From: Montalvo, Barbara
To: Staley, Angelina
Subject: FW: St.Leo"s/Stamford Parking Lot License Agreement
Date: Thursday, October 8, 2026 12:57:54 PM
Attachments: St.Leo"s-Stamford Parking Lot License Agreement (Signed by St. Leo"s).pdf

---

Thank you and have a wonderful day.

Respectfully,

Barbara
Legislative Officer
Board of Representatives Office
City of Stamford, CT

From: Nguyen, Ngan <NNguyen@StamfordCT.gov>
Sent: Thursday, September 10, 2026 2:25 PM
To: Capp, Lesley <LCapp@StamfordCT.gov>; Donoghue, Tracy <TDonoghue@StamfordCT.gov>; Montalvo, Barbara <BMontalvo@StamfordCT.gov>
Cc: BOR_OfficeStaff <BOR_OfficeStaff@StamfordCT.gov>; Dellaselva, Chris <CDellaselva@StamfordCT.gov>; Quiñones, Matt <MQuinones@StamfordCT.gov>; LoBalbo, Katherine <KLoBalbo@StamfordCT.gov>; Scarano, Ashley <AScarano@StamfordCT.gov>; Acuna, Ulises <UAcuna@StamfordCT.gov>; Simmons, Caroline <CSimmons@StamfordCT.gov>
Subject: FW: St.Leo's/Stamford Parking Lot License Agreement

Dear Lesley, Tracy, and Barbara,

The Mayor has concurred with the proposed License Agreement. Could you please help circulate the email below and the attached document to the Boards for their consideration and approval?

Hi Lesley, could you please help get this on the Planning Board's agenda for 9/22?

Thanks so much for all your support.

Best,
Ngan

From: Dellaselva, Chris <CDellaselva@StamfordCT.gov>
Sent: Wednesday, September 9, 2026 10:45 AM
To: Simmons, Caroline <CSimmons@StamfordCT.gov>
Cc: Nguyen, Ngan <NNguyen@StamfordCT.gov>; Quiñones, Matt <MQuinones@StamfordCT.gov>; LoBalbo, Katherine <KLoBalbo@StamfordCT.gov>; Scarano, Ashley <AScarano@StamfordCT.gov>;

Acuna, Ulises <UAcuna@StamfordCT.gov>
Subject: St.Leo's/Stamford Parking Lot License Agreement

Good afternoon Your Honor,

Attached is a proposed License Agreement with Saint Leo Roman Catholic Church Corporation (St. Leo's) for the City's use of a portion of St. Leo's parking lot during construction of the new Westhill High School. If agreeable, ***please forward this email and the attached Agreement to the City's Planning Board, Board of Finance and Board of Representatives for consideration/approval***. Do not sign the Agreement at this time. I'll re-send it to you for signature if/when the Boards approve.

St. Leo's will provide 80 certain parking spaces at its 24 Roxby Road location for the City's use during the duration of the Westhill High School construction project. This will significantly assist the City with managing the project logistics, reducing neighborhood impacts and ensuring that the school community experiences as little disruption as possible during the multi-year school construction effort. In exchange, the City will (i) reimburse St. Leo's for its snow removal costs during the period of the City's use, but not to exceed $10,000.00 in any given year, and (ii) re-pave the portion of the parking lot used by the City once this Agreement expires. City Board approvals are required for this Agreement pursuant to City Code of Ordinances Sec. 9-7.2.

Please contact Matt Quiñones, Director of Operations, with any specific questions regarding the use of St. Leo's parking lot, the snow removal costs, the re-paving or the Westhill High School project in general. You may, of course, contact me at your convenience if I may be of any further assistance to you in this matter.

Thank you,

Chris Dellaselva
Assistant Corporation Counsel
City of Stamford Office of Legal Affairs
888 Washington Boulevard
P.O. Box 10152
Stamford, CT 06904-2152
(203) 977-5762
Fax: (203) 977-556