

From: [Nguyen, Ngan](#)
To: [Donoghue, Tracy](#); [Montalvo, Barbara](#)
Cc: [BOR_OfficeStaff](#); [Dellaselva, Chris](#); [Simmons, Caroline](#); [Tangirala, Prasant](#); [Pensiero, Mike](#); [Larson, Erik](#); [Bottoni, Kristopher](#); [Dignoti, James](#); [Rosenson, Valerie](#)
Subject: FW: Forum-Stamford Contract for IT Staffing - Information Security Analyst (Bid Wavier No. 2026.0392)
Date: Friday, June 26, 2026 4:29:07 PM
Attachments: [Bid Waiver 2026.0392 for The Forum Group \(partially executed\).pdf](#)
[Forum-Stamford Agreement for IT Staffing - Information Security Analyst \(BW 2026.0392\).pdf](#)
[Exhibit A - Forum's Statement of Work.pdf](#)
[Exhibit B - Forum's Completed-Executed Stamford Forms.pdf](#)
[Exhibit C - Forum's Approved Certificate of Insurance \(COI\).pdf](#)

Hi Tracy and Barbara,

Please could you help share the message below and the attached documents with the Board of Finance and the Board of Representatives for their review and approval? Many thanks!

I hope you both have a wonderful weekend.

Best,
Ngan

From: Dellaselva, Chris <CDellaselva@StamfordCT.gov>
Sent: Friday, June 26, 2026 4:15 PM
To: Simmons, Caroline <CSimmons@StamfordCT.gov>
Cc: Nguyen, Ngan <NNguyen@StamfordCT.gov>; Tangirala, Prasant <PTangirala@StamfordCT.gov>; Pensiero, Mike <MPensiero@StamfordCT.gov>; Larson, Erik <ELarson@StamfordCT.gov>; Bottoni, Kristopher <KBottoni@StamfordCT.gov>; Dignoti, James <JDignoti@StamfordCT.gov>; Rosenson, Valerie <VRosenson1@StamfordCT.gov>
Subject: Forum-Stamford Contract for IT Staffing - Information Security Analyst (Bid Wavier No. 2026.0392)

Good afternoon Your Honor,

Attached are (i) a proposed contract with Forum Consulting Services Inc. DBA The Forum Group for IT staffing (information security analyst) and (ii) the associated Bid Waiver for this purchase. If agreeable, ***please forward this email and its attachments to the City's Board of Finance and Board of Representatives for consideration/approval. The Bid Waiver requires Board of Finance approval only. The contract requires the approval of both the Board of Finance and the Board of Representatives.*** Please do not sign the Bid Waiver or the Agreement at this time. I'll re-send them to you for signature if/when the Boards Approve.

Can/Am will provide an information security analyst for the City's Technology Services Management Department at a rate of \$92.00 per hour. These services end on June 30, 2027. The total fees paid shall not exceed \$167,440.00 per the proposed Bid Waiver. Both the Board of Finance and the Board of Representatives must approve the contract pursuant to Sec. 23-18.4.B. of the City of Stamford Code of Ordinances because the services exceed \$100,000.00.

The City's Technology Services Management Department initially procured these staffing services in December of 2025 by way of an informal competitive process. The same information security analyst to be provided pursuant the proposed contract has been on the job since that time, has been trained and is already familiar with the City's systems. For these reasons, the Technology Services Management Department wishes to waive any competitive process for this purchase because such a process would cost more and be inefficient/disruptive at this point. Board of Finance approval is required for the Bid Waiver pursuant to Sec. 23-18.3.B.(2) of the City of Stamford Code of Ordinances because this purchase exceeds \$100,000.00.

Please contact Prasant Tangirala, Chief Information Officer, with any specific questions regarding these services or the associated fees. Please contact Erik Larson, Purchasing Manager, with any specific questions regarding the original informal procurement process or the proposed Bid Waiver. You may, of course, contact me at your convenience if I may be of any further assistance to you in this matter.

Thank you,

Chris Dellaselva
Assistant Corporation Counsel
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