From:	Nguyen, Ngan
To:	Capp, Lesley; Donoghue, Tracy; Montalvo, Barbara
Cc:	Dellaselva, Chris; Simmons, Caroline; BOR_OfficeStaff; Quiñones, Matt; Carpanzano, Josephine; Johnson, Richard; Larson, Erik; Bottoni, Kristopher; Dignoti, James; Rosenson, Valerie
Subject:	FW: SnackIsle-Stamford License & Operator Agreement for TCR Concessions (RFP No. 2025.0185)
Date:	Friday, October 2, 2026 10:18:47 AM
Attachments:	SnackIsle-Stamford Operator Agreement for TCR Concessions - RFP No. 2025.0185 (Signed by Snack Isle).pdf Exhibit A - Stamford RFP No. 2025.0185 Citywide Park Concessions and Beach Services.pdf Exhibit A1 - Addendum No. 1 to Stamford RFP No. 2025.0185.pdf Exhibit A2 - Addendum No. 2 to Stamford RFP No. 2025.0185.pdf Exhibit A3 - Addendum No. 3 to Stamford RFP No. 2025.0185.pdf Exhibit A4 - Addendum No. 4 to Stamford RFP No. 2025.0185.pdf Exhibit B - Snack Isle Proposal to Stamford RFP No. 2025.0185.pdf Exhibit B1 - Snack Isle Operational-Business Plan and Marketing.pdf Exhibit B2 - Snack Isle Approved Certificate of Insurance (COI).pdf Exhibit C - Floor Plan of Licensed Concession Area.pdf

Dear Lesley, Tracy, and Barbara,

The Mayor has concurred with the proposed SnackIsle-Stamford License & Operator Agreement for TCR Concessions. Could you please help circulate the email below and attached documents to the Boards for their consideration and approval?

Thank you very much,
Ngan

From: Dellaselva, Chris <CDellaselva@StamfordCT.gov>
Sent: Wednesday, September 30, 2026 11:40 AM
To: Simmons, Caroline <CSimmons@StamfordCT.gov>
Cc: Nguyen, Ngan <NNguyen@StamfordCT.gov>; Quiñones, Matt <MQuinones@StamfordCT.gov>; Carpanzano, Josephine <JCarpanzano@StamfordCT.gov>; Johnson, Richard <RJohnson2@StamfordCT.gov>; Larson, Erik <ELarson@StamfordCT.gov>; Bottoni, Kristopher <KBottoni@StamfordCT.gov>; Dignoti, James <JDignoti@StamfordCT.gov>; Rosenson, Valerie <VRosenson1@StamfordCT.gov>
Subject: SnackIsle-Stamford License & Operator Agreement for TCR Concessions (RFP No. 2025.0185)

Good afternoon Your Honor,

Attached is a proposed License and Operating Agreement with Snack Isle, LLC for the management and operation of concessions at Terry Conners Rink (TCR). If agreeable, ***please forward this email and the attached Contract Documents to the City's Planning Board, Board of Finance and Board of Representatives for consideration/approval***. Please do not sign the Agreement at this time. I'll re-send it to you for signature if/when the Boards approve.

Snack Isle will manage the operation of a concessions area at TCR and will offer traditional concessions, food and beverages for sale to the rink visitors. This is a three-year agreement that automatically renews for one, additional year each year after the 3rd year. Snack Isle will pay the City a license and use fee of $9,000.00 in Yr. 1, $9,000.00 in Yr. 2 and $10,000.00 in Yr. 3, with 3%

increases each year thereafter. Snack Isle shall be responsible for (i) all applicable permits, (ii) replacement and repair of all equipment within the concession area, including, but not limited to, waste grease/oil removal and maintenance of the hood system, (iii) electrical service to the concession area (separate meter), (iv) phone, and (v) wifi. The City shall provide and maintain water and sewer service. This agreement requires the approval of the City's Planning Board, Board of Finance and Board of Representatives, in that order, per City Code of Ordinances Sec. 9-7.D. because it involves the license/use of City property for a period that is potentially greater than 90 days. Board of Representatives approval should be by resolution after a public hearing.

Please contact Richard Johnson, TCR Operator/Manager, with any specific questions regarding this concessions project and/or the associated revenue/expenses. You may, of course, contact me at your convenience if I may be of any further assistance to you in this matter.

Thank you,

Chris Dellaselva
Assistant Corporation Counsel
City of Stamford Office of Legal Affairs
888 Washington Boulevard
P.O. Box 10152
Stamford, CT 06904-2152
(203) 977-5762
Fax: (203) 977-556