

From: [Dignoti, James](#)
To: Thomas.Jean@revize.com
Cc: [Larson, Erik](#); [Bottoni, Kristopher](#); [Rosenson, Valerie](#); [Jenkins, Sandra](#); [Kagan, Leah](#); [Tangirala, Prasant](#); [Alexander, Celia](#); [McFarlane, Max](#)
Subject: Conditional Award: 2026.0285, City RFP - City of Stamford Website Ecosystem Redesign, Development, and Hosting
Date: Thursday, June 4, 2026 12:48:00 PM
Attachments: [Managing Deliverables.pdf](#)
[image001.png](#)
[Managing Supplier Profile.pdf](#)
[2026.0285 City RFP - City of Stamford Website Ecosystem Redesign, Development, and Hosting Insurance Requirements.pdf](#)

Re: 2026.0285, City RFP - City of Stamford Website Ecosystem Redesign, Development, and Hosting
Awarded Supplier: Revize Government Websites

Dear Mr. Jean,

This is to notify you that a contract is being conditionally awarded to your firm subject to the satisfactory compliance with, and adherence to, all of the terms, conditions and specifications contained in the RFP referenced above. **This award is further conditioned upon successful registration with the State of Connecticut Secretary of State's Business Registry <https://business.ct.gov/start-your-business/register-your-business>. This award is also conditioned upon completion of (if not completed already) and approval of the Stamford Supplier Cybersecurity and ADA Compliance Questionnaire found at [\[City of Stamford\] Supplier Cybersecurity Questionnaire](#).**

In accordance with the specifications in the subject referenced RFP, you are obliged to provide the Purchasing Department, within TEN (10) calendar days from the date of award of this conditional award letter, the following documents:

1. Certificate of Insurance in the amounts required in our Proposal specifications and in accordance with the attached insurance requirements. Please make sure that the following requirement is met:

"THE CITY OF STAMFORD, IT OFFICERS, AGENTS AND EMPLOYEES MUST BE DESIGNATED AS ADDITIONAL INSURED."

To expedite this contract award, please, submit a copy of the Insurance requirements to your insurance company, so that a Certificate of Insurance can be provided in accordance with these requirements.

Failure to comply with all the requirements set forth in this email, including the Ten (10) Calendar Day requirement, may result in the forfeiture of this award and any subsequent damages related thereto.

Please be advised that once the Purchasing Department has received all of the required documents, the City's Department of Legal Affairs will prepare a draft contract and will forward it to you for your review. In the interim, you are advised that this letter does not constitute a contractual obligation and you are not authorized to perform any of the work encompassed by the subject referenced RFP, until such time as both your firm and the City of Stamford have executed a contract.

Also, please be advised that the City's Department of Legal Affairs will not begin to prepare a contract until such time that your firm has fulfilled all the requirements, including but not limited to, the provision of the required insurance certificates and other required documents.

Please note you will see emails from our Oracle ERP regarding a supplier profile or a future request for a certificate of insurance. Attached to this email are job aids to assist you with managing your Oracle supplier profile or responding to a future request for information.

Thank you for your cooperation and attention to these requirements. If you have any questions, please contact me.

Yours truly,

James Dignoti
Buyer
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