.	Create a cabinet level position, Director of Facilities Management, Construction and Energy for all Municipal buildings and schools.	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 2. OFFICE OF LEGAL AFFAIRS SUBDIVISION A. LEGAL DIVISION Sec. C5-20-2. Qualifications	Review whether years of experience for Corporation Counsel and counsel assigned to Board of Representatives (C1-90-1) should be uniform	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)

PART 5. CITY DEPARTMENTS		
Charter Section	Description	Vote
DIVISION 2. OFFICE OF LEGAL AFFAIRS SUBDIVISION A. LEGAL DIVISION Sec. C5-20-3. Legal Functions.	Review whether the BOR, BOF and BOE should have their own legal counsel	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 2. OFFICE OF LEGAL AFFAIRS SUBDIVISION A. LEGAL DIVISION Sec. C5-20-3. Legal Functions.	Review whether the City should have a dedicated tax attorney, to represent the city's interests for appeals of tax bills	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 2. OFFICE OF LEGAL AFFAIRS SUBDIVISION A. LEGAL DIVISION Sec. C5-20-17. - Oath of Elective or Appointive Officers.	Change the language regarding Oaths to match the State statute	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 2. OFFICE OF LEGAL AFFAIRS SUBDIVISION B. PERSONNEL FUNCTION Sec. C5-20-20. Qualifications	Clarify residency requirement	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 3. THE OFFICE OF OPERATIONS Sec. C5-30-5. Park and Recreation Functions.	Clarify and clean up C5-30-5(4)	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 4. THE OFFICE OF PUBLIC SAFETY, HEALTH AND WELFARE Across Several Sections	Clarify the role of Director of Emergency Management and potentially remove Director of Emergency Management from under Director of Public Safety	Approved 7-0-1 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor; Rep. Boeger abstaining)
DIVISION 4. THE OFFICE OF PUBLIC SAFETY, HEALTH AND WELFARE Sec. C5-40-3. Fire Department.	Correction of scrivener's error in C5-40-3(d) "their" should be "there"	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 5. THE OFFICE OF ADMINISTRATION Sec. C5-50-2. Finance Functions	Consider revising Sec. C5-50-2(c) – section does not work with the purchasing ordinance bid waiver process.	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)

PART 5. CITY DEPARTMENTS		
Charter Section	Description	Vote
DIVISION 5. THE OFFICE OF ADMINISTRATION Sec. C5-50-2. Finance Functions	Consider revising Sec. C5-50-2(d) – estimate should be furnished to Dir. of Admin. (Purchasing).	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 5. THE OFFICE OF ADMINISTRATION Sec. C5-50-2. Finance Functions	Consider revising Sec. C5-50-2(d)(2) – the certificate should come from the Dir. of Operations.	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 5. THE OFFICE OF ADMINISTRATION Sec. C5-50-2. Finance Functions	Consider revising Sec. C5-50-2(d) – Section should be clarified	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 5. THE OFFICE OF ADMINISTRATION Sec. C5-50-3. Tax Functions	Revise requirement in Sec. C5-50-3(b)(6) of printing out the real estate grand list books each year; to possibly include digital free copies on City website and printed copies available for a fee upon request	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)

PART 6. BOARDS AND COMMISSIONS		
Charter Section	Description	Vote
DIVISION 1. GENERAL PROVISIONS Sec. C6-00-1 Appointive Boards and Commissions	Add ADA Board or Commission	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 1. GENERAL PROVISIONS Sec. C6-00-1 Appointive Boards and Commissions	Add Appointments Board or Commission	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 1. GENERAL PROVISIONS Sec. C6-00-1 Appointive Boards and Commissions	Add Aging Board or Commission	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 1. GENERAL PROVISIONS Sec. C6-00-1 Appointive Boards and Commissions	Add Citizen Complaint Board or Commission	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)

PART 6. BOARDS AND COMMISSIONS		
Charter Section	Description	Vote
DIVISION 1. GENERAL PROVISIONS Sec. C6-00-2 Appointive Boards and Commission Members.	Based on General Statutes Sec. 9-167a-2-3. Minority representation. Look into increasing minority representation based on voter registrations	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 1. GENERAL PROVISIONS Sec. C6-00-3 Appointment and Removal.	Clarify C6-00-3(a)	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 1. GENERAL PROVISIONS Sec. C6-00-4. Expiration of Terms of Office.	Clarify expiration of terms of office and to make an end date for an appointment that was not approved or whose term has expired	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 3. BOARDS AND COMMISSIONS WITH STATUTORY SIGNIFICANCE SUBDIVISION A. - PLANNING BOARD Sec. C6-30-2. Establishment of the Official Map.	Require map to be posted on City website	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 3. BOARDS AND COMMISSIONS WITH STATUTORY SIGNIFICANCE SUBDIVISION A. - PLANNING BOARD Sec. C6-30-4. Adoption of Master Plan.	Require Master Plan to be available on City website	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 3. BOARDS AND COMMISSIONS WITH STATUTORY SIGNIFICANCE SUBDIVISION A. - PLANNING BOARD Sec. C6-30-9. Notice of Public Hearings	Require all public notices to be posted on the internet:	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 3. BOARDS AND COMMISSIONS WITH STATUTORY SIGNIFICANCE SUBDIVISION A. - PLANNING BOARD Sec. C6-30-12. Publication of Decisions	Require publication of all decisions on the City website.	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)

PART 6. BOARDS AND COMMISSIONS		
Charter Section	Description	Vote
DIVISION 3. BOARDS AND COMMISSIONS WITH STATUTORY SIGNIFICANCE SUBDIVISION A. - PLANNING BOARD Sec. C6-30-15. Requirements of Hearings; Approval or Disapproval of Subdivision Proposals.	Notice of decision to be posted on the internet.	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 3. BOARDS AND COMMISSIONS WITH STATUTORY SIGNIFICANCE SUBDIVISION B. - ZONING BOARD Sec. C6-40-11. Notice of Public Hearings	Require all public notices to be posted on the internet:	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 3. BOARDS AND COMMISSIONS WITH STATUTORY SIGNIFICANCE SUBDIVISION B. - ZONING BOARD Sec. C6-40-15. Decisions.	Require publication of all decisions on City website	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)
DIVISION 3. BOARDS AND COMMISSIONS WITH STATUTORY SIGNIFICANCE SUBDIVISION B. - ZONING BOARD Sec. C6-40-16. Publication of Decisions.	Require publication of all decisions on City website	Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)

PART 6. BOARDS AND COMMISSIONS		
Charter Section	Description	Vote
<p>DIVISION 3. BOARDS AND COMMISSIONS WITH STATUTORY SIGNIFICANCE</p> <p>SUBDIVISION A. PLANNING BOARD and B. - ZONING BOARD</p> <p>All sections re: referral to Board of Representatives, including:</p> <p>Sec. C6-30-7. Referral to Board of Representatives by Opponents of Proposed Amendments.Sec.</p> <p>C6-30-8. Referral to Board of Representatives by Proponents of Proposed Amendments.Sec.</p> <p>C6-30-21. Vote Required by Board of Representatives</p> <p>Sec. C6-40-5. Referral to Board of Representatives by Opponents of Proposed Amendment to Zoning Map After the Effective Date of the Master Plan</p> <p>Sec. C6-40-6. Referral to Board of Representatives by Proponents of Proposed Amendments to Zoning Map After the Effective Date of the Master Plan.Sec.</p> <p>C6-40-9. Referral to Board of Representatives by Opponents or Proponents of Amendments to the Zoning Regulations, Other Than the Zoning Map, After the Effective Date of the Master Plan.Sec.</p> <p>C6-40-18. Vote Required by Board of Representatives.</p>	<ul style="list-style-type: none"> • Clarify what a landowner is • Clarify how petitions get validated • Clarify how petitions get referred • Consider automatic right to independent counsel for the Board of Representatives upon any appeal • Clarify rights of renters related to process of appeals • Clarify rights of partial landowners related to process of appeals • Require submission into the written public record, available online, by any land use board, upon approval, of any land use board decision that potentially could be appealed, how many signatures and from where those signatures would be required to initiate process of appeal • Generally edit language of process for petition for appeal so it is easily understood by any resident • Consider accessibility of any of these provisions • Define any term that is not otherwise defined clearly in the Charter or other City Regulations for example, but not limited to, words such as district, zone, district zone, boundary, homeowner, 	<p>Approved 8-0-0 (Reps. Bewkes, Curtis, Boeger, Di Costanzo, Ley, Shaw, Sherwood, and Stella in favor)</p>
<p>DIVISION 3. BOARDS AND COMMISSIONS WITH STATUTORY SIGNIFICANCE</p> <p>SUBDIVISION B. - ZONING BOARD</p> <p>Across several sections</p>	<p>Consider making membership on Zoning Board an elective position</p>	<p>Failed 2-4-0 (Rep. Ley and Shaw in favor; Reps. Bewkes, Curtis, Di Costanzo and Sherwood opposed)</p>

PART 6. BOARDS AND COMMISSIONS		
Charter Section	Description	Vote
DIVISION 3. BOARDS AND COMMISSIONS WITH STATUTORY SIGNIFICANCE SUBDIVISION C. HEALTH COMMISSION Sec. C6-100-2. Duties of the Health Commission	Consider expanding duties of Health Commission to review and investigate environmental hazards and violations	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)
DIVISION 3. BOARDS AND COMMISSIONS WITH STATUTORY SIGNIFICANCE SUBDIVISION E. PARKS AND RECREATION COMMISSION Sec. C6-120-3. To Restrict Disposition of Land Used for Park Purposes.	Clarify this section	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)
DIVISION 3. BOARDS AND COMMISSIONS WITH STATUTORY SIGNIFICANCE SUBDIVISION G. PERSONNEL COMMISSION Sec. C6-140-8. Grounds for Discipline	Consider adding "failure to adhere to the City's Charter and/or Code of Ordinances"	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)

PART 7. PENSIONS		
Charter Section	Description	Vote
Generally	Require the Mayor to call a meeting of the Chairs of all pension trusts and OPEB quarterly to share best practices	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)
DIVISION 1. PENSIONS Sec. C7-10-1- Pension Power Sec. C7-10-2. - Trustees of Pension Plans Sec. C7-10-3. - Powers, Duties of Trustees	Review how frequently providers are compared	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)
DIVISION 1. PENSIONS Sec. C7-10-2. - Trustees of Pension Plans	Provide the Mayor the authority to appoint a trustee for each pension plan.	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)
DIVISION 1. PENSIONS Sec. C7-10-8. Police and Fire Pension Funds.	Review whether this section is applicable	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)

PART 8. BUDGETARY PROCEDURES		
Charter Section	Description	Vote
Generally	Develop a Biennial budget similar to the State of Connecticut	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)
DIVISION 3. - THE MAYOR'S BUDGET Sec. C8-30-4. Preliminary Budget of the Board of Education.	Consider having the BOE budget process earlier to allow earlier hiring of teachers.	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)
DIVISION 3. - THE MAYOR'S BUDGET Generally	Consider increasing public scrutiny and input, e.g. a digital checkbook or participatory budgeting.	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)
DIVISION 2. - ESTIMATES AND CAPITAL PROJECTS Sec. C8-20-5. Preparation of Proposed Capital Program.	Consider increasing public input into the capital budget process and including participatory budgeting as part of that process	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)
DIVISION 3. - THE MAYOR'S BUDGET Sec. C8-30-9. Public Hearings	Consider making the budget process more inclusive of resident involvement (i.e. Participatory Budgeting) and provide longer notice of public hearing.	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)
DIVISION 3. - THE MAYOR'S BUDGET Sec. C8-30-7. Action of Board of Representatives on Budget	Consider giving Board of Representatives ability to increase any item in the budget	Approved 4-2-0 (Reps. Bewkes, Curtis, Ley, and Sherwood in favor; Reps. Di Costanzo and Shaw opposed)
DIVISION 3. - THE MAYOR'S BUDGET Sec. C8-30-7. Action of Board of Representatives on Budget	Consider allowing Board of Representatives authority to restore a budget cut by the Board of Finance by a $\frac{2}{3}$ vote of body	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)
DIVISION 3. - THE MAYOR'S BUDGET Sec. C8-30-10. Fixing of Tax Rates.	Review this section	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)
DIVISION 4. - TAXATION Sec. C8-40-5. Tax for Sanitation.	Review this section	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)
DIVISION 5. BONDS Sec. C8-50-1. Bonds.	Consider adding a requirement that the City show a consolidating debt service schedule so that investors, residents and the public can see clearly how much principal and interest the City is required to pay annually and adding a requirement of a more detailed listing of material litigation for more transparency and to position Stamford in line with what other similar sized cities report	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)

PART 8. BUDGETARY PROCEDURES		
Charter Section	Description	Vote
DIVISION 3. - THE MAYOR'S BUDGET Sec. C8-30-12. Additional Appropriations	Review this section	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)

GENERAL CHARTER CHANGES		
	<ol style="list-style-type: none"> 1. Consider using non-gendered language throughout the Charter 2. Make use of City Engineer and Municipal Engineer consistent 3. Consider including compliance with the ADA and accessibility throughout Charter. Including <ol style="list-style-type: none"> A. venues for meetings; B. Government postings; C. Documents; D. Interpreters and E. Closed captioning 4. Review entire Charter for Scrivener's errors 5. Consider translation of Charter into various languages 6. Review Charter to enhance public involvement and government transparency 7. Consider adding Diversity, Equity, and Inclusion in aspects of Charter where applicable 	Approved 6-0-0 (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor)

A motion to amend Item No. 1 to include the following language:

7. The Commission shall make any considerations based on the law and legal advice of counsel hired for this specific purpose.

was made, seconded, and was approved by unanimous voice vote (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor).

A motion to approve Item No. 1, with the changes approved above, was made, seconded, and approved by unanimous voice vote (Reps. Bewkes, Curtis, Di Costanzo, Ley, Shaw, and Sherwood in favor).

Co-Chair Bewkes adjourned the meeting at 1:00 a.m.

Respectfully submitted,
Bradley Bewkes, Co-Chair

This meeting is on video.